

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
MARCH 07, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:30 p.m. Members present in order of roll call: Chad J. Borwig, Sharon K. Loftus and Cecil A. Azbill. Quorum present.

Borwig/Loftus to approve the March 07, 2016 agenda. Ayes – Three. Motion carried.

Azbill/Loftus to table items “d) Approval of the Final Treasurer’s Report for January 2016 and e) Approval of the Treasurer’s Report for February 2016” and approve the remaining Consent Agenda items: a) Approval of the February 08, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for February 2016; and c) Approval of the Final Treasurer’s Report for December 2015. Ayes – Three. Motion carried.

Borwig/Azbill to approve and authorize transfers and payment of claims as listed: Access Systems 247.50; Acco Unlimited Corp 2,974.51; Bergen Plbg, Htg & Clg 1,749.39; Cardmember Service 295.85; City of Evansdale 1,861.42; Courier Communications 54.29; EFTPS 779.96; Hach Co 1,080.00; IAMU 729.07; Iowa One Call 1.80; IPERS 941.31; Keystone Laboratories Inc 60.00; Matt Parrott/Storey Kenworthy 557.70; Metlife Small Business Center 381.84; MidAmerican Energy Inc 2,158.59; Municipal Supply Inc 945.09; Postmaster 174.00; Roto-Rooter 350.00; Treasurer State of Iowa 2,580.00; Tyler Technologies Inc 250.00; US Cellular 75.82; Utility Equipment Co 686.56; Wex Bank 82.40; Windstream 65.67; February Deposits Applied 844.00 and February 2016 payroll 10,541.02. February Revenue: Deposits 621.00; Water Fund 41,548.35; Sewer Fund 41,085.55; and Garbage Fund 23,372.08. Ayes – Three. Motion carried.

Public Hearing: Fiscal Year 2016-2017 Proposed Budget. Loftus/Azbill to open the Public Hearing at 4:32 p.m. Ayes – Three. Motion carried. Proof of Publication: Proof is on file. Written comments: none were received. Oral comments: none. Azbill/Loftus to close the Public Hearing at 4:33 p.m. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 373 adopting FY 2016-2017 Budget: Loftus/Azbill to pass and adopt said Resolution. Revenues: \$489,725.00. Expenditures: \$517,900.00. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 374 requiring contractors to be responsible for running the water meter wire during construction: Azbill/Borwig to pass and adopt said Resolution. Ayes – Three. Motion carried.

Authorize employee to attend IAMU 2016 Consumer Confidence Workshop 04-06-16: Loftus/Borwig to authorize Plant Manager Mike Ellison to attend this meeting. Ayes – Three. Motion carried.

Authorize proposed agreement with Liquid Engineering to clean interior of Water Tower at a cost of \$3,215.00 plus two additional riders for a Digital Formal Report and doing Localized Epoxy Coating Repairs. Azbill/Borwig to authorize said agreement. Ayes – Three. Motion carried.

Discuss formalizing a policy for writing off bad debt: Office Manager Sandy Clements relayed that we have a policy but it’s not in writing. Consensus of the Board was to put our present policy in writing and bring it to the next meeting as a Resolution.

Discussion: Mr. Ellison will be meeting with Engineer Jerry Shoff tomorrow to discuss the River Forest Road Reconstruction Project, and whether or not portions of the water main will need to be lowered. Chairman Cecil Azbill will also attend.

Azbill/Borwig to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 4:48 p.m.

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Cecil A. Azbill, Chairman

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Sandra E. Clements, Secretary