

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
APRIL 13, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:31 p.m. Members present in order of roll call: Sharon K. Loftus, Cecil A. Azbill and Chad J. Borwig. Quorum present.

Loftus/Azbill to approve the April 13, 2016 agenda. Ayes – Three. Motion carried.

Azbill/Borwig to approve the following Consent Agenda items: a) Approval of the March 07, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for March 2016; c) Approval of the Final Treasurer's Report for January 2016; d) Approval of the Treasurer's Report for February 2016; and e) Approval of the Treasurer's Report for March 2016. Ayes – Three. Motion carried.

Borwig/Loftus to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 1,857.60; Cardmember Service 183.85; City of Evansdale 462.81; Courier Communications 93.52; EFTPS 796.74; Evansdale Water Works 37.25; Frickson Bros Excavating 2,700.00; IAMU 45.00; IDNR 100.00; IPERS 960.90; Keystone Laboratories Inc 72.50; Metlife Small Business Center 381.84; MidAmerican Energy Inc 1,960.71; Municipal Supply Inc 3,694.00; Postmaster 224.00; Ted's Home & Hardware 8.18; US Cellular 77.81; Utility Equipment Co 2,856.45; Weber Paper Company 19.94; Wellmark Blue Cross/Blue Shield 1,719.92; Wex Bank 220.45; March Deposits Applied 4,357.66 and March 2016 payroll 10,760.36. March Revenue: Deposits 2,520.00; Water Fund 34,159.32; Sewer Fund 32,790.89; and Garbage Fund 19,910.89. Ayes – Three. Motion carried.

River Forest Road Reconstruction Project

Review test hole findings: Engineer Jerry Shoff was present to relay the findings. The existing water main is on average, seven feet deep, which satisfies Iowa Department of Natural Resources requirements. The City's reconstruction of River Forest Road will not affect the current water main at all. The Water Works will pay for a stub to be installed across River Forest Road in the 600 block. It will not be connected to the existing main at this time, but would be ready for future use if the water main that runs along the dike would need to be replaced.

Pass & adopt Resolution No. 375 – River Forest Road Water Main Stub Project: Loftus/Borwig to pass and adopt Resolution No. 375. Ayes – Three. Motion carried.

Water Tower Repainting Project

Review project details: Mr. Shoff explained the items contained in the bid. He showed a sample of the tower painted with the City logo as well as the name on it. The cost of the logo will be separated out. Mr. Shoff also discussed the different types, grades, and brands of paint. The bid specifications call for paint to be applied by roller and brush, not sprayed.

Pass & adopt Resolution No. 376 – Water Tower Repainting Project: Azbill/Loftus to pass and adopt Resolution No. 376. Ayes – Three. Motion carried.

Discuss requiring someone be present when we shut water off for the winter for a customer: this change in policy would allow for the customer, or someone of their choosing, to verify that the flow of water into the structure was in fact turned off. This would prevent situations where the shutoff was turned and it appears to be off, but actually malfunctioned and it is discovered later that the water is still on. This can cause damage and problems for the customer. Azbill/Borwig to require the customer, or someone of their choosing, to be present when we shut water off for the winter for a customer. Ayes – Three. Motion carried.

Discuss not shutting off customers for non-payment on Friday's: The pros and cons of changing this policy were discussed. The main concern was trying to be consistent across the board, and to have the same time-frame for restoring service after it has been shut off for non-payment. When shutoff day is Monday thru Thursday, service can be restored the next day. However, when shutoff day is on a Friday, if payment is made after 3:00 p.m., service is not restored until Monday, when personnel are available. The Board will consider raising the Collection Charge (currently \$30.00) at the next meeting. Borwig/Azbill to approve a change in policy where customers who have a shutoff date which lands on a Friday, will have their shutoff day extended to the following Monday. Ayes – Three. Motion carried.

Discussion: none.

Borwig/Azbill to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:14 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary