

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
AUGUST 08, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Azbill to approve the August 08, 2016 agenda. Ayes – Two. Motion carried.

Azbill/Loftus to approve the following Consent Agenda items: a) Approval of the July 11, 2016 Regular Board Meeting Minutes as submitted; and b) Approval of the Accounts Reconciliation Report for July 2016. Ayes – Two. Motion carried.

Loftus/Azbill to approve and authorize transfers and payment of claims as listed: Access Systems 607.52; ACCO Unlimited Corp 863.20; City of Evansdale 371.22; Computer Troubleshooters 1,795.00; Evansdale Truck & Trailer 331.00; EFTPS 803.38; Frickson Bros Excavating 1,636.00; Iowa One Call Inc 20.74; IPERS 988.62; Keystone Laboratories Inc 88.00; Metlife Small Business Center 397.54; MidAmerican Energy Inc 2,189.26; Postmaster 165.00; Superior Welding Supply 16.00; Ted's Home & Hardware 34.46; Treasurer State of Iowa 1,970.00; Utility Equipment Co 13,492.29; Wellmark Blue Cross/Blue Shield 1,859.53; Wex Bank 38.56; July Deposits Applied 870.00 and July 2016 payroll 10,847.08. July Revenue: Deposits 2,476.00; Water Fund 31,533.36; Sewer Fund 30,375.66; Garbage Fund 20,394.68; and Storm Water Fund 1,348.76. Ayes – Two. Motion carried.

Alan Nichols of 314 Norma Avenue - request to waive garbage charge: Mr. Nichols felt that since the house is vacant, he should not be charged for garbage pickup. The Water Works/City policy is that all services are charged (water, sewer & garbage) when water is on. There is no way to monitor how often someone sets out their garbage cart, or if they set it out at all. The fee is to have the service available for use if you choose to set it out. Some people who only have a small amount of garbage just set their cart out only once or twice a month. If water service is shut off, sewer and garbage charges would end also. Mr. Nichols asked for his water to be turned off. It will be scheduled for tomorrow.

At this time, Ron Nichols stated he had a separate item to bring before the Board, but he could wait until Discussion. The Board allowed him to discuss it now. He questioned the high usage on the August Bill for 3505 Lafayette Road. He stated that the Water Works had changed the meter and usage is well over minimum now. Plant Manager Mike Ellison replied that he has not changed the meter. Mr. Nichols had a plumber make repairs last winter. Mr. Nichols has checked for leaks but has not done a dye test. Mr. Ellison will stop by tomorrow and check things out. There are four users in the building, two apartments upstairs and two businesses downstairs.

Project Updates

River Forest Road Re-Location Project: Mr. Ellison reported that the project is done. They relocated approximately forty feet of water main along the 100 block of River Forest Road. It was hit the next day by the road contractor, who subsequently repaired it. Two services were also replaced.

Water Tower Repainting Project: Mr. Ellison relayed that the contractor will start washing the Tower tomorrow. We will be hooked up to water from the Waterloo Water Works as of Thursday, at both of our connections. It could take anywhere from two and one half weeks to one month for completion. There may be phone calls on smelly or rusty water. Chlorine residual will be monitored closely, and the system will be fed from a different direction, so iron deposits may become dislodged.

New roofs on all Water Works buildings: Mr. Ellison left a message for the contractor today stating that work could begin any time.

Other projects: the Dubuque Road loop projects will be ready soon for permits and bid letting. They may not get finished until spring.

Discuss purchase of a new locator: Mr. Ellison went over the features demonstrated recently, and explained how this updated model would benefit the Water Works. Our current locator is a 4.5 amp model, while the new one would be 60 amps. The accuracy is tremendous. The Water Works also locates street light wiring for the City, and they would possibly share in the cost of the locator rather than buy one of their own. Azbill/Loftus to authorize purchase of a new locator at an approximate cost of \$7,219.00. The City will be asked to share in the cost of the locator in the amount of \$2,000.00. Ayes – Two. Motion carried.

Discuss changes to Exhibit A – Rates and Charges: the Board reviewed current Miscellaneous and Service Charges and will be raising three items. Azbill/Loftus to increase the Construction Charge from \$10.00 to \$15.00 per 30-day period; increase the Collection Fee from \$30.00 to \$50.00; and increase the Service Call Fee from \$55.00 per hour to \$100.00. Ayes – Two.

Motion carried.

Discussion: Office Manager Sandy Clements relayed her plan to use one week of vacation per month, plus a day or two here and there, to reduce her banked hours by the end of the year. Work will also resume on organizing the office work area. The Board agreed to the plans.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 5:05 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary