

**EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
MONDAY, NOVEMBER 16, 2015**

**Call to Order:** The meeting was called to order by President Borwig at 6:01pm.

**Roll Call:** Present: Borwig, Clements, Hansen, Johnson, Kettwig, Nichols, and Pritchett  
Absent: Miller and Rasanen

**Approval of October 19, 2015 Monthly Meeting Minutes:** Hansen moved and Clements seconded to approve the minutes from the October 19, 2015 meeting. Ayes – 7. The motion carried.

**Approval of bills to be paid in November:** Hansen moved and Pritchett seconded that we approve the October bills to be paid in November. Ayes -7. The motions carried.

**Treasurer's Report:** Kettwig read the report. Director Jensen shared the City's report does not show Open Access, but we have a balance of \$2,500 according to her records in Open Access line item.

**Circulation Report:** Discussion about database usage. Director Jensen shared the movie DVD's status from discussion at last meeting. There are 430 in catalog. 29 current checked out, 133 overdue and 267 on shelves. Hansen asked could they check out if overdue and Jensen shared not if fine is above \$1.00.

**Old Business:**

- Much discussion about the Overdrive Advantage program. Director Jensen shared she had tried to call the company Hansen asked her to call, Access 360 and did not get any answers, or returned calls. Hansen said he would try to contact them. OverDrive has a minimum deposit of \$1,000. Limited to 3 titles at a time. Books are lent for 2 weeks. Director Jensen is unaware if offer is still there as it was from September. Also discussed Freading which initial cost was \$500.00. No set up fee since we use their music service. Books were classified as 5 tokens, 3 tokens or 1 token based on the age of the book. Each token is valued at 50 cents. Patrons can check out three books per week. After much discussion, the board recommended Director Jensen check out the Overdrive program to start January 1, 2016.
- Budget committee has not met yet. Hansen, Clements and Kettwig to meet November 24<sup>th</sup>.
- Signage in library - Director Jensen had nothing new to report. Her time as been spent on preparing the 2015 Annual Report as time allowed amongst other duties.
- Director Jensen shared a grant request was made to the Community Foundation for \$1,240 for the Lego project.

**New Business:**

- 2015 Annual Report: The report was shared. Johnson moved and Hansen seconded that we approve the annual report and Director Jensen will send to the State. Ayes – 7. The motion carried.
- Disposal of black wire video racks: Hansen moved and Clements seconded that we allow disposal of the old wire rack. Director Jensen to check with R & M Metals as disposal option. Ayes – 7. The motion carried.
- Disposal of old computers: Director Jensen shared that Al Yu had looked at old computers. He pointed out to her computers that were worth keeping as backups. He also advised her how to “fry” the hard drives on the others before disposing. Nichols moved and Johnson seconded that Director Jensen be allowed to dispose of old computers as appropriate. Ayes – 7. The motion carried.

***Discussion:***

- No discussion

***Adjournment:*** There being no further business the meeting was adjourned at 6:49pm.

Respectfully submitted,

Jan Nichols, Board Secretary