

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JULY 20, 2015

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Vice-Chairman Sharon Loftus called the meeting to order at 4:31 p.m. Members present in order of roll call: Dona R. Frickson and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Frickson to approve the July 20, 2015 agenda. Ayes – Two. Motion carried.

Loftus/Frickson to approve the following Consent Agenda items: a) Approval of the June 08, 2015 Regular Board Meeting Minutes as submitted; b) Approval of the June 22, 2015 Special Board Meeting Minutes as submitted; c) Approval of the Accounts Reconciliation Report for June 2015; d) Approval of the Treasurer's Report for May 2015; and e) Approval of the Treasurer's Report for June 2015. Ayes – Two. Motion carried.

Frickson/Loftus to approve and authorize payment of claims as listed: ACCO Unlimited Corp 576.20; Cardmember Services 136.90; City Laundering 23.20; Courier Communications 156.47; EFTPS 1,170.59; Evansdale Water Works 37.25; Frickson Backhoe & Trucking 11,000.00; Galles, Patrick 200.00; IDNR 675.55; IMWCA 483.00; Iowa One Call Inc 51.94; IPERS 926.47; Keystone Laboratories Inc 55.00; Manatts Inc 267.59; Menards Inc 156.98; MidAmerican Energy Inc 4,142.85; Municipal Supply Inc 392.00; Planetary Tree Service 2,000.00; Postmaster 224.00; Professional Office Services 545.79; Sensus Metering System 1,570.34; Superior Welding Supply 92.00; Ted's Home & Hardware 91.35; Treasurer State of Iowa 1,512.00; US Cellular 75.81; Utility Equipment Co 8,554.04; Wellmark Blue Cross/Blue Shield 2,537.18; Wex Bank 157.81; Windstream 65.26; Deposits 2,660.64 and June 9 thru July 13, 2015 payroll 15,815.17. June Revenue: Deposits 2,655.00; Water Fund 39,672.21; Sewer Fund 32,198.32; and Garbage Fund 17,672.63. Ayes – Two. Motion carried.

Review request from property owner at 135 River Forest Road to adjust the 05-01-15 meter charge: owner Crystal Kazynski felt that the charge should be waived since the water was not turned off all the way when a Water Works employee turned their water off in August, at her request. A vehicle hit the building in December which left a hole in the side of the building. Heat was lost to the building and the meter froze. In a call to the Water Works in June, she relayed that they were aware that the water was not completely off in September when the water heater was drained. Loftus/Frickson to deny the request to adjust the \$127.60 meter charge. The situation is unfortunate, but not the Water Works' responsibility. The owner should explore avenues to be reimbursed by the person that caused the accident. Ayes – Two. Motion carried.

Discuss updates on Capital projects

- a. Randall Avenue Loop Project: Plant Manager Mike Ellison reported the project should be done tomorrow or Wednesday, except for seeding.
- b. Norma Avenue Extension: digging should start this week.
- c. Water Tower Painting Project: Engineer Jerry Shoff is working on the plans. It may have to be postponed until next spring.
- d. W. Gilbert Drive Extension: Mr. Shoff is working on the plans.
- e. Software split from the City: Office Manager Sandy Clements reported that Tyler Technologies is working on the steps needed and getting a price quote.
- f. Other projects: none.

AT&T Contract for Tower Lease: their negotiator has contacted us to start preliminary talks to renew the contract. The Board directed Mrs. Clements to do some background work concerning area utilities.

Approval and authorization to pay invoices for services submitted by Engineer Jerry Shoff: Loftus/Frickson to pay the following invoices; FAA Tower Lighting Project, \$3,450.00; Water Tower Painting Project, \$2,847.00; and Randall Avenue WM Project Phase II, \$4,496.75. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 368 – To dispose of paid invoices that are no longer needed: Loftus/Frickson to pass and adopt said Resolution, authorizing the immediate disposal of all paid invoices prior to June 30, 2010. Ayes – Two. Motion carried.

Discussion: none.

Loftus/Frickson to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 5:12 p.m.

Sharon K. Loftus, Vice-Chairman

Sandra E. Clements, Secretary