

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
SEPTEMBER 12, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Chad J. Borwig Sharon K. Loftus and Cecil A. Azbill. Quorum present.

Loftus/Borwig to approve the September 12, 2016 agenda. Ayes – Three. Motion carried.

Borwig/Azbill to approve the following Consent Agenda items: a) Approval of the August 08, 2016 Regular Board Meeting Minutes as submitted; and b) Approval of the Accounts Reconciliation Report for August 2016. Ayes – Three. Motion carried.

Borwig/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,642.20; Black Hawk Electrical 177.50; Cardmember Service 351.75; City of Evansdale 213.60; Courier Communications 46.06; Dorsey & Whitney LLP 2,360.96; EFTPS 783.85; Frickson Bros Excavating 3,237.50; IMWCA 448.00; Iowa One Call Inc 17.14; IPERS 945.83; Keystone Laboratories Inc 628.00; Mediacom 46.53; Menards 14.29; Metlife Small Business Center 397.54; MidAmerican Energy Inc 2,321.76; Postmaster 169.00; Stanley Steamer 101.25; Ted's Home & Hardware 53.82; Treasurer State of Iowa 2,886.00; US Cellular 60.97; Utility Equipment Co 5,548.06; Wellmark Blue Cross/Blue Shield 1,809.95; August Deposits Applied 2,283.36 and August 2016 payroll 10,591.63. August Revenue: Deposits 2,780.00; Water Fund 44,402.61; Sewer Fund 42,033.22; Garbage Fund 24,351.61; and Storm Water Fund 1,786.39. Ayes – Three. Motion carried.

Evansdale Municipal Housing Authority - request to appeal high water bill for 630 Sunnyside Drive: the Board moved on to the next item on the agenda to allow time for Housing Board Member John Mardis to arrive and join Housing Director Michael Benning in addressing their request. Mr. Mardis was delayed by a train.

Water Tower Repainting Project - Azbill/Borwig to accept, approve and authorize the following items: Accept and approve the inspection reports from Owens Inspection Services LLC; Authorize payment to Owens Inspection Services LLC in the amount of \$2,498.80; Authorize Progress Payment #1 to K&W Coatings LLC for \$120,175.00; and Approval and authorization to pay invoice for services provided by Shoff Consulting Engineers in the amount of \$2,114.91 for July 02, 2016 thru August 21, 2016. Ayes – Three. Motion carried.

Mr. Mardis arrived at 4:03 p.m. and apologized for arriving late. A discussion followed on the water bill for 630 Sunnyside Drive. This address had an unusually high water bill in July. Per the notes on the account, it was due to toilets running 24/7, which Mr. Benning stated have both been fixed. They were replaced last October. Plant Manager Mike Ellison has read the meter three additional times, and the readings are accurate. They indicate that usage has been reduced, but is still high. The usage has been high since the current family moved in. He relayed that leaking toilets can use even more water than this address did. Mr. Benning will call to schedule a time for Mr. Ellison to check the meter's leak detector dial. EMHA will also check the crawl space for leaks.

Update on new roof project on all Water Works buildings: Mr. Ellison relayed that they will be done in a couple of days. He has Riteway Gutters set up to come in sometime in the next two weeks to install new gutters and down spouts.

North Tier Water Main Loop Project – Resolution No. 383 to do the following: approve Preliminary Plans, Specifications and form of contract; authorize Preparation of Final Plans and Specifications; set date of Bid Letting; authorize Engineer to submit the IDNR Construction Permit Application; and, authorize Engineer to solicit bids. Loftus/Azbill to pass and adopt Resolution No. 383. The Bid Letting date will be determined by Engineer Bill Claassen's schedule. Ayes – Three. Motion carried.

Authorize employee to attend IRWA Fall Conference October 18-19, 2016: Borwig/Azbill to authorize Mike Ellison to attend the conference. Ayes – Three. Motion carried.

Discussion: the new phone system was installed last Friday, however, the copier is so old that the scanning feature on it is not compatible with the system. A new copier will be discussed at budget time for next year. In the meantime, City staff can scan items for us on their portable scanner.

Loftus/Azbill to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 4:31 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary