

**Evansdale Public Library  
Monthly Board of Trustees Meeting  
Monday November 17, 2014**

**Call to Order:** The meeting was called to order by Vice President Borwig at 6:01 p.m.

**Roll Call:**

Present: Borwig, Burkett, Hansen, Johnson, Kettwig.

Absent: Nichols, Pritchett and Rasanen.

**Approval of October Minutes:** Hanson moved and Kettwig seconded to approve the minutes from the last meeting.

Ayes-5. The motion carried.

**Approval of bills to be paid in November:** Hansen moved and Johnson seconded to approve the bills to be paid.

Ayes-5. The motion carried.

**Treasurer's Report:** Burkett reviewed the balances from the budget.

**Circulation Report:** There was discussion on the difference between audio books and digital audio.

**Old Business:**

- a) Evans Village delivery program went well. Evans Village liaison Joyce e-mailed a list of request from the interested residences. All residents showed up to receive their books (about 4 per resident). Joyce did a good job organizing the exchange, which took about 15 minutes.
- b) Library Champion program was tabled to the next meeting as Trustee Nichols was not present.
- c) Accordion window remodel has a bid from Richard Marquette, running around \$500.00 or less. This would also include fixing the door which was never finished during the library renovation. No quote on the electrical work. Director Jensen also quoted \$359.57 for a 32" flat screen TV with USB port. There was a suggestion of using the open access funds.
- d) Wireless shut-off during non –business hours was discussed. One suggestion was that we set up an automatic timer for the router. Questions were asked if this put the library computer at risk for compromise and can we track the usage. The answer to both is no. Because of the weather turning cold no action was taken at this time.

**New Business:**

The 2014 Annual Report was reviewed. The question was raised as to the purpose of this report. This report must be prepared annually and helps show how we are doing in comparison with other libraries our size. Kettwig moved and Hansen seconded that we approved the annual report. Ayes-5. The motion carried.

**Discussion:**

It was suggested that Director Jensen approach the Mayor about our landlord / renter relationship, discussing the window renovation, the electrical issues and moving routers. Burkett will check with the consignments to see if we have sold more books.

There being no further business the meeting was adjourned at 6:57 p.m.

Respectfully Submitted,  
Kathleen Johnson, Secretary