

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
MAY 09, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:32 p.m. Members present in order of roll call: Cecil A. Azbill, Chad J. Borwig and Sharon K. Loftus. Quorum present.

Borwig/Loftus to approve the May 09, 2016 agenda. Ayes – Three. Motion carried.

Loftus/Borwig to approve the following Consent Agenda items: a) Approval of the corrected March 07, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the April 13, 2016 Regular Board Meeting Minutes as submitted; c) Approval of the Accounts Reconciliation Report for April 2016; and d) Approval of the Treasurer's Report for April 2016. Ayes – Three. Motion carried.

Azbill/Borwig to approve and authorize transfers and payment of claims as listed: Access Systems 41.25; Acco Unlimited Corp 576.20; BMC Aggregates LC 184.74; City of Evansdale 66,559.94; Courier Communications 139.67; EFTPS 1,169.80; Iowa One Call Inc 14.46; IPERS 1,396.37; Keystone Laboratories Inc 172.00; Liquid Engineering Corp 4,365.00; Menards Inc 36.42; Metlife Small Business Center 381.84; MidAmerican Energy Inc 1,557.23; Monkeytown 14.56; On-Site Information Destruction Services Inc 22.50; PDCM Insurance 286.25; Postmaster 165.00; Ted's Home & Hardware 162.80; Treasurer State of Iowa 3,600.00; US Cellular 75.82; Wellmark Blue Cross/Blue Shield 1,719.92; Wex Bank 156.20; April Deposits Applied 1,754.76 and April 2016 payroll 15,636.89.

April Revenue: Deposits 2,962.00; Water Fund 36,897.55; Sewer Fund 30,720.28; Garbage Fund 20,267.13; and Storm Water Fund 1,342.70. Ayes – Three. Motion carried.

River Forest Road Crossing Project

Review bids: Engineer Bill Wright from Shoff Engineering was on hand to present information. Only one bid was received, which was from Frickson Bros. Excavating for \$1,168.00. They recommend accepting the bid.

River Forest Road Crossing Project – approve final plans and specifications, receive bids, accept form of contract, award contract, authorize the Engineer to issue Notice of Award and Notice to Proceed, and authorize the chairman or his designated representative to sign the contract and any other related documents: Loftus/Borwig to do all of the above stated actions including accepting the bid from Frickson Bros. Excavating for \$1,168.00, and award the contract to them. Ayes – Three. Motion carried.

Water Tower Repainting Project

Review bids: Mr. Wright presented information from the bid summary for the six bids received. The engineer's recommendation was to accept the low bid from K&W Coatings. The Board discussed the four different combinations of work to be done. K&W was the low bidder in all four combinations. Combination A was bid at \$128,500.00 for bid items 1, 3, 5, and 6. These items are defined as: 1) Repaint exterior steel – Coating system No. 1; 3) Repaint city name on tower (2 places); 5) Disinfect tower tank after work is completed; and 6) Repaint tank top and vertical sides with Coating system No. 3. This combination of bid items would best serve our customers and still remain an economical project.

Water Tower Repainting Project – approve plans and specifications, receive bids, accept form of contract, award contract, authorize the Engineer to issue Notice of Award and Notice to Proceed, and authorize the chairman or his designated representative to sign the contract and any other related documents: after due consideration, Loftus/Azbill to do all of the above stated actions including accepting the low bid for Combination A from K&W Coatings for \$128,500.00, and award the contract to them. If the City Council wants to pay for a city logo to be added to the Tower, they would pay the additional cost of \$7,000.00. They will consider this at their May 17, 2016 meeting. Work would probably start in late June or early July, and take about four weeks. Ayes – Three. Motion carried.

Approval and authorization to pay invoices for services submitted by Engineer Jerry Shoff: Borwig/Azbill to pay the following invoices; River Forest Road Reconstruction Project \$4,254.75; River Forest Road Water Main Crossing Project \$1,634.62; and Re-Paint Water Tower Project \$9,897.00. The total is \$15,786.37. Ayes – Three. Motion carried.

Discuss possible action to amend FY2016 Budget: a Special Meeting was set for Tuesday, May 17, 2016 at 4:00 p.m. to finalize the figures for the City's public hearing notice.

Discuss possible action to borrow money for capital projects: the City will be borrowing money soon, or selling a bond, so the Water Works could save money by combining their loan/bond transaction with the City's. Consensus of the Board was to have Plant Manager Mike Ellison measure the distance along Dubuque Road to calculate the cost of looping all the remaining

dead ends between Lafayette Road and Dubuque Road. This estimated figure will be used to publish a public hearing notice for the City Council meeting on May 17, 2016. The Board is meeting earlier that same day, and will determine if they want to borrow money for capital needs, and if so, how much. A suggested preliminary figure was \$150,000.00.

Discussion: none.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:07 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary