

**EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
MONDAY, DECEMBER 21, 2015**

**Call to Order:** The meeting was called to order by President Borwig at 6:03pm.

**Roll Call:** Present: Borwig, Clements, Hansen, Johnson, Nichols, and Pritchett  
Absent: Kettwig, Miller and Rasanen

**Approval of November 16, 2015 Monthly Meeting Minutes:** Pritchett moved and Hansen seconded to approve the minutes from the November 16, 2015 meeting. Ayes – 6. The motion carried.

**Approval of bills to be paid in December:** Hansen moved and Nichols seconded to approve the November bills to be paid in December. Ayes -6. The motion carried.

**Treasurer's Report:** Kettwig reviewed the report. There were no questions.

**Circulation Report:** The circulation report was reviewed. There were no questions or concerns.

**Old Business:**

- Overdrive Advantage/Axis 360/Freegal program: After determining that the Freegal program was not an option after last month's meeting, it came down to the two other programs. Director Jensen said she had spoken to both reps and had the chance to review both databases. She said they were both comparable with regards to price; the only difference was the Overdrive Advantage was a supplement to what we already use. Nichols moved and Hansen seconded to approve and go with Axis 360. Ayes – 6. The motion carried.
- Director Jensen noted that she received notification from Mayor Faas that the library did receive the grant for the Lego project. She noted that the grant amount received was \$1240, and with the other monies already received and promised, it makes up a total of \$1500. She said that checks would be distributed at the award ceremony on Wednesday, January 27<sup>th</sup> at 10AM at the Waterloo Center for the Arts. Hansen volunteered to go there to receive the check. Jensen said that once the monies were received she would begin purchasing the necessary equipment and start the planning of the Lego program.

**New Business:**

- Marcus Norman was here to represent the Boy Scouts Pack #3126 (Students of Poyner, Highland and Lincoln) and to request to have fundraiser tickets (Dad's Belgian Waffle breakfast, Saturday, February 6<sup>th</sup>, 8-11am, \$6 in advance) available at the library for purchase. Hansen moved to allow the request and Johnson seconded. Ayes – 6. The motion carried.
- Director Jensen informed the board that one of last year's Summer Reading Program programs, Suit Up!, lost the check paid for their services in the amount of \$150, and did not get it cashed within the 90-day allotted time frame. They asked for a new check to be reissued. Johnson moved to cancel the old check and reissue a new one, stating that this would be a one-time reissue. Nichols seconded the motion. Ayes – 6. The motion carried.
- Director Jensen said that they had received several requests recently for language acquisition materials, especially English as a second language, which the library does not have because there are so many different languages to which this applies. She said that while doing the research for the

e-book/audiobook program, she came across a couple of different language databases in which she received information, and reviewed. Her recommendation was the Transparent Language database, which provided access to the learning of over 95 languages for the annual amount of \$500 for their library. She said they had the money to cover it in the books/subscription line item. Nichols said she will get information to the teachers in the Waterloo Community School district about this program. Director Jensen feels that with computers, tablets and smartphones being ubiquitous in use, providing more access to digital material is inevitable. The goal is to find the databases most desired and provide those since price is an obvious issue. We will see what type of use it gets and adjust accordingly next year. Nichols moved and Johnson seconded to approve the Transparent Language database for one year. Ayes – 6. The motion carried.

- The city's proposed wage increase is 3%. The budget committee proposed that Director Jensen receive \$.50 (2.9%) and Assistant Johnson receive \$.40 (3.1%). Hansen moved and Clements seconded to approve the wage increases recommended by the Budget Committee. Ayes – 6. The motion carried.
- Johnson moved and Hansen seconded to accept the proposed budget for FY2016-2017 and submit to the city. The only money being asked for above and beyond in the general fund line items is to accommodate pay increases. The Committee is asking for \$13,100 in Capital Improvements. \$10,500 to expand the new e-book/audiobook database, and \$2600 for a new STEM computer system in the youth department to replace one of the game computers with something more educational. Ayes – 6. The motion carried.

***Discussion:***

- Pritchett said that she just wanted to thank everyone on the board and on staff for their hard work. She said oftentimes it goes unnoticed and it's rarely addressed.

***Adjournment:*** There being no further business the meeting was adjourned at 7:01pm.

Respectfully submitted,

Shannon Jensen, Library Director