

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
DECEMBER 08, 2014

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Chad Borwig called the meeting to order at 4:30 p.m. Members present in order of roll call: Chad J. Borwig, Dona R. Frickson and Sharon K. Loftus. Quorum present.

Borwig/Loftus to approve the December 08, 2014 agenda. Ayes – Three. Motion carried.

Loftus/Frickson to approve the following Consent Agenda items: a) Approval of the November 10, 2014 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for November 2014; and c) Approval of the Treasurer's Report for October 2014. Ayes - Three. Motion carried.

Frickson/Borwig to approve and authorize payment of claims as listed: Acco Unlimited Corp 1,299.40; Cardmember Service 329.85; Central States Funds 1,985.28; Courier Communications 69.88; EFTPS 668.57; Frickson Bros. Excavating 2,702.50; Harland Technology Services 723.00; Iowa One Call Inc 15.64; Iowa Rural Water Assoc 300.00; IPERS 799.24; Keystone Laboratories Inc 55.00; Menards Inc 8.99; Monkeytown 94.63; Natel 1,976.50; Postmaster 174.00; Treasurer State of Iowa 2,365.00; US Cellular 75.82; Utility Equipment Co 517.17; Wex Bank 221.65; Windstream 65.11; Deposits 1,611.00; and November 11 thru December 08, 2014 payroll 8,950.25.

November Revenue: Deposits 2,683.00; Water Fund 43,356.67; Sewer Fund 40,230.16; and Garbage Fund 20,490.72. Ayes – Three. Motion carried.

Resolution No. 360 accepting the Randall Avenue Water Main Extension Project Phase I: Loftus/Borwig to pass and adopt Resolution No. 360. Plant Manager Mike Ellison reported that as-built plans will be coming from the engineer. Ayes – Three. Motion carried.

Natel Update: Mr. Ellison reported that everything is installed for the Water Works portion of the system.

Remote Monitoring Project: Mr. Ellison suggested an option to consider would be to update the existing but unused dialer equipment instead of updating the control panel. He will look into both options further and report back to the Board.

Tower lighting update: Mr. Ellison relayed there has been no further progress.

Discuss capital projects for FY 2015

- a. Update on Norma Avenue Water Main extension: Mr. Ellison presented a preliminary figure of \$17,000.00 for the entire length of water main from Heather Avenue to Knudson Drive. After a short discussion, the consensus of the Board was to pay for all of it except for developer Michael Dean's portion of approximately 150 feet (from the western edge of his property, up to the street which will enter his development). The City will be bonding for projects next spring, and the Water Works could borrow money at that time to finance needed capital projects.
- b. River Forest Road Water Main update/replacement options: since updates won't be necessary for the road project, this item will be removed from future agendas.
- c. Discuss other projects: no other projects were discussed.

Authorize renewal of Reserve Operating Funds CD No. 6560 for \$100,000.00: Borwig/Frickson to renew this CD for six months at Chicago Central Credit Union. Ayes – Three. Motion carried.

Discuss the FY 2013-2014 Audit and place on file: Borwig/Loftus to accept the audit and place it on file. Ayes – Three. Motion carried.

Proposed Budget for FY 2015-2016: discuss Revenues. Preliminary figures were discussed.

Discuss Employee Handbook: current banked vacation and casual hours for employees were discussed. A plan will be discussed at the next meeting to accelerate the usage of paid time off for an employee whose cap on those hours was waived. Discussion: consensus of the Board was to authorize the Water Works' office to close for one hour to allow both employees to attend the City Christmas luncheon on Tuesday, December 16, 2014.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:27 p.m.

Chad J. Borwig, Chairman

Sandra E. Clements, Secretary