

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the October 6, 2015 agenda.
5. Approval of the Consent Agenda – All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
 - a. Approval of September 15, 2015 regular meeting minutes.
 - b. Resolution 5873 authorizing payment of bills and transfers.
 - c. Liquor License:
 - a. Fareway Stores, Inc. #067 – Effective 11/16/15
6. Proclamation declaring the month of October as National Anti-Bullying Month.
7. Resolution 5874 approving property tax abatement for 1763 Timberline Drive.
8. Resolution 5875 approving property tax abatement for 358 Grand Blvd.
9. Resolution 5876 approving property tax abatement for 620 Dodge Street.
10. Resolution 5877 to approve 2nd payment to Peterson Contractors, Inc. of Reinbeck, IA, for the Dubuque Road Bridge Repair Project in the amount of \$108,157.98.
11. Resolution 5878 to approve 1st payment to Baker Concrete & Excavating of Waverly, IA, for the Gilbert Drive/River Forest Road Intersection Project in the amount of \$94,390.10.
12. Resolution 5879 amending Residential Tax Abatement Policy and Application.
13. Resolution 5880 approving MOU with Iowa Department of Admin Services for participation in the Income Offset Program.
14. Request from Police Chief and Fire Chief to remove and reinstall new tile at the Community Response Center in an amount not to exceed \$10,636.70.
15. Request authorizing City Clerk to sign agreement for software transition with Tyler Technologies in the amount of \$4,214.50 for the separation of Water Works from the City of Evansdale.
16. Request authorizing change order to Transcore in the amount of \$1,455.08.

17. Ordinance 644 Council Compensation, 1st reading.

18. Discussion/Possible action Street Light Installation Ordinance

19. Discussion

20. Adjournment

CITY HALL
EVANSDALE, IOWA, SEPTEMBER 15, 2015
CITY COUNCIL
DOUG FAAS, MAYOR, PRESIDING

The City Council of the City of Evansdale, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Evansdale, Iowa at 6:00 P.M. on the above date. Council members present in order of roll call: Dewater, Loftus, Walker, Nichols, and Seible. Quorum present.

Dewater/Seible approving the September 15, 2015 agenda. Ayes-Five. Motion carried.

Walker/Dewater to approve the following items on the September 15, 2015 consent agenda: a) Approval of September 1, 2015 regular meeting minutes. b) Resolution 5862 authorizing payment of bills and transfers. c) Liquor license renewal for Pilot Travel Centers, LLC-dba Pilot Travel Center #637. d) Accept and place on file the minutes and reports from the following Departments, Board, and Commissions: Ambulance & Fire report, Building Inspection report, Police Department, Waterworks, and Planning & Zoning. Roll call vote: Ayes-Five. Motion carried.

Loftus/Walker to approve Resolution 5863 authorizing the mayor to sign a contract with the Iowa Northland Regional Council of Governments (INRCOG) for the general administration of the community development owner occupied housing rehabilitation contract with the Iowa Economic Development Authority. INRCOG representative Cindy Knox explained the process of the Community Development Block Grant (CDBG) that the city received to improve homes in the targeted area in an amount not to exceed approximately \$281,000. All contract fees will be reimbursed by the CDBG program grant with the exception of the \$24,000 that the city previously committed to the rehabilitation program. Roll call vote: Ayes-Five. Motion carried.

Loftus/Seible to approve Resolution 5864 of the City Council of Evansdale, Iowa, Adopting an Equal Opportunity Policy for Evansdale, Iowa. Roll call vote: Ayes-Five. Motion carried.

Seible/Loftus to approve Resolution 5865 of the City Council of Evansdale, Iowa, Adopting an Anti-Residential Displacement and Relocation Assistance Plan for Evansdale, Iowa. Cindy Knox stated that the city will not provide relocation assistance, resolution is a formality required by grant. Roll call vote: Ayes-Five. Motion carried.

Walker/Loftus to approve Resolution 5866 of the City Council of Evansdale, Iowa, Adopting Policy on the Prohibition of the Use of Excessive Force. Roll call vote: Ayes-Five. Motion carried.

Loftus/Seible to approve Resolution 5867 of the City Of Evansdale, Iowa, Adopting a Lobby Policy Governing The Lobbying of Housing and Urban Development Personnel and/or Department of Commerce Personnel, for the City of Evansdale, Iowa. Roll call vote: Ayes-Five. Motion carried.

Walker/Seible to approve Resolution 5868 of the City Council of the City Of Evansdale, Iowa, Actively Promoting Fair Housing for the City of Evansdale, Iowa. Roll call vote: Ayes-Five. Motion carried.

Seible/Walker to approve Resolution 5869 of the City Council of the City of Evansdale, Iowa, Adopting a Procurement Policy for the City of Evansdale, Iowa. Roll call vote: Ayes-Five. Motion carried.

Walker/Seible to approve Resolution 5870 of the City Council of Evansdale, Iowa, Adopting a Code of Conduct for the Officers and Employees of the City of Evansdale, Iowa. Cindy Knox explained that the

resolution speaks directly to conflict of interest with council members and the CDBG program. She explained that once INRCOG proceeds to the technical stage that councilman Dewater may need to refrain from voting due to his involvement with the inspection of the homes. Roll call vote: Ayes-Five. Motion carried.

Dewater/Walker to approve Resolution 5871 approving FY2015 Street Finance Report. Roll call vote: Ayes-Five. Motion carried.

Nichols/Loftus to approve rescinding Resolution 5827 authorizing the installation of street light at approximately 845 Hunter Drive. Roll call vote: Ayes-Five. Motion carried.

Dewater/Walker to approve Resolution 5872 authorizing the installation of street light at approximately 845 Hunter Drive in the amount not to exceed \$1,114.23 (Francis Glaser has agreed to pay \$500 of the cities cost, so our cost will not exceed \$614.23). Councilman Nichols stated that he didn't believe the light was necessary at this location. Councilman Walker stated that he didn't want the city to set a precedence for the cost for the lights going forward. Councilman Loftus questioned if the Police Chief can be involved in the safety process. Councilman Dewater stated that if the city needs to place a light, for safety purposes, at this location or any location in the future that it needs to be considered on a light per light basis. Roll call vote: Ayes-Three. Nays-Two (Nichols and Seible) Motion carried.

Nichols/Walker to approve request from City Clerk to have the State of Iowa Auditors office conduct the FY2015 Audit. Roll call vote: Ayes-Five. Motion carried.

Public Discussion: Mayor Faas discussed the safety needs in our city for street lights and asked that the council would review them as the placements were requested. He discussed a request for a street light at 215 Heather Avenue and asked the council members to evaluate the area requested. Mayor Faas gave the council four (4) examples of street light ordinances for the council to review. He would like a discussion on the possibility of a street light ordinance on the next agenda and welcomes feedback from the council. He also updated the council on the following projects: River Forest Rd. and Gilbert should open by Monday September 21st, Dubuque Road Bridge Project will open September 18th or the 21st they are not finished, but will open and repairs under the bridge will be made within the next week. The Norma Avenue Extension Project is running against the substantial completion date of September 30th and we are hoping for the completion, but will receive a stipend for every day it is not complete from the 30th of September. He also stated that we have received complaints in regards to parking on Brookside between Evans Rd. and Grand Blvd. and encouraged the council to review the area for further discussion.

Councilman Seible stated that there has been a street light out on the corner of Wema and Evans for a long time and he would like it resolved. The Mayor stated that we have been turning the repairs into MidAmerican Energy and they are working on them. Seible also stated that he has had some complaints on ponding of ground water on Earl Street since it had been resurfaced. Mayor Faas stated that he would have the Public Works Director review the situation and get back to council. Seible also stated that residents in the 700 block of Fox Avenue are experiencing water back up as well and would like to place a dry well in their front yard to resolve the issue.

There being no further discussion, Walker/Loftus to adjourn the meeting at 6:39 p.m. Motion carried.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 5873

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THAT
THE FOLLOWING BILLS BE PAID AND THE TRANSFERS ARE HEREBY ALLOWED.**

A.C. INVESTMENTS, L.L.C.	TAX REBATE 1 TRAIL	3,107.00
A1 SEPTIC & PLUMBING SERVICES	SR-PUMP TRMT PLANT	176.55
ADVANCED AUTOMOTIVE SERVICE	FD-LOF AMBULANCE	128.76
	FD-2 BALL JOINTS/TIE RODS	521.90
	TOTAL	650.66
AIRE SERVICES, INC.	PD-REPLACE COMPRESSOR	1,293.80
ALLEN OCCUPATIONAL HEALTH SERV	PD-PHYSICAL/D EVEN	139.00
AMENT LAW FIRM	AUGUST ATTORNEY FEES	718.75
ANNIS PETROLEUM PRODUCTS	RU-HOTSY FUEL TO WASH DOOR	59.25
BAKER CONCRETE & EXCAVATING	GILBT/RVR FOREST RD INTERSECT PROJ	94,390.10
BARCO MUNICIPAL PRODUCTS	RU-POSTS & CAPS-STREET SIGNS	876.30
	RU-STREET SIGNS	811.70
	RU-POSTS FOR STREET SIGNS	629.30
	TOTAL	2,317.30
BERGANKDV TECHNOLOGY & CONSUL	CH-FINANCE FEE	5.85
	CH-IT SUPPORT	130.00
	CH-IT SUPPORT	32.50
	TOTAL	168.35
BLACK HAWK CO. EMERGENCY MGMT	FY16 Q2 DISPATCH FEES	19,473.00
BLACK HAWK COUNTY AUDITOR	FY16 HAZMAT CONTRIB	2,375.50
BLACK HAWK COUNTY EXT SERVICE	RU-PESTICIDE CERT-JASON NEITH	35.00
BLACK HAWK ELECTRICAL	RU-STREET LIGHT RPR/KWIK STAR	584.93
	RU-STREET LIGHT REPAIRS	431.24
	TOTAL	1,016.17
BOUND TREE MEDICAL, LLC.	FD-CPAP MASKS/ADAPTERS/SPLINTS	125.74
	FD-OXY CONNECTS/BAG VLV MASKS	97.07
	FD-GLOVES/8 CPAP MASKS/BAGS	460.08
	TOTAL	682.89
C & C WELDING & SAND BLASTING	FD-RAISE WTR BALL POLE HEIGHT	111.45
CAMPBELL SUPPLY - WATERLOO	RU-PIPE WRENCH & SHOP TOOL	182.63
CEDAR VALLEY MECHANICAL	SW-OVERFLOW RING-MEYERS LAKE	720.00
CENTURY LINK	SR-INTERNET	66.99
CHICKASAW CO. SHERIFF K-9 UNIT	PD-K-9 SEMINAR	150.00
CITY LAUNDERING	LIB-MONTHLY MATS	27.70
	CH-MONTHLY MATS	43.22
	TOTAL	70.92
CITY OF WATERLOO	RU-LIGHT REPR EVANSDALE/DORIS	273.07
COURIER COMMUNICATIONS	PY-9/1 MINUTES/BILLS	117.86
	PY-9/15 MINUTES/BILLS	117.86
	CDBG NOTICE RELEASE FUNDS	44.54
	TOTAL	280.26
COVENANT CLINIC	FD-PHYSICAL-SHEEL	163.00
DIAMONDS BODY SHOP INC	PD-REPAIR BUMPER/EXHAUST #14	162.00
DUTTON, BRAUN, STAACK & HELLMAN	PY-LABOR ISSUES	240.50
EVANSDALE WATER WORKS	PD-WATER	277.00
	FD-WATER	277.00
	TOTAL	554.00
FAAS, DOUG	CH-REIMB MILEAGE MAYOR	181.83
FIRE SERVICE TRAINING BUREAU	FD-CERT FEES-WRIGHT	50.00

Approved by Council
08/18/2015

I.N.R.C.O.G.	MAPS C-2 DISTRICT	90.00
IOWA MUNICIPAL FINANCE OFFICER	CH-STRADER-CONFERENCE	123.00
IOWA WORKFORCE DEVELOPMENT	RU-STATE UNEMPLOYMENT COMP	322.67
	PD-STATE UNEMPLOYMENT COMP	464.24
	FD-STATE UNEMPLOYMENT COMP	113.53
	BLD INSP-STATE UNEMPLOYMENT	98.63
	LIB-STATE UNEMPLOYMENT COM	115.18
	PARK	44.46
	PY-STATE UNEMPLOYMENT COMP	161.59
	CH-STATE UNEMPLOYMENT COMP	7.49
	SR-STATE UNEMPLOYMENT COMP	68.42
	TOTAL	1,396.21
J. P. COOKE CO. INC	FY16 PET TAGS	75.75
JENSEN, JEFFREY	PD-REIMB CELL PHONE	64.00
K & W ELECTRIC, INC.	RU-SET LIGHT POLE RIVER FOREST	263.75
KOBLISKA, DEANNE	CH-TRAVEL REIMB-LUNCH & LEARN	21.20
LARRY PUMP, CPA	PROFESSIONAL SERVICES	960.00
LJ'S WELDING & FABRICATION	SR-BLOWER BLDG GATE	25.00
LOCKSPERTS, INC.	SR-LOCKS-DOOR PROJECT	10.95
MARC, INC	RU-VEG-A-KILL	859.01
MEDIACOM, INC	PD-AUGUST INTERNET	36.89
	FD-AUGUST INTERNET	36.89
	RU-DORIS DR INTERNET	65.90
	TOTAL	139.68
MENARDS INC	RU-NEW DOOR SUPPLIES	178.66
	RU-PAINT SUPPLIES-DOOR PROJECT	14.50
	RU-RETURN NEW DOOR SUPPLIES	(23.92)
	RU-3 OUTSIDE BLDG LIGHTBULBS	29.94
	RU-OUTSIDE BLDG BULB/GLOVES	17.97
	SR-INSULATION-DOOR PROJECT	24.99
	SR-THRESHOLD/PARTS-DOOR PROJECT	47.56
	TOTAL	289.70
MIDAMERICAN ENERGY, INC	911 S EVANS RD	623.60
	544 GRAND BLVD	34.04
	911 S EVANS RD	623.60
	123 N EVANS RD (LB)	99.21
	O W GILBERT - SKATE PARK	8.90
	1000 ELMER - ISLAND	592.88
	1236 RIVER FOREST RD	476.31
	1244 RIVER FOREST RD	2,595.64
	1000 ELMER AVE	31.47
	1238 RIVER FOREST RD.	154.60
	1250 RIVER FOREST RD.	29.45
	1200 RIVER FOREST RD.	11.09
	1914 6TH ST.	18.54
	0 COLLEEN AVE.	6.15
	1250 RIVER FOREST RD	34.17
	714 AYERS AVE-GARDNER PK	10.39
	123 N EVANS RD (PY)	250.02
	399 N EVANS RD	13.32
	3579 LAFAYETTE RD	3,180.27
	1 DORIS DR.	35.84
	130 BROWN ST	212.29

	130 1/2 BROWN ST.	10.00
	640 ARBUTUS AVE	328.31
	111 TIMBER CREEK-LIFT STN	14.29
	449 EVANSDALE DR.	59.60
	140 EASTEND AVE	116.16
	1648 MICHIGAN DR.	140.96
	210 N EVANS RD.	17.06
	4280 LAFAYETTE RD.	48.95
	1212 RIVER FOREST RD.	3,392.40
	TOTAL	13,169.51
MUTUAL WHEEL CO.INC	RU-TRK WASH BRUSH/MARKER KIT	88.80
NORTH CENTRAL LABORATORIES	SR-LAB SUPPLIES	163.79
P & K MIDWEST, INC.	SR-REPAIR SHIFT LEVER-JD5101E	153.75
PETERSON CONTRACTORS, INC.	CIP-DBQE BRIDGE REPAIR PROJ #2	108,157.98
PLATINUM PEST SERVICES	LIB-PEST CONTROL	10.00
	CH-PEST CONTROL	30.00
	TOTAL	40.00
PPG ARCHITECTURAL FINISHES	RU-PAINT TIPS FOR DOOR PROJECT	49.67
	RU-PAINT TIPS FOR DOOR PROJECT	(23.49)
	TOTAL	26.18
RITEPRICE OFFICE SUPPLY, INC.	CH-INK CRTG/ADDG MACH TAPE	71.18
	CH-2 RECEIPT BOOKS	16.78
	RU-INK CRTGS/PENS/PAPER/CLIPS	202.99
	TOTAL	290.95
SHERWIN WILLIAMS	RU-PAINT FOR DOOR PROJECT	625.59
SHOFF CONSULTING ENGINEERS LC.	RU-GILBERT/RVR FRST #1C	9,413.54
	CIP-DBQE BRIDGE #6C	4,259.00
	CIP-DEAN/NORMA DP#4	5,385.75
	CIP-NORMA AVE EXT #1C	8,833.68
	TOTAL	27,891.97
STETSON BUILDING PRODUCTS	RU-2 DRILL BITS-DOOR PROJECT	68.46
STOCKS, PHIL	SR-GRADE 111 OPERATOR SERVICE	400.00
	SR-GRADE III OPERATOR SERVICE	400.00
	TOTAL	800.00
TERRACON	DBQE RD SERVICE CALL	90.00
	GILBT DR-CONCRETE TEST	105.00
	DBQE RD CONCRETE TEST	329.50
	DBQE RD-CONCRETE TEST	144.00
	TOTAL	668.50
U.S. CELLULAR	BI- CELL PHONE	63.35
	PK-SEPT CELL PHONE	14.59
	RU- CELL PHONE	165.64
	SR- CELL PHONE	75.93
	TOTAL	319.51
VERIZON	FD-CELL PHONE	42.89
WEBER PAPER COMPANY	PD-PAPER TOWELS	20.90
	FD-PAPER TOWELS	20.90
	LIB-TOWELS	26.10
	PK-TISSUE PAPER DEERWOOD	32.92
	CH-TOWELS	26.10
	RU-SHOP TOWELS	135.50
	TOTAL	262.42
WINDSTREAM	PD-PHONE	104.97

	FD-PHONE	75.83
	LIB-PHONES	39.23
	CH-PHONE	79.08
	RU-PHONE	37.00
	SR-ARBUTUS PHONE	37.01
	SR-LAFAYETTE PHONE	37.01
	SR-EAST END PHONE	37.01
	SR-PLANT PHONE	37.00
	TOTAL	484.14
WINGFOOT COMMERCIAL TIRE, LLC	RU-MOWER TIRE REPAIR	23.45
WL CONSTRUCTION SUPPLY LLC	FD-RESCUE BLADE FOR SAW	419.99
	001 GENERAL FUND	35,418.51
	005 STREETS	100,097.43
	009 K-9	150.00
	110 ROAD USE TAX	14,338.44
	112 EMPLOYEE BENEFIT	1,005.12
	125 HOMEACRES TAX	3,107.00
	302 2015 CAPITAL PROJECTS	127,109.91
	610 SEWER FUND	5,879.69
	740 STORM WATER	720.00
	TOTAL	287,826.10
PREPAYS		
78170 B & B LOCK & KEY	PK-PARK KEYS	4.92
78171 BLACK HAWK ELECTRICAL	PK-REPLCE MAIN BREAKER DEERWOOD	730.85
78172 BMC AGGREGATES	PK-ROADSTONE	348.62
78173 ELECTRICAL ENGINEERING & EQUIP	PK-ELEC CORD TO REPAIR LOT 100	41.49
78174 MENARDS	PK-2 RV PLUGS TO REPAIR LOT 100	17.56
	PK-BLOCKS/GLUE RTG WALL-MEYERS	86.68
	PK-3 BREAKERS	26.34
	TOTAL	130.58
78175 MILLER & SONS LANDSCAPING	PK-AUGUST MOWING	1,978.28
78176 P & K MIDWEST	PK-2 PLUGS MOWER	4.02
78177 PLATINUM PEST SERVICES	PK-PEST SERVICE	30.00
78178 ROGER STROHECKER	PK-REIMB LOG SPLITTER FUEL PUMP	19.74
78179 THE SLED SHED	PK-HOSES/FILTERS/SAW CHAIN	60.40
78180 WEBER PAPER CO	PK-TISSUE-MEYERS LAKE	38.65
78181 COLLECTION SERVICES CENTER	PR LIAB	188.80
78191 AMERICAN LIBRARY ASSOC	LIB-BOOKMARKS/POSTERS/BUTTONS	66.00
78192 CAPITOL ONE BANK	LIB-POSTAGE/PUPPETS	116.79
78193 DEMCO	LIB-DATE DUE SLIPS	73.83
78194 INGRAM LIBRARY SERVICES	LIB-BOOKS/DVDS	598.44
78196 JENSEN, SHANNON	LIB-RMBRSE TRAVEL & TRAINING	61.10
78197 MONKEYTOWN	LIB-SRG PROT/WTR CUPS & BOTTLE	113.72
78198 AFLAC	AFLAC	208.46
78199 IBEW LOCAL 288	UNION DUES	155.00
78200 IPERS	IPERS	7,552.80
78204 METLIFE SMALL BUINESS CENTER	LIFE/VISION/DENTAL/ADDL FAMLY CVG	3,127.54
78207 MFPSRI	MFSPSRI	9,382.47
78208 POLICE ASSOCIATION	POLICE ASSN	80.00
78209 TREASURER-STATE OF IOWA	STATE W/H	3,295.00
78211 TEAMSTERS LOCAL 238	DUES	346.00
78212 VALIC	JEFF JENSEN	50.00

78213	WELLMARK BCBS	INSURANCE	14,713.96
78215	COLLECTION SERVICES CENTER	PR LIAB	188.80
		TOTAL PREPAYS	43,706.26

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, ON THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

AMENT LAW FIRM

311 EAST 4TH STREET
 P.O. BOX 325
 WATERLOO, IOWA 50704-0325
 319-232-2700 • Fax 319-232-2788

STATEMENT

001-5-6040-6411 - 718.75

CITY OF EVANSDALE
 123 N EVANS RD
 EVANSDALE, IA 50707

Statement Date: 09/14/2015

Page No. 1

Professional Services:

		Rate	Hours	
08/03/2015	Telephone call to Steve Seible regarding Social Security issue.	125.00	0.25	31.25
	REview 8/3 council packet. Telephone call to Mayor - don't like land resolution language.	125.00	0.75	93.75
	Amend resolution language regarding easements. NO CHARGE.	125.00	0.25	0.00
08/10/2015	Research- bringing up a vote on a defeated resolution. Email Mayor.	125.00	1.25	156.25
08/14/2015	Review Tuesday's agenda.	125.00	0.25	31.25
08/18/2015	Review and print new Ordinance 15.04.	125.00	0.25	31.25
	Attend Council meeting.	125.00	1.50	187.50
08/21/2015	Telephone conference with Debbie Rony on location of Abstract- 2011 flood buyout.	125.00	0.25	31.25
08/27/2015	Return telephone call to Mayor- CC Green- 3rd call- Warranty Deed.	125.00	0.50	62.50
	Review and revise deed- email to Mayor.	125.00	0.25	31.25
08/31/2015	Review council packet for 9/1. Telephone to Mayor on "serve" change in ordinance.	125.00	0.50	62.50
	For Current Services Rendered		6.00	718.75
	Previous Balance			\$1,937.50

To ensure proper credit, please include account number and statement date on remittance checks. Thank you.

Total Current Work 718.75

Payments

08/04/2015 Payment - ck #77880 -1,250.00

Balance Due \$1,406.25

Paid \$687.50 9/11 ck # 78055

Interest will accrue on unpaid bills after 30 days at the rate of 1.5% per month.

CHECKS RETURNED FOR INSUFFICIENT FUNDS ARE SUBJECT TO A \$20.00 SURCHARGE.



SHOFF CONSULTING ENGINEERS

Civil • Environmental • Transportation • Land Surveying

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

INVOICE TRANSMITTAL

**To: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk
Mayor Doug Faas
City of Evansdale, IA**

Date: October 1, 2015

Sent via E-mail

16 Pages including cover sheet

RE: Engineering Services Invoices

DeAnne, Joelle and Mayor attached are Invoices for the following projects.

- 1. East & West Bound Dubuque Rd Bridge Repair Project**
Construction Phase
Invoice No. 6C - \$4,259.00
Time Period: August 22 through September 25, 2015
- 2. Gilbert Dr. & River Forest Rd. Intersection Design**
Construction Phase
Invoice No. 1C - \$9,413.54
Time Period: July 13 through September 2, 2015
- 3. Norma Avenue Extension**
Construction Phase
Invoice No. 1C - \$8,833.68
Time Period: June 19 through August 14, 2015
- 4. Dean Properties**
Design Phase
Invoice No. 4 - \$5,385.75
Time Period: April 25 through July 12, 2015

Sincerely,

Jerry Shoff, PE, PLS



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515

September 30, 2015

IN ACCOUNT WITH:

City of Evansdale
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 6C - Construction Phase

Attn: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, LC
5106 Nordic Dr.
Cedar Falls, Iowa 50613-6967

PROJECT:

Bridge Project – Construction Phase
East Bound Dubuque Road
West Bound Dubuque Road
Project No. 814C

INVOICE PERIOD

August 22 through September 25, 2015

PROJECT DESCRIPTION:

Professional Consulting Engineering Services for the **Construction Phase** of the Dubuque Road twin bridges at Elk Run Creek. Services include construction contract administration and cost monitoring; on-site construction review of contractor's work including materials testing and IaDOT compliance record-keeping.

REHABILITATION OF DUBUQUE ROAD EASTBOUND AND WESTBOUND BRIDGES (814C-15)

Work this period includes on-site construction review of contractor's work; materials testing and certifications; and completion of construction administration including daily inspection diary and quantities tabulation for payment.

Name	Hours	Description	Amount Due
Jerry Shoff, PE, PLS	4.00	Project Administration @ \$96.00/hr	\$384.00
Phillip O'Loughlin, PE	.25	Project Engineer @ \$85.00/hr	21.25
Ryan Fischer	54.25	Field Engineer @ \$70.00/hr	3,797.50
Beth Kirkevold	<u>1.25</u>	Administrative @ \$45.00/hr	<u>56.25</u>
	59.75	TOTAL HOURS WORKED:	\$4,259.00

TOTAL AMOUNT DUE DUBUQUE ROAD BRIDGE

REPAIR – CONSTRUCTION PHASE INVOICE NO. 6C.....\$4,259.00

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 22 through September 25, 2015

Date	Item	Billing...	Durati...	Notes
Evansdale, City of:Dbq Rd Bridge Repair Const Ph (814C-15)				
Beth A. Kirkevold				
08/24/2015	Billing	Unbilled	0:15	
08/25/2015	Billing	Unbilled	0:30	
08/26/2015	Billing	Unbilled	0:30	
Total Beth A. Kirkevold			1:15	
Jerry L. Shoff				
08/26/2015	Construction (PE...	Unbilled	0:30	rev status of proj w/ RF
08/27/2015	Construction (PE...	Unbilled	0:30	met w/ RF to discuss wall repair
08/28/2015	Construction (PE...	Unbilled	0:30	spoke w/ C Fleshner
08/31/2015	Construction (PE...	Unbilled	0:30	structural repair
09/03/2015	Construction (PE...	Unbilled	1:00	on site visit to rev progress; cid mayor
09/24/2015	Construction (PE...	Unbilled	1:00	phone conversation w/ MK and met w/ RF re project status
Total Jerry L. Shoff			4:00	
Phillip J. O'Loughlin				
08/27/2015	Construction - PE.	Unbilled	0:15	Checking Progress Payments Calculations
Total Phillip J. O'Loughlin			0:15	
Ryan J Fischer				
08/24/2015	Field Eng-RF	Unbilled	5:15	Onsite for deck repair pour
08/25/2015	Field Eng-RF	Unbilled	2:00	Onsite inspect curb patches, review schedule w JN
08/26/2015	Field Eng-RF	Unbilled	2:00	Onsite inspect ext jnt repair, barrier rail removal
08/27/2015	Field Eng-RF	Unbilled	3:00	Process pay estimate, sent to city
08/27/2015	Field Eng-RF	Unbilled	1:00	Onsite inspect daphragm wall repair, mtg w JS to discuss repair
08/28/2015	Field Eng-RF	Unbilled	1:00	Enter diaries from field
08/31/2015	Field Eng-RF	Unbilled	3:15	Onsite inspect ext jnt removal and diaphragm wall repairs
09/01/2015	Field Eng-RF	Unbilled	3:00	Onsite inspect ext jnt repair, pour
09/02/2015	Field Eng-RF	Unbilled	2:45	Onsite inspect finished ext jnt, conc barrier rebar dowel depth chks
09/04/2015	Field Eng-RF	Unbilled	1:30	Onsite inspect ext jnt install
09/08/2015	Field Eng-RF	Unbilled	1:45	Onsite rev quantities placed, inspect rebar install f conc barrier
09/09/2015	Field Eng-RF	Unbilled	2:45	Onsite conc barrier pour, conc testing, rebar and form inspection
09/10/2015	Field Eng-RF	Unbilled	2:00	Onsite inspect conc barrier forms, rebar
09/11/2015	Field Eng-RF	Unbilled	3:00	Onsite conc barrier pour, calls to PCI
09/14/2015	Field Eng-RF	Unbilled	4:15	Onsite inspect barrier rail install

8:17 AM
09/30/15

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 22 through September 25, 2015

<u>Date</u>	<u>Item</u>	<u>Billing...</u>	<u>Durati...</u>	<u>Notes</u>
09/15/2015	Field Eng-RF	Unbilled	5:00	Onsite inspect conc barrier pour
09/18/2015	Field Eng-RF	Unbilled	1:45	Onsite, ext jnt water test, rev site progress w foreman
09/21/2015	Field Eng-RF	Unbilled	2:30	Onsite inspect outside wall repair, jnt testing, walk through
09/22/2015	Field Eng-RF	Unbilled	2:00	Onsite inspect beam seat repair, curb patching
09/23/2015	Field Eng-RF	Unbilled	3:30	Onsite inspect beam seat painting, walk through w JM
09/24/2015	Field Eng-RF	Unbilled	1:00	Onsite inspect bridge opening
Total Ryan J Fischer			54:15	
Total Evansdale, City of:Dbq Rd Bridge Repai...			59:45	
TOTAL			59:45	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

September 30, 2015

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 1C

Construction Phase
Attn: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Dr.
Cedar Falls, Iowa 50613

PROJECT:

**Gilbert Dr. & River Forest Road
Intersection Design**
City of Evansdale, Iowa
Project No. 962 - 15

INVOICE PERIOD:

July 13 through September 2, 2015

PROJECT DESCRIPTION:

Provided Professional Consulting Engineering Services for design and reconstruction of the intersection of Gilbert Drive and River Forest Road to accommodate the increased truck and automobile traffic due to development in this area. Work this period included administration of project bid letting process including distribution of construction plans, specifications and contract documents to all bidders; coordinating plan and bidding questions; preparing for and attending project bid letting; preparing Bid Tabulation for City Council and staff; and preparing construction contract, performance bond and insurance letter and Notice of Award. Also includes field/boundary survey; coordination with Kwik Star project manager and site work contractor; review right-of-way issues and relocation of power lines; staked sidewalk, curb and power lines. **Correspondence and telephone conferences with Kwik Star management, including request and approval for \$60,000 "contribution to construction costs" and approval of right-of-way acquisition from Kwik Star at no cost to the City.**

Name	Hours	Description	Amount Due
Jerry Shoff, PE, PLS	20.00	Project Administration / Design @ \$96.00/hr	\$1,920.00
Bill Wright, PE	9.25	Project Administration / Design @ \$96.00/hr	888.00
Paresh Shettigar, PE	15.50	Project Administration / Design @ \$96.00/hr	1,488.00
Phillip O'Loughlin, PE	12.00	Project Administration / Design @ \$96.00/hr	1,020.00
Aaron Mueller, PLS	4.50	Professional Surveyor @ \$89.00/hr	400.50
Ryan Fischer	40.25	Field Engineer @ \$70.00/hr	2,817.50
Kasey Westly	8.75	Engineering Technician @ \$42.00/hr	367.50
Nick Brewer	8.00	Engineering Technician @ \$42.00/hr	336.00
Beth Kirkevold	<u>3.50</u>	Administration @ \$45.00/hr	<u>157.50</u>
Total Hours Worked:	121.75		\$9,395.00

Engineering Services \$9,395.00
Reimbursable Expenses: UPS Mailings (2 packages to Baker Concrete @ \$9.27 ea)..... 18.54

**TOTAL AMOUNT DUE GILBERT DR. & RIVER FOREST RD.
INTERSECTION REDESIGN**

CONSTRUCTION PHASE INVOICE NO. 1C \$9,413.54

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
July 13 through September 2, 2015

Date	Item	Billing ...	Durati...	Notes
Evansdale, City of: Gilbert Dr & RFRD Construct Ph (962C-15)				
Aaron L. Mueller				
07/29/2015	Const (Surv / Sr...	Unbilled	0:15	
07/30/2015	Const (Surv / Sr...	Unbilled	0:30	calls from MA on stakeout (landscaper destroyed exist stakes); dir NB & KW to restake
09/02/2015	Const (Surv / Sr...	Unbilled	3:45	stake pav and intakes
Total Aaron L. Mueller			4:30	
Beth A. Kirkevold				
07/23/2015	Billing	Unbilled	0:15	
07/28/2015	Billing	Unbilled	0:45	
08/20/2015	.Administration	Unbilled	0:30	typed minutes and attendance list for RF
08/24/2015	Billing	Unbilled	0:15	
08/25/2015	Billing	Unbilled	0:30	
08/26/2015	Billing	Unbilled	0:45	
09/01/2015	.Administration	Unbilled	0:30	contract pkg prep & mailing
Total Beth A. Kirkevold			3:30	
Jerry L. Shoff				
07/13/2015	Engineering Ad...	Unbilled	1:00	met w/ PO to rev plans
07/16/2015	Construction (P...	Unbilled	0:30	proj rev w/ PS & BW
07/21/2015	Engineering Ad...	Unbilled	2:00	prep for and attend Council mtg
07/22/2015	Construction (P...	Unbilled	3:00	prep & transmit docs to kwik Trip inc for proj;
07/23/2015	Engineering Ad...	Unbilled	0:30	email ltr to B Dusek of Kwik Trip
07/27/2015	Engineering Ad...	Unbilled	2:00	bidding; call contractors w/ followup
07/28/2015	Engineering Ad...	Unbilled	0:30	invoice
07/28/2015	Engineering Ad...	Unbilled	2:00	calls to bidders; bidding
08/12/2015	Construction (P...	Unbilled	1:30	rev contract & ups to baker
08/17/2015	Engineering Ser...	Unbilled	1:30	prep for pre con conf
08/18/2015	Construction (P...	Unbilled	3:00	precon conf @ city hall; email materials; cal fr Kwik Trip re Funding & prop deed
08/20/2015	Construction (P...	Unbilled	1:30	calls to & fr Kwik Trip legal staff & Attny re deed
09/01/2015	Construction (P...	Unbilled	1:00	call Ryan & give mayor updt; rev utility status w/ RF
Total Jerry L. Shoff			20:00	
Kasey N Westly				
07/30/2015	Technician Surv...	Unbilled	4:15	Staked Gilbert Dr. with Nick.
08/17/2015	Technician - Mis...	Unbilled	0:45	Plotted and glued Site plan and Traffic control sheets to poster boards for Ryan.
09/02/2015	Tech-Constructi...	Unbilled	3:45	Staked with Aaron - intakes and paving stakes.
Total Kasey N Westly			8:45	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
July 13 through September 2, 2015

Date	Item	Billing ...	Durati...	Notes
Nicholas C. Brewer				
07/21/2015	Tech CAD Drft -...	Unbilled	2:00	Printed and created an Exhibit for Jerry, and then printed plan sets for his meeting tonight
07/30/2015	Technician Surv...	Unbilled	4:30	Staked Gilbert Dr. with Kasey
07/31/2015	Technician Surv...	Unbilled	1:30	staked ROW corner because the previous lath that had been set was removed.
Total Nicholas C. Brewer			8:00	
Paresh S Shettigar				
07/16/2015	Engineering Ser...	Unbilled	1:30	changes to proj manual; revised bid form w/ PO; combined into one pdf doc; discs w/ JS/BW
07/16/2015	Engineering Ser...	Unbilled	1:00	ltr to Kwik Star draft review; cover ltr to Mayor and DeAnne for tomorrow's packet
07/16/2015	Engineering Ser...	Unbilled	0:30	NPH changes; pdf and email to DeAnne for publication; disc over phone
07/17/2015	Engineering Ser...	Unbilled	1:15	chnge plan set pkt for JS; final check on proj manual; print for JS; modifications to cover ltr
07/23/2015	Engineering Ser...	Unbilled	1:30	cost est req fr Horsefield Construction; cost est review and check on status; check on ROW acq plat
07/23/2015	Engineering Ser...	Unbilled	0:30	helped JS w/ email letter to Brent Dusek of Kwik Trip
07/24/2015	Engineering Ser...	Unbilled	0:30	filing; disc w/ RF re next week
07/28/2015	Engineering Ser...	Unbilled	0:30	award ltr draft review; bid tab draft review
07/28/2015	Engineering Ser...	Unbilled	1:00	addendum changes; discussions w/ PJO
07/29/2015	Engineering Ser...	Unbilled	1:15	check on bid tab and other docs
07/30/2015	Engineering Ser...	Unbilled	2:00	resolution mods; bid tab rev against actual bids; chng to recommend of award ltr; disc w/ BW & PJO
08/05/2015	Engineering Ser...	Unbilled	2:00	Ex A for Baker; prep contract doc; combine pdf'd all contract docs; printout & to JS for rev
08/11/2015	Engineering Ser...	Unbilled	0:30	discuss contract details & changes w/ RF
08/12/2015	Engineering Ser...	Unbilled	1:00	work w/ RF; discs w/ JS, corrections to contract doc; check on Baker's legal name; revised contract
08/13/2015	Engineering Ser...	Unbilled	0:30	email filing; UPS receipt; forward cvr ltr to City
Total Paresh S Shettigar			15:30	
Phillip J. O'Loughlin				
07/16/2015	Design - PE	Unbilled	4:15	Updated Estimate; Revising Project Manual.
07/17/2015	Design - PE	Unbilled	1:00	PDFing project manual
07/27/2015	Design - PE	Unbilled	0:30	e-mail contractors
07/28/2015	Design - PE	Unbilled	2:30	getting out addendum #1, creating bid tabs, creating letter of recommendation of award.
07/29/2015	Design - PE	Unbilled	1:30	getting bid tabs ready, follow up with Jerry on letter of recommendation of award.
07/30/2015	Design - PE	Unbilled	2:15	drft ltr of recommendation of award, resolution, & check bid tab. Sending it out & calling city.
Total Phillip J. O'Loughlin			12:00	
Ryan J Fischer				
07/28/2015	Field Eng-RF	Unbilled	4:15	Calls to bidders, update plan holder list, rev addendum
07/29/2015	Field Eng-RF	Unbilled	2:00	Bid open, onsite inspect pavt; rev pothole w js
08/10/2015	Field Eng-RF	Unbilled	0:30	Driveby to see if baker onsite
08/17/2015	Field Eng-RF	Unbilled	1:30	Prep and email agenda and invite for precon
08/17/2015	Field Eng-RF	Unbilled	1:15	prep for pre con conf
08/18/2015	Field Eng-RF	Unbilled	4:00	Prep f precon, attend mtg
08/19/2015	Field Eng-RF	Unbilled	2:00	Onsite field rev of plans

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
July 13 through September 2, 2015

Date	Item	Billing ...	Durati...	Notes
08/20/2015	Field Eng-RF	Unbilled	1:45	Mtg w midamerican re pole relocate, mounting street light
08/21/2015	Field Eng-RF	Unbilled	2:00	Coordinate pole relocate w midamerica, look for suitable locates
08/24/2015	Field Eng-RF	Unbilled	1:15	Onsite marking pavt removals
08/25/2015	Field Eng-RF	Unbilled	5:00	Onsite inspect grading, subbase, paving patches
08/26/2015	Field Eng-RF	Unbilled	3:00	Onsite inspect removals, call to AM re manhole, research DOT std rd plan
08/27/2015	Field Eng-RF	Unbilled	2:00	Onsite measureing manholes, calls to baker
08/28/2015	Field Eng-RF	Unbilled	1:00	Enter diaries from field
08/31/2015	Field Eng-RF	Unbilled	3:45	Onsite inspect grade, calls to utilities
09/01/2015	Field Eng-RF	Unbilled	5:00	Gas leak docs, calls to midamerican, centurylink. coordinate survey, schedule water main fix
Total Ryan J Fischer			40:15	
William N. Wright				
07/16/2015	Design (PE)_\$9...	Unbilled	1:30	Revising drafts of letters to mayor and to KwikStar
07/17/2015	Construction (P...	Unbilled	1:30	Letters to Kwik Star, mayor,
07/22/2015	Design (PE)_\$9...	Unbilled	0:15	Assist Jerry with letter to Kwik Star
07/23/2015	Construction (P...	Unbilled	0:30	Coordination with MidAmerican Energy for utility relocation
07/28/2015	Construction (P...	Unbilled	1:00	Coordination with MidAmerican Energy for relocation of utilities
08/03/2015	Design (PE)_\$9...	Unbilled	1:30	Communication with DOT regarding repair of what appears to be DOT portion of River Forest Road
08/04/2015	Design (PE)_\$9...	Unbilled	1:30	Researching location of DOT ROW and responsibility for pavement repair at south end of RFRD
08/04/2015	Engineering Ad...	Unbilled	1:00	Attend Evansdale City Council meeting
08/17/2015	Construction (P...	Unbilled	0:30	Water main cost estimate discussion with Phil
Total William N. Wright			9:15	
Total Evansdale, City of:Gilbert Dr & RFRD Co...			121:45	
TOTAL			121:45	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

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Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

September 30, 2015

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 1C

Attn: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy City Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Drive
Cedar Falls, Iowa 50613



PROJECT:

Norma Avenue Extension
Construction Phase
Project No. 943-14

INVOICE PERIOD:

June 17 through August 14, 2015

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering Services for the **Norma Avenue Extension**. Work this period included administration of project bid letting process including distribution of construction plans, specifications and contract documents to all bidders including the issuance of Addendum No. 1; coordinating plan and bidding questions; preparing for and attending project bid letting; preparing Bid Tabulation for City Council and staff; completed the necessary publications for the SWPPP and prepare and submit IaDNR Sanitary Sewer Permit, IaDNR Water System Construction Permit and IaDNR Storm Water Permit (SWPPP); and prepare contract package for the extension of Norma Avenue from Heather Avenue east to Knudsen Drive. Also includes sanitary sewer and water main staking; prepare for and conduct Preconstruction Conference.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	12.75	Engineering Services/Project Administration @ \$96.00/hr	\$1,224.00
Bill Wright, PE	7.25	Engineering Services/Project Administration @ \$96.00/hr	696.00
Paresh Shettigar, PE	28.00	Engineering Services/Project Administration @ \$96.00/hr	2,688.00
Phillip O'Loughlin, PE	13.75	Engineering Services @ \$85.00/hr	1,168.75
Aaron Mueller, PLS	6.00	Professional Land Surveyor @ \$89.00/hr	534.00
Ryan Fischer	18.25	Field Engineer @ \$70.00/hr	1,277.50
Nick Brewer	20.25	Engineering Technician @ \$42.00/hr	850.50
Kasey Westly	2.50	Engineering Technician @ \$42.00/hr	105.00
Gene Wurtzel	2.00	Engineering Technician @ \$42.00/hr	84.00
Beth Kirkevold	<u>3.00</u>	Administrative @ \$45.00/hr	<u>135.00</u>
Total	113.75	Hrs.	\$8,762.75

Engineering Services.....	\$8,762.75
Reimbursable Expenses	
Postage: Three UPS Packages.....	\$23.19
Publication Expense for the SWPPP Notice.....	25.74
Easement Agreement Recording Fees.....	<u>22.00</u>
Total Reimbursable Expenses	<u>70.93</u>

TOTAL AMOUNT DUE
NORMA AVENUE EXTENSION PROJECT
CONSTRUCTION PHASE INVOICE NO. 1C.....\$8,833.68

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 14, 2015

Date	Item	Billing ...	Durati...	Notes
Evansdale, City of: Norma Ave Const Phase (943C - 15)				
Aaron L. Mueller				
06/19/2015	Design (Surv...	Unbilled	1:15	qty chks; letting prep
07/08/2015	Land Survey...	Unbilled	1:45	locate prop pins along ROW; walk thru w/ NB & JS
07/08/2015	Land Survey...	Unbilled	0:15	on site rev w/ JS
07/22/2015	Land Survey...	Unbilled	1:30	water easement & agreement on Lot 23, Ames Second
07/30/2015	Const (Surv /...	Unbilled	0:30	dir KW on bid tab & precon notes
08/10/2015	Const (Surv /...	Unbilled	0:45	WM stake review
Total Aaron L. Mueller			6:00	
Beth A. Kirkevold				
06/25/2015	.Administration	Unbilled	0:30	assit PS w/ mailings
06/26/2015	Billing	Unbilled	0:15	
06/26/2015	.Administration	Unbilled	0:15	assit PS w/ mailings
06/29/2015	Billing	Unbilled	0:15	reconciling hours
07/14/2015	.Administration	Unbilled	0:15	posting w/ paper
07/23/2015	Billing	Unbilled	0:15	
07/28/2015	Billing	Unbilled	0:45	
07/28/2015	Billing	Unbilled	0:30	
Total Beth A. Kirkevold			3:00	
Gene E Wurtzel				
08/10/2015	Technician S...	Unbilled	2:00	survey watermain stakes
Total Gene E Wurtzel			2:00	
Jerry L. Shoff				
06/19/2015	Design (PE)_...	Unbilled	4:00	prep for & conducted Bid opening
07/02/2015	Construction ...	Unbilled	0:30	disc adding adden specifics into plans w/ PS & AM
07/08/2015	Construction ...	Unbilled	0:15	on site rev w/ AM
07/09/2015	Construction ...	Unbilled	1:30	field rev on site
07/13/2015	Construction ...	Unbilled	0:30	disc proj w/ JS & BW
07/14/2015	Construction ...	Unbilled	0:30	project review w/ PS
07/16/2015	Construction ...	Unbilled	0:30	project review w/ PS
07/17/2015	Construction ...	Unbilled	1:00	Onsite rev w RF
07/21/2015	Engineering ...	Unbilled	0:30	met w/ BW & PS re proj status
07/27/2015	Engineering ...	Unbilled	2:00	prep for pre-con mtg; spoke w/ C Fleshner, pci
07/28/2015	Engineering ...	Unbilled	0:30	invoice
08/10/2015	Construction ...	Unbilled	1:00	discuss easement w/ PS
Total Jerry L. Shoff			12:45	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 14, 2015

Date	Item	Billing ...	Durati...	Notes
Kasey N Westly				
08/04/2015	Technician S...	Unbilled	2:30	Staked sanitary sewer with Nick.
Total Kasey N Westly			2:30	
Nicholas C. Brewer				
07/08/2015	Technician S...	Unbilled	3:45	Set centerline lath for norma ave
08/03/2015	Tech CAD Dr...	Unbilled	2:00	Create stake out file & drwg So I could stake sanitary for the contractors
08/04/2015	Tech CAD Dr...	Unbilled	1:00	Worked on exporting the job file to the gun and preparing it for staking.
08/04/2015	Technician S...	Unbilled	2:30	Worked on staking sanitary sewer with Kasey.
08/10/2015	Tech CAD Dr...	Unbilled	6:00	Worked on the water main stake out drawing for both Norma Ave. & Dbq rd
08/10/2015	Technician S...	Unbilled	2:30	Went out in the field to stake the Dubuque Rd. water main
08/11/2015	Tech CAD Dr...	Unbilled	2:30	Finished working on the water main, and verifying hydrant bury depth
Total Nicholas C. Brewer			20:15	
Paresh S Shettigar				
06/19/2015	Engineering ...	Unbilled	0:30	san swr permit; disc w/ BW; Lafayette St lift stn capacity info; call to Matt; changes to sch B
06/19/2015	Engineering ...	Unbilled	2:15	print bid scans got fr D Kobliska; Bid tabulation; issues; email back to PJO and JS
06/22/2015	Engineering ...	Unbilled	0:30	san swr permit; water permit
06/22/2015	Engineering ...	Unbilled	2:00	bid tab re-chk; pdf bid tab/summary; EM D Kobliska; drft ltr reco award; drft reso for City Council
06/23/2015	Engineering ...	Unbilled	2:00	Award ltr/reso to D Kobliska; Cld; pdf of wtr & san swr app pkts; email to DK & Sandy; corrections
06/24/2015	Engineering ...	Unbilled	2:15	reformat bid tab items; san swr sch B chngs; prep pkts for JS Council mtg
06/24/2015	Engineering ...	Unbilled	0:30	email sort; project filing
06/25/2015	Engineering ...	Unbilled	1:00	scan permit apps; pdf file
06/26/2015	Engineering ...	Unbilled	0:30	contract packet to PCI incl exhibit A; combined pdf; packet to JS for review
06/26/2015	Engineering ...	Unbilled	1:00	plan/proj manual sets follow up w/ PO/NB; readied permit app sets; took to UPS
06/29/2015	Engineering ...	Unbilled	1:00	contract packet to JS and disc; administering Alt#2
07/01/2015	Engineering ...	Unbilled	1:00	contract packet work; letter changes; disc w/ JS
07/02/2015	Engineering ...	Unbilled	1:00	revise Proj Man cover & added adden 1; sent PCI contract pckt; email PO re adden #1 chngs
07/02/2015	Engineering ...	Unbilled	0:30	disc adding adden specifics to plans/proj manual b/4 sending contract pckt to PCI w/ JS & AM
07/06/2015	Engineering ...	Unbilled	1:00	disc 7/2 mtg w JS/AM/ w/ PO; disc w/ BW/AM re easement acq for wtr pipe & const easement
07/09/2015	Engineering ...	Unbilled	1:00	contract pkt adj on Ex A, attach to contract; file copy of plans/proj man for bid set; cover ltr
07/13/2015	Engineering ...	Unbilled	1:15	stormwater permit; disc w/ JS, BW; Goggle Earth research
07/14/2015	Construction ...	Unbilled	1:30	strm wtr pub. rev LPC/Hudson paper deadline; disc w/ JS; email to LPC; billing disc; prep for WCF
07/16/2015	Engineering ...	Unbilled	1:15	strmwtr permit forms; email to DK w/ request for fee check; disc w/ JS
07/16/2015	Engineering ...	Unbilled	0:30	Hudson herald newspaper clipping; scanned; edited & saved pdf in proj folder; ltr to DNR
07/17/2015	Engineering ...	Unbilled	0:15	follow up to signature and check on storm water permit brought back by JS
07/17/2015	Engineering ...	Unbilled	0:30	scanned san swr permit approval and saved/filed in project folder with proper stamp
07/21/2015	Engineering ...	Unbilled	0:45	discs w/ BW and JS; compile stormwater permit packet; sign, scan, UPS w/ BK
07/21/2015	Engineering ...	Unbilled	0:30	compiled stormwater permit packet
07/21/2015	Engineering ...	Unbilled	0:15	Affidavit delay from Hudson Herald; called paper to check; Bonnie to deliver; packet check
07/22/2015	Engineering ...	Unbilled	2:00	signed contract fr PCI; chk/compile/scan/print for file; cvr ltr to City; UPS pkt for City; cld DK

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 14, 2015

Date	Item	Billing ...	Durati...	Notes
07/23/2015	Engineering ...	Unbilled	0:30	check on Norma Ave wtr easement acq doc; updt status on contract packet sign fr City & forward
07/30/2015	Engineering ...	Unbilled	0:15	disc w/ BK; 3rd copy of signed contract - scan, file
08/10/2015	Engineering ...	Unbilled	0:30	water util easement docs fr Sandy on Norma project; disc w/ JS
Total Paresh S Shettigar			28:00	
Phillip J. O'Loughlin				
06/19/2015	Design - PE	Unbilled	5:00	old contractors, print docs, revising eng est, created bid tabs. went to Bid Opening.
06/22/2015	Design - PE	Unbilled	3:30	Checking Bid Tab Results, Printing documents for Jerry.
06/26/2015	Design - PE	Unbilled	1:00	Printing Documents for Paresh.
07/06/2015	Design - PE	Unbilled	4:15	Editing Contract, Notice to Proceed and drawings. Printing documents for PCI
Total Phillip J. O'Loughlin			13:45	
Ryan J Fischer				
07/17/2015	Field Eng-RF	Unbilled	1:30	Onsite rev w JS, study plans, email PCI
07/27/2015	Field Eng-RF	Unbilled	3:15	Precon agenda, invite list, notification, emails to contractors
07/28/2015	Field Eng-RF	Unbilled	0:15	Email bid tab to frickson
07/29/2015	Field Eng-RF	Unbilled	4:30	print agendas, sign in sht, plans f city. att precon, onsite mtg w frick/mike
07/30/2015	Field Eng-RF	Unbilled	1:15	onsite mtg w hurst/frickson
08/04/2015	Field Eng-RF	Unbilled	1:00	Calls to/from matt w, pci re san stub, updates to js, email to hurst re co req
08/10/2015	Field Eng-RF	Unbilled	2:00	Onsite inspect frickson watermain install
08/11/2015	Field Eng-RF	Unbilled	1:00	Onsite inspect water install
08/12/2015	Field Eng-RF	Unbilled	1:00	Onsite inspect watermain, bldg offsets
08/13/2015	Field Eng-RF	Unbilled	1:00	Rev manhole boot request, discuss w BW
08/14/2015	Field Eng-RF	Unbilled	1:30	onsite mtg w frickson re watermain changes, inspection
Total Ryan J Fischer			18:15	
William N. Wright				
06/19/2015	Design (PE)_...	Unbilled	0:30	Permit info research - wastewater
06/22/2015	Design (PE)_...	Unbilled	0:30	Sanitary permit info, easement issues, site layout revision
06/29/2015	Engineering ...	Unbilled	0:15	Draft invoice work descriptions
07/06/2015	Construction ...	Unbilled	0:45	Chk on wtr permit, questions re subdrains, location of san stub from west
07/07/2015	Design (PE)_...	Unbilled	0:45	Follow-up on DNR permits, utility extension discussion
07/08/2015	Construction ...	Unbilled	0:45	Contract, permit status
07/10/2015	Design (PE)_...	Unbilled	0:15	Checking on permit status
07/13/2015	Construction ...	Unbilled	1:30	Checking on status of water permit, work with Paresh on storm water permit
07/14/2015	Construction ...	Unbilled	1:30	Communications with DNR regarding permits, provide additional data to DNR

12:30 PM
09/30/15

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 14, 2015

<u>Date</u>	<u>Item</u>	<u>Billing ...</u>	<u>Durati...</u>	<u>Notes</u>
07/16/2015	Design (PE)_...	Unbilled	0:15	Permits review, filing
07/30/2015	Construction ...	Unbilled	0:15	Discussion of ground water problem, need to dewater with Ryan
Total William N. Wright			7:15	
Total Evansdale, City of:Norma Ave Const ...			113:45	
TOTAL			<u>113:45</u>	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

September 30, 2015

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 4

Attn: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Drive
Cedar Falls, Iowa 50613

PROJECT:

Dean Properties Development
Evansdale, Iowa
Project No. 928-14

INVOICE PERIOD:

April 25 thru July 12, 2015

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering Services for the **Dean Properties Development**. Work this period included review of drainage study; prepared for and presented drainage study to the City Council; review site development including on site detention basins and prepare comments to developer; revised layout/site re-design; reviewed building relocation with Mayor and developers; developed of two options for building grading; on-site field layout review with developers; researched zoning requirements for set-backs; reviewed building relocation and design issues with Mayor and developer; completed building corners and garage staking; and completed and submitted stormwater permit packages and publications.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	18.00	Engineering Services/Project Administration @ \$96.00/hr	\$1,728.00
Bill Wright, PE	14.50	Engineering Services/Project Administration @ \$96.00/hr	1,392.00
Aaron Mueller, PLS	21.75	Professional Surveyor @ \$89.00/hr	1,935.75
Nick Brewer	6.25	Engineering Technician @ \$42.00/hr	262.50
Beth Kirkevold	<u>1.50</u>	Administrative @ \$45.00/hr	<u>67.50</u>
Total	62.00 Hrs.		\$5,385.75

AMOUNT DUE DEAN PROPERTIES DEVELOPMENT

PROJECT INVOICE NO. 4 \$5,385.75

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
April 25 through July 12, 2015

Date	Item	Billing ...	Durati...	Notes
Evansdale, City of:Dean Properties Development (928-14)				
Aaron L. Mueller				
06/05/2015	Design (Surv...	Unbilled	3:00	overflow & int grading
06/25/2015	Design (Surv...	Unbilled	1:00	review of layout dir NB to align bldgs, street, and garages
07/02/2015	Design (Surv...	Unbilled	0:30	grading options
07/07/2015	Design (Surv...	Unbilled	5:15	Site pav and bldg grading (2 Options)
07/08/2015	Const (Surv /...	Unbilled	6:30	prepared for stake out and completed w/ NB; field rev of bldg layouts & grade w/ JS
07/09/2015	Land Survey...	Unbilled	2:00	Zoning research; bldg relocation issues
07/10/2015	Design (Surv...	Unbilled	3:30	met on bldg locations; called mayor; zoning research
Total Aaron L. Mueller			21:45	
Beth A. Kirkevold				
04/27/2015	Billing	Unbilled	0:30	
04/28/2015	Billing	Unbilled	0:30	
06/26/2015	Billing	Unbilled	0:15	
06/29/2015	Billing	Unbilled	0:15	reconciling hours
Total Beth A. Kirkevold			1:30	
Jerry L. Shoff				
04/30/2015	Design (PE)_...	Unbilled	0:30	Invoicing
05/08/2015	Design (PE)_...	Unbilled	1:00	rev drainage study cross sects w/ Nick
06/02/2015	Design (PE)_...	Unbilled	2:30	Design/prep for & present to city council
06/04/2015	Design (PE)_...	Unbilled	3:00	chck swr & grading layout for development; rev w/ AM
06/08/2015	Design (PE)_...	Unbilled	0:30	rev site plan notes; met w/ BW
06/15/2015	Design (PE)_...	Unbilled	1:00	Discuss w/ R Frickson, BW re revision of site development plan & status of wtr main thru prop
06/25/2015	Design (PE)_...	Unbilled	1:30	met with Bill and Aaron re Site layout change
06/29/2015	Design (PE)_...	Unbilled	1:00	Met w/ BW & AM re site redesign, met with R Frickson & D Frank re bldg const,
07/08/2015	Design (PE)_...	Unbilled	4:00	site layout in field; cld Mike D, Rod F & D Frank re status and mvg 5-10 ft east
07/09/2015	Design (PE)_...	Unbilled	0:30	Discuss redesign & zoning status with AM
07/10/2015	Design (PE)_...	Unbilled	2:30	rev possible site revisions; call mayor re zoning
Total Jerry L. Shoff			18:00	
Nicholas C. Brewer				
05/27/2015	Tech CAD Dr...	Unbilled	3:00	worked on a intersection overflow plan for Norma Ave.
06/25/2015	Tech CAD Dr...	Unbilled	1:30	Updt base drawing to reflect necessary changes requested by Aaron.
07/08/2015	Technician S...	Unbilled	1:45	set building corners, and 2 garages.
Total Nicholas C. Brewer			6:15	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
April 25 through July 12, 2015

Date	Item	Billing ...	Durati...	Notes
William N. Wright				
06/04/2015	Design (PE)_...	Unbilled	2:45	Rev site development plans for comments to developer; detention, water main, site final grades
06/05/2015	Design (PE)_...	Unbilled	1:00	Prepare review notes for present site improvement and grading plan
06/08/2015	Design (PE)_...	Unbilled	0:15	Reviewing site plan notes to discuss with Jerry for feedback to developer
06/11/2015	Design (PE)_...	Unbilled	1:15	Grading, drainage, utilities connections
06/15/2015	Design (PE)_...	Unbilled	1:00	Discuss w/ R Frickson, JS re revision of site development plan & status of wtr main thru property
06/17/2015	Design (PE)_...	Unbilled	0:30	Site layout questions, water main responsibility,
06/26/2015	Design (PE)_...	Unbilled	1:30	Site layout change discussion, meet with Jerry and Aaron
06/29/2015	Design (PE)_...	Unbilled	1:45	Met w/ JS & AM re site redesign, met with R Frickson & D Frank re bldg const, rev bldg plans
06/29/2015	Engineering ...	Unbilled	0:15	drft inv
07/07/2015	Design (PE)_...	Unbilled	1:00	Rev revision to site layout/grdg plan, discuss wtr main to be looped in sys & of strm wtr drainage
07/08/2015	Design (PE)_...	Unbilled	0:30	Research permit requirements for water and sanitary
07/09/2015	Design (PE)_...	Unbilled	1:45	Discuss redesign with Aaron, investigate zoning status, discuss with Jerry,
07/10/2015	Design (PE)_...	Unbilled	1:00	Discussion of layout changes, zoning clarification, need for permits
Total William N. Wright			14:30	
Total Evansdale, City of:Dean Properties D...			62:00	
TOTAL			62:00	

LARRY PUMP, CPA

117 North Jackson St.

Charles City, IA 50616-2036

Phone: 641-228-2812

City of Evansdale
123 North Evans Road
Evansdale, IA 50707

Invoice: 12246
Date: 09/17/2015
Due Date: 09/17/2015

For professional service rendered as follows:

See attached.

	960.00
Billed Time & Expenses	<u>\$960.00</u>
Invoice Total	<u>\$960.00</u>
Beginning Balance	\$0.00
Invoices	960.00
Receipts	0.00
Adjustments	0.00
Finance Charges	0.00
Amount Due	<u>\$960.00</u>

<u>09/17/2015</u>	<u>08/31/2015</u>	<u>07/31/2015</u>	<u>06/30/2015</u>	<u>05/31/2015+</u>	<u>Total</u>
960.00	0.00	0.00	0.00	0.00	\$960.00

A service charge of 1.5% per month will be assessed on all accounts not paid within 30 days.

LARRY PUMP, CPA
117 N Jackson St
Charles City, IA 50616

City of Evansdale
123 North Evans Road
Evansdale, IA 50707

September 17, 2015

For Professional Services:

Date	Name	Description	Rate	Hours	Total
7/29/2014	Larry Pump	Telephone conference regarding police chief	\$80.00	0.30	\$24.00
11/17/2014	Nikki Knowlton	Telephone conference regarding treasurer report	\$80.00	0.50	\$40.00
12/16/2014	Angie Reams	Telephone conference regarding Chart of accounts	\$80.00	0.30	\$24.00
12/17/2014	Nikki Knowlton	Telephone conference regarding journal entries	\$80.00	0.50	\$40.00
12/18/2014	Nikki Knowlton	Telephone conference regarding journal entries	\$80.00	0.80	\$64.00
1/6/2015	Angie Reams	Correspondence regarding 2012 & 2013 W-2's	\$80.00	2.80	\$224.00
1/7/2015	Larry Pump	Correspondence regarding 2012 & 2013 W-2's	\$80.00	0.70	\$56.00
1/8/2015	Angie Reams	Correspondence regarding Chad Deutsch issue	\$80.00	1.30	\$104.00
1/12/2015	Angie Reams	Telephone conference regarding form 941-B	\$80.00	0.30	\$24.00
1/19/2015	Nikki Knowlton	Telephone conference regarding paramedic salary	\$80.00	0.20	\$16.00
1/20/2015	Nikki Knowlton	Telephone conference regarding 3rd party sick pay	\$80.00	0.30	\$24.00
2/2/2015	Larry Pump	Telephone conference regarding fund balances	\$80.00	0.20	\$16.00
2/3/2015	Larry Pump	Telephone conference regarding fund balances	\$80.00	0.30	\$24.00
4/30/2015	Larry Pump	Telephone conference regarding bond issue & budget	\$80.00	1.00	\$80.00
5/4/2015	Larry Pump	Telephone conference regarding budget amendment	\$80.00	0.50	\$40.00
7/8/2015	Larry Pump	Telephone conference regarding Chad Deutsch issue	\$80.00	0.70	\$56.00
7/14/2015	Larry Pump	Telephone conference regarding Chad Deutsch issue	\$80.00	0.50	\$40.00
7/20/2015	Larry Pump	Telephone conference regarding Chad Deutsch issue	\$80.00	0.30	\$24.00
8/10/2015	Nikki Knowlton	Correspondence regarding IRS notice	\$80.00	0.20	\$16.00
8/11/2015	Larry Pump	Correspondence regarding IRS notice	\$80.00	0.30	\$24.00
				<u>12.00</u>	
Balance due					<u><u>\$960.00</u></u>

Position: Trust

% of Ownership: 55.78%

U.S. Citizen: **Yes**

Various Individuals & Trust each holding less than 5%.

First Name: Various Individuals & Trust **Last Name:** each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.37%

U.S. Citizen: **Yes**

Insurance Company Information

Insurance Company: <u>Merchants Bonding Company</u>	
Policy Effective Date: <u>11/16/2015</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**CITIES OF CEDAR FALLS, EVANSDALE &
WATERLOO, IOWA
IN COLLABORATION WITH CEDAR FALLS AND
WATERLOO COMMUNITY SCHOOL DISTRICTS
PROCLAMATION**

WHEREAS,

School bullying has become an increasingly significant problem in the United States where almost thirty percent of the youth in the United States are estimated to be involved in bullying each year, either as a bully or as a victim; and

WHEREAS,

An estimated 160,000 students in kindergarten through twelfth grade miss school every day due to a fear of being bullied; and

WHEREAS,

Bullying can take many forms, including verbal, written, physical, social relational, and electronic communication and can happen in many places on and off school grounds; and

WHEREAS,

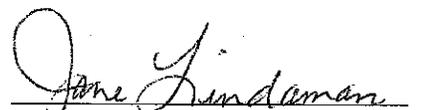
It is important for administrators and community members to be aware of bullying and to encourage discussion of the problem as a school and a community; and

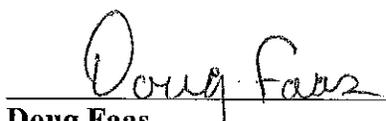
WHEREAS,

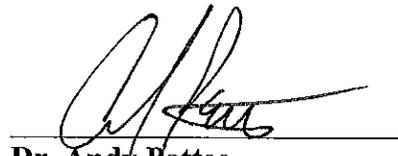
The Cedar Falls & Waterloo Community School Districts and the Cities of Cedar Falls, Evansdale and Waterloo, are united in their desire to educate and encourage positive behaviors and to eliminate bullying behaviors.

NOW, THEREFORE, the Cities of Evansdale, Cedar Falls, Waterloo, the Waterloo Community and the Cedar Falls School Districts proclaim their unified commitment to the education and prevention of bullying within our communities and schools, exploring solutions to the problem, including cyber bullying legislation, and offering support in raising awareness and recognizing the month of October as National Anti-Bullying Month.


Jon Crews
Mayor
City of Cedar Falls


Dr. Jane Lindaman
Superintendent
Waterloo Community Schools


Doug Faas
Mayor
City of Evansdale


Dr. Andy Pattee
Superintendent
Cedar Falls School District


Buck Clark
Mayor
City of Waterloo

Remember, the END of bullying begins with YOU!

RESOLUTION 5874

RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT ON NEWLY CONSTRUCTED DWELLING LOCATED AT 1763 TIMBERLINE DRIVE IN THE EVANSDALE REVITALIZATION AREA, IN THE CITY OF EVANSDALE, BLACK HAWK COUNTY, IOWA.

WHEREAS, Troy & Stava Beatty submitted an application dated September 29, 2015 to the City Council of the City of Evansdale, Iowa, requesting up to 75,000.00 in assessed valuation for property located at 1763 Timberline Drive, and more fully described as follows:

Timber Creek Estates First Addition, Lot 28, in Black Hawk County, Evansdale, Iowa.

be exempt for property taxation, and

WHEREAS, the length of exemption benefit shall be in accordance with the Evansdale Revitalization Plan as officially adopted by the City Council of the City of Evansdale, Iowa, and

WHEREAS, said property is located within the Evansdale Revitalization Area in Evansdale, Iowa, as previously established by the City Council of the City of Evansdale, Iowa, and

WHEREAS, the new residential construction project regarding said property is in conformance with the Evansdale Revitalization Plan as officially adopted by the City Council for the City of Evansdale, Iowa, and

WHEREAS, the new residential construction on said property were made during the time in which such improvements are eligible for the tax exemption as set forth in the Evansdale Revitalization Plan as adopted by the City Council of the City of Evansdale, Iowa.

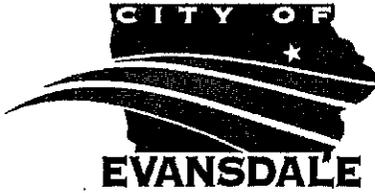
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that said application is hereby approved and the City Clerk is hereby authorized and directed to forward said application and a copy of this resolution to the Black Hawk County Assessor.

PASSED AND APPROVED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITILIZATION PLAN

The Evansdale Urban Revitalization Plan allows property tax exemptions for new construction residential dwellings and certain qualifying improvements to existing residential dwellings. "Residential" dwellings shall include properties assessed as residential or properties assessed as commercial and used as residential multifamily dwellings. In order to apply for tax abatement, the following criteria must be met:

1. Be located with the boundaries of the City of Evansdale
2. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area
3. Application must submitted to the City Clerk on or before February 1, 2016

NOTE: City Council approval does not guarantee tax exemptions. The application must be reviewed and approved by the Black Hawk County Assessor's Office for criteria eligibility.

Name: Troy & Stava Beatty Address: 1763 Timberline Drive Evansdale, IA

Address of the property being improved or constructed: 1763 Timberline Drive Evansdale, IA

Legal description (attach if necessary):

See attached

[Signature]
Applicants Signature

9/29/15
Date

319-529-0899
Phone

PLEASE FILL OUT THE FOLLOWING SECTION FOR A NEW DWELLING CONSTRUCTION

The first \$75,000 of assessed valuation would be exempt from taxation for a period of years depending on total assessed value (see table).

If Assessed value is in range of:	Number of years to receive exemption:
\$150,000 - \$199,999	3 years
\$200,000 - \$249,999	4 years
\$250,000 & above	5 years

Date of Occupancy Permit (attach permit) 9/29/14 Estimated assessed value: \$ 176,570

PLEASE FILL OUT THE FOLLOWING SECTION FOR IMPROVEMENTS TO EXISTING DWELLING

In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%.

Describe Improvements:

Date of Building Permit (attach permit) _____ Estimated project value: \$ _____

CITY OF EVANSDALE

___ APPROVED ___ DENIED (EXPLAIN) DATED: _____ RES NO.: _____

BLACK HAWK COUNTY ASSESSOR

___ APPROVED ___ DENIED (EXPLAIN): _____

NEW CONSTRUCTION: _____ ASSESSED VALUE ___ NO. OF YEARS

QUALIFIED IMPROVEMENTS: _____ ADDED VALUE ___ NO. OF YEARS

T.J. Koenigsfeld,
Black Hawk County Assessor



OCCUPANCY CERTIFICATE
CITY OF EVANSDALE

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT

1763 Timberline Drive

WAS COMPLETED ON 09/29/2014

**HAS PASSED ALL REQUIRED INSPECTIONS,
AND IS CLEARED FOR OCCUPANCY**

R. Reuter

CITY OF EVANSDALE
Inspected By: REUTER, RICK

BLACK HAWK COUNTY REAL ESTATE ASSESSMENT AND TAX INFORMATION							
Parcel ID		Deed Holder		Tax Mail to Address			
8812-05-177-009		BEATTY,TROY D BEATTY,STAVA J		BEATTY,TROY D BEATTY,STAVA J 1763 TIMBERLINE DR EVANSDALE, IA 50707-0000			
PDF No.	Map Area	Contract Buyer					
1	EVANSDALE-01						
Property Address				Current Recorded Transfer			
1763 TIMBERLINE DR EVANSDALE, IA 50707-0000				Date Drawn	Date Filed	Recorded Document	Type
				10/3/2014	10/7/2014	2015 006112	D

SALES			BUILDING PERMIT			
Date	Amount	NUTC / Type	Date	Number	Amount	Reason
10/3/2014	40,000	LOT ASSESSED AS UNPLATTED LAND (5 YEAR PLAT RULE) - 12 / Deed	12/31/2014	EV HA 00641	0	Furnace
			11/4/2014	EV 00593	0	Plumb/Elec
			10/23/2014	EV 00561	251,000	New Dwlg
			10/23/2014	EV 00564	0	Plumb/Elec

ASSESSED VALUES/CREDITS

Year		Class				
2015		R				
100% Value	Land	Multi-Residential Land	Dwelling	Building	Total	Acres
	43,210	0	133,360	0	176,570	0
Taxable Value	Land	Multi-Residential Land	Dwelling	Building	Total	
	43,210	0	133,360	0	176,570	

Year		Class				
2014		R				
100% Value	Land	Multi-Residential Land	Dwelling	Building	Total	Acres
	170	0	0	0	170	0
Taxable Value	Land	Multi-Residential Land	Dwelling	Building	Total	
	95	0	0	0	95	

Year		Class				
2013		R				
100% Value	Land	Multi-Residential Land	Dwelling	Building	Total	Acres
	170	0	0	0	170	0
Taxable Value	Land	Multi-Residential Land	Dwelling	Building	Total	
	92	0	0	0	92	

TAX INFORMATION ASSESSMENT YEAR 2014 PAYABLE 2015/2016

Tax District	390521 - EVANSDALE-WATERLOO-EAST TIF					
	Gross Value	Taxable Value	Military Exemption	Levy Rate	Gross Tax	Net Tax
Corp	170	95	0	30.71389	\$2.92	\$2.00
Nocorp	0	0	0	0	\$0.00	
	Homestead Credit	Disabled Veteran Credit	Property Tax Relief Credit	Ag Credit	Business Property Tax Credit	
Corp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Nocorp			\$0.00			

LEGAL

TIMBER CREEK ESTATES FIRST ADDITION LOT 28

LAND

Basis	Front	Rear	Side 1	Side 2	Lot	Area	Acres
Front Foot	177	65	158	158	0	19118	0.439
Totals:						19118	0.439

DWELLING CHARACTERISTICS

Type		Style			Total Living Area		
Single-Family / Owner Occupied		1 Story Frame			2069		
Year Built	Area	Heat	AC	Attic			
2014	2069	Yes	Yes	None			
Total Rooms Above		Total Rooms Below		Bedrooms Above		Bedrooms Below	
8		0		3		0	
Basement		Basement Finished Area			No Basement Floor		
Full		0			0		
Foundation				Flooring			
Conc				None			
Exterior Walls				Interior Finish			
Vinyl				Drwl			
Roof							
Asph / Hip							
Non-Base Heating	Floor/Wall	Pipeless		Handfired		Space Heaters	
0	0						
Plumbing	2 Full Bath						
	1 Sink						
	1 Shower Stall/Tub						
	1 Whirlpool Bathroom						
	Porch	Style		Area			
		1S Frame Open		120			

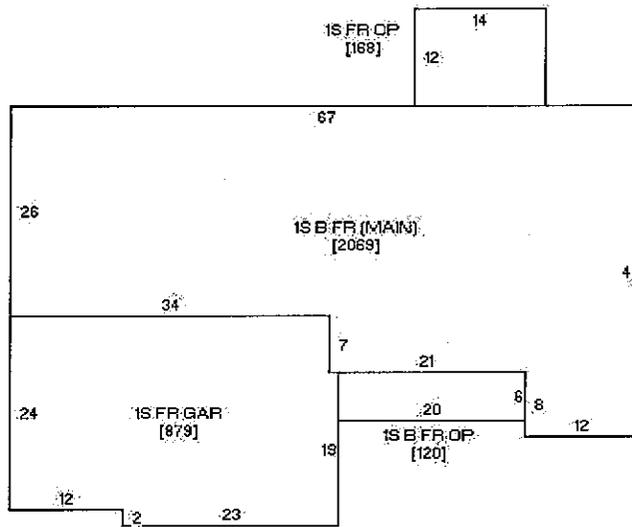
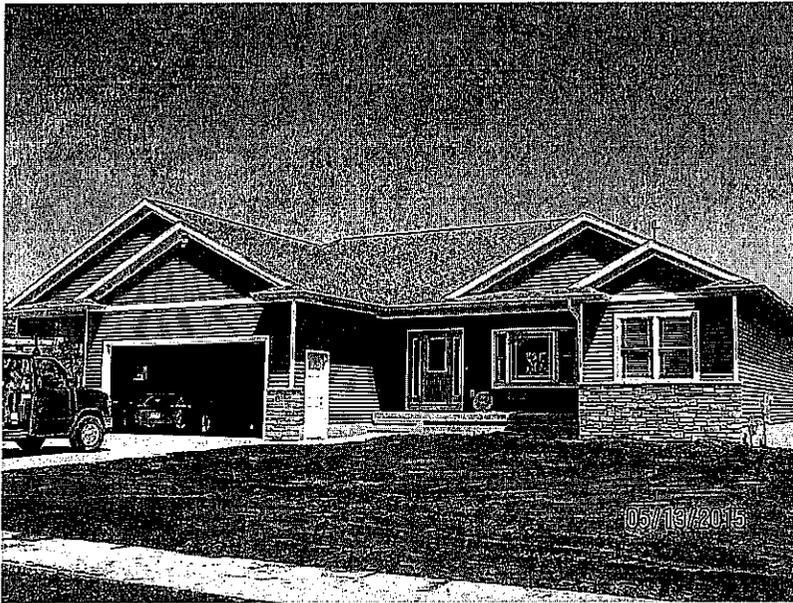
GARAGES

Year Built	Style	Width	Length	Area	Basement	Qtrs Over	Area	AC
2014	Att Frame	0	0	879	0	None	0	0

BASEMENT STALLS

None

Entry Status:



Date Website Last Updated: 09/28/2015

RESOLUTION 5875

RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT ON NEWLY CONSTRUCTED DWELLING LOCATED AT 358 GRAND BOULEVARD IN THE EVANSDALE REVITALIZATION AREA, IN THE CITY OF EVANSDALE, BLACK HAWK COUNTY, IOWA.

WHEREAS, Karl Bultsma, Sr. submitted an application dated September 9, 2015 to the City Council of the City of Evansdale, Iowa, requesting up to 75,000.00 in assessed valuation for property located at 358 Grand Blvd., and more fully described as follows:

Auditor Barnes Plat No 8, Lot 38 and 39, in Black Hawk County, Evansdale, Iowa.

be exempt for property taxation, and

WHEREAS, the length of exemption benefit shall be in accordance with the Evansdale Revitalization Plan as officially adopted by the City Council of the City of Evansdale, Iowa, and

WHEREAS, said property is located within the Evansdale Revitalization Area in Evansdale, Iowa, as previously established by the City Council of the City of Evansdale, Iowa, and

WHEREAS, the new residential construction project regarding said property is in conformance with the Evansdale Revitalization Plan as officially adopted by the City Council for the City of Evansdale, Iowa, and

WHEREAS, the new residential construction on said property were made during the time in which such improvements are eligible for the tax exemption as set forth in the Evansdale Revitalization Plan as adopted by the City Council of the City of Evansdale, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that said application is hereby approved and the City Clerk is hereby authorized and directed to forward said application and a copy of this resolution to the Black Hawk County Assessor.

PASSED AND APPROVED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN

The Evansdale Urban Revitalization Plan allows property tax exemptions for new construction residential dwellings and certain qualifying improvements to existing residential dwellings. "Residential" dwellings shall include properties assessed as residential or properties assessed as commercial and used as residential multifamily dwellings. In order to apply for tax abatement, the following criteria must be met:

1. Be located with the boundaries of the City of Evansdale
2. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area
3. Application must submitted to the City Clerk on or before February 1, 2015

NOTE: City Council approval does not guarantee tax exemptions. The application must be reviewed and approved by the Black Hawk County Assessor's Office for criteria eligibility.

Name: Karl Bultsma Sr Address: 358 Grand Blvd Evansdale IA, 50707

Address of the property being improved or constructed: same

Legal description (attach if necessary):

Auditor Barnes Plot No 8 Lot 38 & 39

Karl John Bultsma Sr 9 Sept 15 319-939-1745
Applicants Signature Date Phone

PLEASE FILL OUT THE FOLLOWING SECTION FOR A NEW DWELLING CONSTRUCTION:

The first \$75,000 of assessed valuation would be exempt from taxation for a period of years depending on total assessed value (see table).

If Assessed value is in range of:	Number of years to receive exemption:
\$150,000 - \$199,999	3 years
\$200,000 - \$249,999	4 years
\$250,000 & above	5 years

Date of Occupancy Permit (attach permit) 8 Sept 15 Estimated assessed value: \$ 192,000

POST IN A CONSPICUOUS PLACE ON THE JOB
DO NOT OCCUPY THIS BUILDING UNTIL
OCCUPANCY PERMIT HAS BEEN RECEIVED

BUILDING INSPECTION DEPARTMENT

CITY OF EVANSDALE

DATE Sept 02, 2014

BUILDING PERMIT No. 13-536

THE issuance of this permit does not in any way permit the violation of any section of the Building Code or other City Ordinance or State Law.

OWNER Karl Bultsma Sr

JOB ADDRESS 358 Grand Blvd

GENERAL CONTRACTOR same

INSPECTIONS

ITEM	Date Approved	Recall	Inspector	ISSUED FOR
TRENCH				
FOOTING				ERECTION
FOUNDATION				
SLAB				REMODEL
FRAMING				REPAIR
INSULATION				
LATH				MOVING
DRYWALL				
TEMPORARY APPROVAL				DEMOLITION
FINAL APPROVAL				SIGN

MATT PARROTT & SONS CO., WATERLOO, IOWA 80-1371 400

BUILDING OFFICIAL

BY _____



OCCUPANCY CERTIFICATE
CITY OF EVANSDALE

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT

358 Grand Boulevard

WAS COMPLETE ON: 09/09/2015

**HAS PASSED ALL REQUIRED INSPECTIONS,
AND IS CLEARED FOR OCCUPANCY**

Brian Wirtz

CITY OF EVANSDALE
INSPECTED BY: Brian Wirtz

RESOLUTION 5876

RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT ON NEWLY CONSTRUCTED DWELLING LOCATED AT 620 DODGE STREET IN THE EVANSDALE REVITALIZATION AREA, IN THE CITY OF EVANSDALE, BLACK HAWK COUNTY, IOWA.

WHEREAS, Mary Walton submitted an application dated September 30, 2015 to the City Council of the City of Evansdale, Iowa, requesting up to 75,000.00 in assessed valuation for property located at 620 Dodge Street, and more fully described as follows:

Unit 620 and the undivided percentage interest in the common elements appurtenant to said unit pursuant to that one certain Declaration of Horizontal Property Regime for Community Life Condominiums, filed March 20, 2012, as Doc No. 2012-0017222, as the same may be amended; said real estate being situated on Parcel "D" of Plat of Survey filed as Doc. #2011-16835, being part of Lots 28, 29, and 30 in "Auditor Barnes" Plat No. 12, in Black Hawk County, Iowa

be exempt for property taxation, and

WHEREAS, the length of exemption benefit shall be in accordance with the Evansdale Revitalization Plan as officially adopted by the City Council of the City of Evansdale, Iowa, and

WHEREAS, said property is located within the Evansdale Revitalization Area in Evansdale, Iowa, as previously established by the City Council of the City of Evansdale, Iowa, and

WHEREAS, the new residential construction project regarding said property is in conformance with the Evansdale Revitalization Plan as officially adopted by the City Council for the City of Evansdale, Iowa, and

WHEREAS, the new residential construction on said property were made during the time in which such improvements are eligible for the tax exemption as set forth in the Evansdale Revitalization Plan as adopted by the City Council of the City of Evansdale, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that said application is hereby approved and the City Clerk is hereby authorized and directed to forward said application and a copy of this resolution to the Black Hawk County Assessor.

PASSED AND APPROVED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN

The Evansdale Urban Revitalization Plan allows property tax exemptions for new construction residential dwellings and certain qualifying improvements to existing residential dwellings. "Residential" dwellings shall include properties assessed as residential or properties assessed as commercial and used as residential multifamily dwellings. In order to apply for tax abatement, the following criteria must be met:

1. Be located with the boundaries of the City of Evansdale
2. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area
3. Application must submitted to the City Clerk on or before February 1, 2016

NOTE: City Council approval does not guarantee tax exemptions. The application must be reviewed and approved by the Black Hawk County Assessor's Office for criteria eligibility.

Name: MARY WALTON Address: 620 DODGE ST

Address of the property being improved or constructed: 620 Dodge St.

Legal description (attach if necessary):

Community Life Condominiums, Unit 620

Mary Walton 9/30/15 319 233 4711
Applicants Signature Date Phone

PLEASE FILL OUT THE FOLLOWING SECTION FOR A NEW DWELLING CONSTRUCTION:

The first \$75,000 of assessed valuation would be exempt from taxation for a period of years depending on total assessed value (see table).

If Assessed value is in range of:	Number of years to receive exemption:
\$150,000 - \$199,999	3 years
\$200,000 - \$249,999	4 years
\$250,000 & above	5 years

Date of Occupancy Permit (attach permit) 9/23/15 Estimated assessed value: \$ 135,000

PLEASE FILL OUT THE FOLLOWING SECTION FOR IMPROVEMENTS TO EXISTING DWELLING:

In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%. The abatement period will be four (4) years at 50% of the increased assessed value, not to exceed \$75,000 per year.

Describe Improvements:

Date of Building Permit (attach permit) 4/27/16 Estimated project value: \$ 135,000

CITY OF EVANSDALE

APPROVED DENIED (EXPLAIN) DATED: _____ RES NO.: _____

BLACK HAWK COUNTY ASSESSOR

APPROVED DENIED (EXPLAIN): _____

NEW CONSTRUCTION: _____ ASSESSED VALUE _____ NO. OF YEARS

QUALIFIED IMPROVEMENTS: _____ ADDED VALUE _____ NO. OF YEARS

T.J. Koenigsfeld,
Black Hawk County Assessor



OCCUPANCY CERTIFICATE
CITY OF EVANSDALE

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT

620 DODGE

WAS COMPLETED ON 09/23/2015

**HAS PASSED ALL REQUIRED INSPECTIONS,
AND IS CLEARED FOR OCCUPANCY**

A handwritten signature in black ink that reads "Brian Wirtz".

CITY OF EVANSDALE

Inspected By: BRIAN WIRTZ

BUILDING PERMIT



PERMIT NO.: 15-87

City of EVANSDALE
123 N Evans Road
EVANSDALE, IA 50707
319-232-6683

Date: 04/28/2015 Expires: 04/27/2016
Issued To: EVANSDALE COMMUNITY DEVELOPMEN
Location: 620 DODGE
Lot No.: Block No.: Addition:

Type of Construction: NEW HOME

Level:

Contractor EVANSDALE COMMUNITY DEV

Value: \$135,000.00 TO

Permit Fee: \$1,190.00

Permit Issued By: REUTER, RICK

Inspected By:

Date Inspected: / /

Passed: 0 Failed: 0

SUMMARY OF SALIENT FEATURES

SUBJECT INFORMATION	Subject Address	620 Dodge St
	Legal Description	South 1/2 of Lot 3 Community Life Addition
	City	Evansdale
	County	Black Hawk
	State	IA
	Zip Code	50707
	Census Tract	0020.00
	Map Reference	Evansdale
SALES PRICE	Sale Price	\$ 198,900
	Date of Sale	09/28/2015
CLIENT	Borrower	Mary Walton
	Lender/Client	Veridian Credit Union
DESCRIPTION OF IMPROVEMENTS	Size (Square Feet)	1,250
	Price per Square Foot	\$ 159.12
	Location	N;Res;
	Age	0
	Condition	C1
	Total Rooms	5
	Bedrooms	2
Baths	2.0	
APPRAISER	Appraiser	Larry L. Moser
	Date of Appraised Value	08/05/2015
VALUE	Final Estimate of Value	\$ 198,900

RESOLUTION 5877

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, AUTHORIZING PAYMENT #2 TO PETERSON CONTRACTORS, INC. IN THE AMOUNT OF \$108,157.98 FOR THE DUBUQUE ROAD BRIDGE REPAIR PROJECT.

WHEREAS, the City entered into a contract with Peterson Contractors, Inc. for the Dubuque Road Bridge Repair Project; and

WHEREAS, the City's Engineer, Jerry Shoff has reviewed the construction progress through October 1, 2015 and recommends payment to Peterson Contractors, Inc.

Request attached

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that pay application #2 in the amount of \$108,157.98 hereby authorized to be issued for the Dubuque Road Bridge Repair Project.

PASSED AND ADOPTED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



SHOFF CONSULTING ENGINEERS, LC

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515

October 1, 2015

MEMO TO: Mayor Doug Faas and City Council
City of Evansdale
123 N Evans Rd.
Evansdale, Iowa 50707

ATTENTION: DeAnne Kobliska, City Clerk

SUBJECT: **Recommendation for Progress Payment No. 2**
Dubuque Rd. Bridge Repairs

CONTRACTOR: Peterson Contractors, Inc.
104 Blackhawk Street
P.O. Box A
Reinbeck, IA 50669

We have reviewed the construction progress of Peterson Contractors, Inc. on the Dubuque Road Bridge Repair Project. The attached Payment No. 2 tabulation of project quantities is an accurate accounting of work completed through October 1st, 2015. We recommend payment to Peterson Contractors, Inc. as follows:

Contract Amount	\$ 448,490.66
Work completed through October 1 st , 2015	\$ 368,040.22
Less 5% retainage	(18,402.01)
Less Previous Payment #1	(241,480.23)
Amount due for Progress Payment No. 2	\$ 108,157.98

Please call us if there are any questions.

Sincerely,
Shoff Consulting Engineers, LC



Ryan Fischer, Field Engineer

cc: Peterson Contractors, Inc.

REQUEST NO.: 02
 FOR WORK THROUGH: 10/01/2015
 ORIGINAL CONTRACT AMOUNT: \$448,490.66
 CONTRACTOR: PETERSON CONTRACTORS INC.
 SHOFF PROJECT NO. 813/814
 PROJECT NAME: DUBUQUE RD BRIDGE REPAIR



SHOFF CONSULTING ENGINEERS, L. C.

• Civil • Environmental • Wastewater • Municipal • Water •
 • Industrial • Structural • Construction Management • Transportation •
 • Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

5106 Nordic Drive,
 Cedar Falls, Iowa 50613

Phone: (319) 266-0258
 Fax: (319) 266-1515
 jshoff@shoffengineering.com

ITEM #	DESCRIPTION	EST. QUANT.	UNITS	UNITS INST. TO DATE	UNIT PRICE	EXTEND PRICE	% DONE
DIVISION 1 - EASTBOUND LANES							
1	CLEARING AND GRUBBING		UNITS	105.0	85.0	\$ 31.50	\$ 2,677.50 81%
2	EXCAVATION, CLASS 10, ROADWAY AND BORROW		CY	210.0	210.0	\$ 85.00	\$ 17,850.00 100%
3	GRANULAR SHOULDERS, TYPE 'A'		TONS	58.0	58.0	\$ 52.00	\$ 3,016.00 100%
4	BRIDGE APPROACH PAVEMENT, AS PER PLAN		SY	31.1	31.1	\$ 321.54	\$ 9,999.89 100%
5	REINFORCING STEEL		LB	1157.5	1,157.5	\$ 3.30	\$ 3,819.75 100%
6	DECK REPAIR, CLASS A		SY	54.5	38.9	\$ 228.25	\$ 8,878.93 71%
7	DECK REPAIR, CLASS B		SY	15.0	2.2	\$ 770.00	\$ 1,694.00 15%
8	DECK SURFACING (CLASS HPC-O PCC)		SY	69.5	41.1	\$ 99.00	\$ 4,068.90 59%
9	STEEL EXTRUSION JOINT WITH NEOPRENE		LF	29.5	29.5	\$ 790.00	\$ 23,305.00 100%
10	NEOPRENE GLAND INSTALLATION AND TESTING		LF	29.5	29.5	\$ 170.00	\$ 5,015.00 100%
11	CONCRETE REPAIR, SHALLOW, AS PER PLAN		SF	45.5	57.3	\$ 200.00	\$ 11,460.00 126%
12	CONCRETE REPAIR, REGULAR, AS PER PLAN		SF	76.0	77.3	\$ 140.00	\$ 10,822.00 102%
13	REMOVAL OF STEEL BEAM GUARDRAIL		LF	150.0	150.0	\$ 20.00	\$ 3,000.00 100%
14	STEEL BEAM GUARDRAIL		LF	100.0	100.0	\$ 20.00	\$ 2,000.00 100%
15	STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION		EACH	2	2.0	\$ 1,900.00	\$ 3,800.00 100%
16	STEEL BEAM GUARDRAIL END ANCHOR, BOLTED		EACH	2	2.0	\$ 300.00	\$ 600.00 100%
17	STEEL BEAM GUARDRAIL END TERMINAL		EACH	2	2.0	\$ 2,050.00	\$ 4,100.00 100%
18	REMOVAL OF PAVEMENT		SY	31.1	31.1	\$ 80.00	\$ 2,488.00 100%
19	SAFETY CLOSURE		EACH	6	6.0	\$ 430.00	\$ 2,580.00 100%
20	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED		STA	6.8	6.8	\$ 150.00	\$ 1,020.00 100%
21	TRAFFIC CONTROL		LS	1.0	1.0	\$ 2,200.00	\$ 2,200.00 100%
22	MOBILIZATION		LS	1.0	1.0	\$ 13,000.00	\$ 13,000.00 100%
23	BRIDGE BACKWALL AND PAVING NOTCH		EACH	1	1.0	\$ 23,500.00	\$ 23,500.00 100%
24	TEMPORARY SHORING, AS PER PLAN		EACH	1	0.0	\$ 10,000.00	\$ - 0%
25	CLEAN & SEAL CRACKS/JOINTS, PCC		LF	116.0	0.0	\$ 95.00	\$ - 0%
26	CLEAN AND PAINT BRIDGE BEAM SEATS		LS	1.0	1.0	\$ 2,820.00	\$ 2,820.00 100%
27	MULCH		ACRE	0.8	0.8	\$ 800.00	\$ 640.00 100%
28	NATIVE GRASS SEEDING		ACRE	0.8	0.8	\$ 5,000.00	\$ 4,000.00 100%
29	SILT FENCE		LF	250.0	0.0	\$ 6.00	\$ - 0%
30	MOBILIZATIONS, EROSION CONTROL		EACH	1	0.0	\$ 500.00	\$ - 0%
DIVISION 1 ALTERNATE "C" BID ITEMS							
31C	REMOVAL OF EXISTING HANDRAIL AND END POSTS		LF	368.0	368.0	\$ 17.00	\$ 6,256.00 100%
32C	RETROFIT CONCRETE BARRIER RAIL		LF	380.0	368.0	\$ 56.00	\$ 20,608.00 97%
EBL SUBTOTAL						\$ 195,218.97	84%
DIVISION 2 - WESTBOUND LANES - ESTIMATED PROJECT QUANTITIES							
ITEM NO.	ITEM DESCRIPTION	UNITS	QUANT.				
33	DELETED / INTENTIONALLY OMITTED	----	----		\$ -	\$ -	
34	DELETED / INTENTIONALLY OMITTED	----	----		\$ -	\$ -	
35	CLEARING AND GRUBBING	UNITS	150.0	120.0	\$ 31.50	\$ 3,780.00	80%
36	GRANULAR SHOULDERS, TYPE 'A'	TONS	15.0	15.0	\$ 52.00	\$ 780.00	100%
37	BRIDGE APPROACH PAVEMENT, AS PER PLAN	SY	31.1		\$ 321.54	\$ -	0%
38	REINFORCING STEEL	LB	1157.5	1,000.0	\$ 3.30	\$ 3,300.00	86%
39	DECK REPAIR, CLASS A	SY	91.0	75.0	\$ 228.25	\$ 17,118.75	82%
40	DECK REPAIR, CLASS B	SY	15.0	6.0	\$ 770.00	\$ 4,620.00	40%
41	DECK SURFACING (CLASS HPC-O PCC)	SY	106.0	81.0	\$ 99.00	\$ 8,019.00	76%
42	STEEL EXTRUSION JOINT WITH NEOPRENE	LF	29.5	29.5	\$ 790.00	\$ 23,305.00	100%
43	NEOPRENE GLAND INSTALLATION AND TESTING	LF	29.5	29.5	\$ 170.00	\$ 5,015.00	100%
44	CONCRETE REPAIR, SHALLOW, AS PER PLAN	SF	34.0	30.0	\$ 200.00	\$ 6,000.00	88%
45	CONCRETE REPAIR, REGULAR, AS PER PLAN	SF	93.0	90.0	\$ 140.00	\$ 12,600.00	97%
46	REMOVAL OF STEEL BEAM GUARDRAIL	LF	75.0	75.0	\$ 20.00	\$ 1,500.00	100%
47	REMOVAL OF PAVEMENT	SY	31.1		\$ 80.00	\$ -	0%
48	SAFETY CLOSURE	EACH	6	6.0	\$ 430.00	\$ 2,580.00	100%
49	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	6.8	6.8	\$ 150.00	\$ 1,020.00	100%
50	TRAFFIC CONTROL	LS	1.0	1.0	\$ 2,200.00	\$ 2,200.00	100%
51	MOBILIZATION	LS	1.0	1.0	\$ 13,000.00	\$ 13,000.00	100%
52	BRIDGE BACKWALL AND PAVING NOTCH	EACH	1	1.0	\$ 23,000.00	\$ 23,000.00	100%
53	TEMPORARY SHORING, AS PER PLAN	EACH	1		\$ 10,000.00	\$ -	0%
54	CLEAN & SEAL CRACKS/JOINTS, PCC	LF	116.0	88.5	\$ 95.00	\$ 8,407.50	76%
55	CLEAN AND PAINT BRIDGE BEAM SEATS	LS	1.0	1.0	\$ 2,820.00	\$ 2,820.00	100%
56	MULCH	ACRE	0.4	0.4	\$ 800.00	\$ 320.00	100%
57	NATIVE GRASS SEEDING	ACRE	0.4	0.4	\$ 6,000.00	\$ 2,400.00	100%
58	STAFF GAGE, AS PER PLAN	EACH	1	1.0	\$ 3,500.00	\$ 3,500.00	100%
59	SILT FENCE	LF	110.0		\$ 10.00	\$ -	0%
60	MOBILIZATIONS, EROSION CONTROL	EACH	1		\$ 500.00	\$ -	0%
DIVISION 2 ALTERNATE "C" BID ITEMS							
61C	REMOVAL OF EXISTING HANDRAIL AND END POSTS		LF	368.0	368	\$ 17.00	\$ 6,256.00 100%
62C	RETROFIT CONCRETE BARRIER RAIL		LF	380.0	380	\$ 56.00	\$ 21,280.00 100%
WBL SUBTOTAL						\$ 172,821.25	80%

TOTAL AMOUNT OF WORK TO DATE: \$ 368,040.22
 LESS RETAINED PERCENTAGE: 5.0% \$ (18,402.01)
 LESS PREVIOUS PAYMENT # \$ (241,480.23)
DUE THIS REQUEST: \$ 108,157.98

SIGNED: N/A DATE: _____
 RYAN NOTEBOOM, PETERSON CONTRACTORS, INC

SIGNED:  DATE: 10/1/15
 RYAN FISCHER, FIELD ENGINEER

SIGNED: N/A DATE: _____
 DOUG FAAS, MAYOR, CITY OF EVANSDALE, IOWA

ESTIMATE PREPARED BY: RYAN FISCHER, FIELD ENGINEER
 CHECKED BY: PHILLIP O'LOUGHLIN, PE
 DATE: 10/1/2015
 NOTE:

RESOLUTION 5878

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, AUTHORIZING PAYMENT #1 TO BAKER CONCRETE AND EXCAVATING IN THE AMOUNT OF \$94,390.10 FOR THE GILBERT DRIVE/RIVER FOREST ROAD INTERSECTION PROJECT.

WHEREAS, the City entered into a contract with Baker Concrete and Excavating for the Gilbert Drive/River Forest Road Intersection Project; and

WHEREAS, the City's Engineer, Jerry Shoff has reviewed the construction progress through October 1, 2015 and recommends payment to Baker Concrete and Excavating of Waverly, Iowa.

Request attached

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that pay application #1 in the amount of \$94,390.10 hereby authorized to be issued for the Gilbert Drive/River Forest Road Intersection Project.

PASSED AND ADOPTED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



SHOFF CONSULTING ENGINEERS, LC

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515

October 1, 2015

MEMO TO: Mayor Doug Faas and City Council
City of Evansdale
123 N Evans Rd.
Evansdale, Iowa 50707

ATTENTION: DeAnne Kobliska, City Clerk

SUBJECT: **Recommendation for Progress Payment No. 1**
Gilbert Dr./River Forest Rd. Intersection

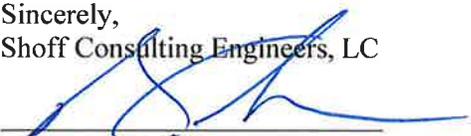
CONTRACTOR: Baker Concrete and Excavating
2203 E. Bremer Ave.
Waverly, IA 50677

We have reviewed the construction progress of Baker Concrete and Excavating on the Gilbert Dr./River Forest Rd. Intersection Project. The attached Payment No. 1 tabulation of project quantities is an accurate accounting of work completed through October 1st, 2015. We recommend payment to Baker Concrete and Excavating as follows:

Contract Amount	\$ 98,835.00
Work completed through October 1 st , 2015	\$ 99,358.00
Less 5% retainage	<u>(4,967.90)</u>
Amount due for Progress Payment No. 1	\$ 94,390.10

Please call us if there are any questions.

Sincerely,
Shoff Consulting Engineers, LC


Ryan Fischer, Field Engineer

cc: Baker Concrete and Excavating

REQUEST NO.: 01

FOR WORK THROUGH: 10/01/2015

ORIGINAL CONTRACT AMOUNT: \$98,835.00

CONTRACTOR: BAKER CONCRETE AND EXCAVATING

SHOFF PROJECT NO. 962

PROJECT NAME: GILBERT DR/RIVER FOREST RD INTERSECTION



SHOFF CONSULTING ENGINEERS, L. C.

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

5106 Nordic Drive,
Cedar Falls, Iowa 50613

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

ITEM #	DESCRIPTION	EST. QUANT.	UNITS	UNITS INST. TO DATE	UNIT PRICE	EXTEND PRICE	% DONE
DIVISION 1 - EASTBOUND LANES							
1	TRAFFIC CONTROL	LS	1.0	1.0	\$ 7,500.00	\$ 7,500.00	100%
2	R.O.W. ACQUISITION	LS	1.0			\$ -	0%
3	SAFETY CLOSURE	EA	2.0	2.0	\$ 250.00	\$ 500.00	100%
4	SPECIAL COMPACTION OF SUBGRADE	STA	2.0	2.0	\$ 400.00	\$ 800.00	100%
5	GRANULAR SUBBASE, 12"	SY	841.0	841.0	\$ 20.00	\$ 16,820.00	100%
6	STD. OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SY	718.0	730.0	\$ 52.00	\$ 37,960.00	102%
7	STD. OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS M, CLASS 3 DURABILITY, 8 IN.	SY	41.0	41.0	\$ 64.00	\$ 2,624.00	100%
8	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	21.0	21.0	\$ 62.00	\$ 1,302.00	100%
9	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	91.0	93.0	\$ 39.00	\$ 3,627.00	102%
10	PAINTED PAVEMENT MARKINGS, DURABLE	STA	12.0	12.0	\$ 200.00	\$ 2,400.00	100%
11	PEDESTRIAN RAMPS, DETECTABLE WARNINGS	SF	44.0	44.0	\$ 30.00	\$ 1,320.00	100%
12	REMOVAL OF CONCRETE	SY	591.0	591.0	\$ 9.00	\$ 5,319.00	100%
13	REMOVAL OF INTAKES AND UTILITY ACCESSES	EA	1.0	3.0	\$ 450.00	\$ 1,350.00	300%
14	REMOVAL OF SIDEWALKS	SY	116.0	119.0	\$ 7.00	\$ 833.00	103%
15	REMOVE AND RELOCATE STREET LIGHT	EA	1.0		\$ 3,500.00	\$ -	0%
16	REMOVE AND RELOCATE SIGNS	EA	3.0		\$ 125.00	\$ -	0%
17	REMOVAL OF INTAKE TOP ONLY	EA	1.0		\$ 700.00	\$ -	0%
18	MINOR MANHOLE ADJUSTMENT	EA	1.0		\$ 500.00	\$ -	0%
19	STORM SEWER GRAVITY MAIN, TRENCHED,	LF	17.0	20.0	\$ 75.00	\$ 1,500.00	118%
20	INTAKE, SW-541, TOP ONLY	EA	1.0	1.0	\$ 2,150.00	\$ 2,150.00	100%
21	INTAKE, SW-541	EA	1.0	2.0	\$ 4,500.00	\$ 9,000.00	200%
22	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	281.0	281.0	\$ 13.00	\$ 3,653.00	100%
23	SUBDRAIN OUTLET (RF-19C)	EA	4.0	4.0	\$ 175.00	\$ 700.00	100%
24	SEEDING AND FERTILIZING (URBAN)	AC	.1		\$ 7,500.00	\$ -	0%
SUBTOTAL \$						99,358.00	

MAKE CHECKS PAYABLE TO:

BAKER CONCRETE AND EXCAVATING
2203 E. BREMER AVE
WAVERLY, IA 50677

TOTAL AMOUNT OF WORK TO DATE:	\$	99,358.00
LESS RETAINED PERCENTAGE: 5.0%	\$	(4,967.90)
LESS PREVIOUS PAYMENT #	N/A	
DUE THIS REQUEST:	\$	94,390.10

SIGNED: N/A DATE: _____
BLAKE BAKER, BAKER CONCRETE AND EXCAVATING

SIGNED: _____ DATE: 10/1/15
RYAN FISCHER, FIELD ENGINEER

SIGNED: N/A DATE: _____
DOUG FAAS, MAYOR, CITY OF EVANS DALE, IOWA

ESTIMATE PREPARED BY: RYAN FISCHER, FIELD ENGINEER
CHECKED BY: PHILLIP O'LOUGHLIN, PE
DATE: 10/1/2015
NOTE: OVERAGES FROM CHANGES MADE IN THE FIELD DUE TO DIFFERING CONDITIONS

RESOLUTION 5879

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, APPROVING AN AMENDED RESIDENTIAL ABATEMENT TAX REBATE POLICY TO PROMOTE ECONOMIC DEVELOPMENT.

WHEREAS, the proposed amended Residential Tax Abatement Policy and application that will amend the language to include new construction residential homes that are valued under \$150,000 with a stipulation that the abatement will only apply for 50% of the assessed value; and

WHEREAS, the abatement of property taxes, when offered to attract new residents, has proven to be an effective method of contributing to the economic development within a City; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that the attached Residential Tax Abatement Policy hereby approved and adopted.

PASSED AND APPROVED THIS 6TH DAY OF OCTOBER 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

URBAN REVITALIZATION PLAN
CITY OF EVANSDALE, IOWA
EVANSDALE URBAN REVITALIZATION AREA

2011

**Approved December 20, 2011 by Resolution 5468
Amended July 21, 2015 by Resolution 5842
Amended September 15, 2015 by Resolution 58XX**

INTRODUCTION

The Urban Revitalization Act, Chapter 404 of the Code of Iowa, is intended to encourage development, redevelopment and revitalization within a designated area of a city by authorizing property tax development incentives to the private sector. Qualified real estate within a designated area may be eligible to receive a total or partial exemption from property taxes on improvements for a specified number of years, with the goal of providing communities with a long-term increase or stabilization in the local tax base by encouraging new construction which might not otherwise occur.

Section 404.1 of the Code of Iowa provides that a City Council may designate an area of the City as a revitalization area, if that area meets the following definitions:

“An area which is appropriate as an economic development area as defined in section 403.17 of the Code of Iowa;” and

“An area designated as appropriate for public improvements related to housing and residential development, or construction of housing and residential development including single or multifamily housing.”

Section 404.2 of the Code of Iowa requires that a city prepare a plan to govern activities within the proposed revitalization area, and the balance of this document is intended to set out the elements of a plan that are mandated by state law.

A. DESCRIPTION OF THE AREA AND MAP

The revitalization area shall be known as the Evansdale Urban Revitalization Area (the “Revitalization Area”), and the legal description of real property to be included within the Revitalization Area is as follows:

All real property contained within the incorporated limits of the City of Evansdale, Black Hawk County, State of Iowa as of December 1, 2011.

A map showing the real property to be included within the Revitalization Area is attached as Exhibit A.

B. DESIGNATION CRITERIA

In accordance with Subsections 4 and 5 of Section 404.1 of the Code of Iowa, the City Council of the City has designated the Revitalization Area as appropriate for economic development and for public improvements related to housing and residential development, or construction of housing and residential development including single or multifamily housing.

C. OBJECTIVES

This plan is prepared in conformance with Section 404.2 of the Code of Iowa for the purpose of providing incentives and outlining procedures to enhance the potential for construction of housing residential development in the Revitalization Area. Planning goals include revitalizing the area through the promotion of housing construction and residential development, stabilizing and increasing the tax base, and providing overall aesthetic improvement.

D. PRESENT ZONING AND PROPOSED LAND USE

Much of the property within the Revitalization Area is zoned for residential purposes, and new residential development is proposed in the Revitalization Area.

E. PROPOSALS FOR EXPANDING CITY SERVICES

The City proposes that, as it becomes financially feasible, the provision of municipal services to the Revitalization Area will be expanded and improved to meet the demands of new residential development.

F. ELIGIBLE IMPROVEMENTS

Eligible property improvements, as used in this plan, include new residential construction on vacant land or on land with existing structures, located within the Revitalization Area. Also included are improvements to existing residential structures. For purposes of this Section F of the Plan “residential” shall include properties assessed as residential and properties assessed as commercial and used as residential dwellings, be they single or multifamily.

Assessed value added by improvements, as used in this plan, means the actual, assessed value added as of the first year for which the exemption was received. In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%. The abatement period will be four (4) years at 50% of the increased assessed value, not to exceed \$75,000 per year.

All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Evansdale, and must be completed during the time the Revitalization Area is designated by ordinance as a revitalization area. no abatement will be allowed hereunder unless an occupancy permit has been issued by the City with respect to the project for which the abatement is requested.

G. TIME FRAME

Eligibility for tax abatement under this plan will exist after the date of the adoption of the ordinance designating the Revitalization Area, until, in the opinion of the City Council, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted would cease to be of benefit to the City, in which case the City Council may repeal the ordinance, pursuant to Section 404.7 of the Code of Iowa. In the event the ordinance is repealed, all exemptions granted prior to such repeal shall continue until their expiration.

H. EXEMPTIONS

All qualified real estate assessed as residential property is eligible to receive an exemption from taxation of 50% of the increased assessed value, not to exceed on the first \$75,000, of the actual value added by the improvements or new construction, for a period of not more than five years. The length of the abatement benefit shall be in accordance with the following schedule:

(1) For properties with a total assessed valuation in the range of ~~\$150,000~~ \$0-199,999 at the time of the issuance of a certificate of occupancy with respect to the project, the abatement shall extend for a period of three years.

(2) For properties with a total assessed valuation in the range of \$200,000-249,999 at the time of the issuance of a certificate of occupancy with respect to the project, the abatement shall extend for a period of four years.

(3) For properties with a total assessed valuation of \$250,000 or more at the time of the issuance of a certificate of occupancy with respect to the project, the abatement shall extend for a period of five years.

I. APPLICATION PROCEDURES

An application shall be filed for each new exemption claimed. The property owner must apply to the City for an exemption by February 1st of the assessment year for which the exemption is first claimed. The application shall contain, but not be limited to, the following information: the nature of the improvement, its cost, and the estimated or actual date of completion of the improvement.

J. APPROVAL OF APPLICATIONS

The City Council shall approve all applications submitted for completed projects if:

1. The project, as determined by the City Council, is in conformance with this plan;
2. The project is located within the Revitalization Area; and,
3. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area.

All approved applications shall be forwarded to the County Assessor for review, pursuant to Section 404.5 of the Code of Iowa. The County Assessor shall make a physical review of all properties with approved applications. The County Assessor shall determine the increase in actual value for tax purposes due to the improvements and notify the applicant of the determination, which may be appealed to the local board of review pursuant to Section 441.37 of the Code of Iowa. After the initial tax exemption is granted, the County Assessor shall continue to grant the tax exemption for the time period specified on the approved application. The tax exemptions for the succeeding years shall be granted without the owner(s) having to file an application for succeeding years.

K. OTHER SOURCES OF REVITALIZATION FUNDS

The City anticipates no federal or state grants or loans for improvements in the Revitalization Area at this time other than those of conventional lending institutions at normal market rates.

However, it is not the intention of the City to prohibit the use of other appropriate federal or state revitalization or incentive programs within the area.

L. RELOCATION PROVISIONS

The City does not anticipate the displacement or relocation of any persons, families, or businesses as a result of the improvements to be made in the Revitalization Area.

M. OWNERS OF PROPERTY AND ASSESSED VALUATION

The names and addresses of the owners of the property located within the Revitalization Area are:

The assessed valuation of the property located within the Revitalization Area is:_____

EXHIBIT A

MAP OF PROPERTY IN EVANSDALE RESIDENTIAL REVITALIZATION AREA

Date of Occupancy Permit (attach permit) _____ Estimated assessed value: \$ _____

PLEASE FILL OUT THE FOLLOWING SECTION FOR IMPROVEMENTS TO EXISTING DWELLING:

In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%. The abatement period will be four (4) years at 50% of the increased assessed value, not to exceed \$75,000 per year.

Describe Improvements:

Date of Building Permit (attach permit) _____ Estimated project value: \$ _____

CITY OF EVANSDALE

___ APPROVED ___ DENIED (EXPLAIN)	DATED: _____	RES NO.: _____
-----------------------------------	--------------	----------------

BLACK HAWK COUNTY ASSESSOR

___ APPROVED ___ DENIED (EXPLAIN): _____
NEW CONSTRUCTION: _____ ASSESSED VALUE _____ NO. OF YEARS
QUALIFIED IMPROVEMENTS: _____ ADDED VALUE _____ NO. OF YEARS

<i>T.J. Koenigsfeld,</i> <i>Black Hawk County Assessor</i>

RESOLUTION 5880

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES STATE ACCOUNTING ENTERPRISE TO PARTICIPATE IN THE INCOME OFFSET PROGRAM

WHEREAS, said Income Offset Program will assist in collecting delinquent balances owed to the City at a lower cost than using a collection agency for debt owed to the city; and

WHEREAS, the City Council of the City of Evansdale, Iowa, has considered approving and authorizing execution of a Memorandum of Understanding with the Iowa Department of Administrative Services State Accounting Enterprise for participation in the income offset program, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa that said Memorandum of Understanding with the Iowa Department of Administrative Services, State Accounting Enterprise is hereby approved and the City Clerk is hereby authorized to execute said Memorandum of Understanding on behalf of the City of Evansdale, Iowa.

PASSED AND ADOPTED THIS 6TH DAY OF OCTOBER, 2015.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



August 27, 2015

22

CITY OF EVANSDALE
123 N EVANS ROAD
EVANSDALE, IA 50707

RE: Offset Program - Memorandum of Understanding (MOU)

Dear Offset Program Participant:

The Offset Program, administered by the Iowa Department of Administrative Services (DAS), is requiring a new Memorandum of Understanding (MOU) be signed and returned to DAS by all program participants no later than October 31, 2015. The revised MOU is a result of changes in the Iowa Administrative Rules governing the Offset Program that were updated in February 2015.

Please review the enclosed MOU carefully, as the updates center on the appeal process participants must have in place. In part, the MOU states:

Section 6: Public Agency's Responsibilities:

"6.8 Appeal Process. The Public Agency must provide an appeal process for debtors to challenge each offset after debtors are notified of a potential offset event. The appeal process shall include notice to the debtor and an opportunity for the debtor to contest the amount of the debt through a contested case procedure under Iowa Code chapter 17A or a substantially equivalent process, in accordance with Iowa Code section 8A.504(2)(f) and 11 IAC 40.4(6)."

Participants that do not return a signed MOU by October 31, 2015 may be deactivated from the Offset Program. Upon completing the MOU, please include a name, telephone number and email address of a contact person for the Offset Program. Taxpayers and service providers will be directed to this individual if questions regarding an offset come to our attention.

Sincerely,

Calvin McKelvogue, Chief Operating Officer
Dept. of Administrative Services, State Accounting Enterprise
1305 East Walnut Street
Hoover State Office Building, Level 3
Des Moines, IA 50319
Calvin.McKelvogue@iowa.gov

MEMORANDUM OF UNDERSTANDING
between
The Iowa Department of Administrative Services
State Accounting Enterprise
and

_____ for
Participation in the INCOME OFFSET PROGRAM

SECTION 1. Identity of the Parties. The parties to this Memorandum of Understanding (MOU) are the Iowa Department of Administrative Services, State Accounting Enterprise (DAS/SAE), and _____ (Public Agency).

SECTION 2. Purpose. The purpose of this MOU is to set forth the terms and conditions between DAS/SAE and Public Agency for reimbursement of offsetting liabilities owed to Public Agency as authorized in Iowa Code section 8A.504 and 11 Iowa Administrative Code (IAC) 40, et seq.

SECTION 3. Eligibility. To be eligible for offset, both the debt ("debt" means the liability owed to the Public Agency by a member of the public), and the claim ("claim" means the liability owed by the Public Agency to a member of the public), shall be in the form of a liquidated sum due, owing and payable. All applicable remedies with regard to such a debt and claim must be exhausted or the time frame for exhaustion must have expired as a condition precedent for eligibility to participate in the offset program, provided in 11 IAC 40.3 (3).

SECTION 4. Compensation.

4.1 Fee. The parties agree that in exchange for participation in the offset program, DAS/SAE shall charge a fee of seven dollars (\$7.00) (the "fee") to the Public Agency to which the debt is owed for each individual debt that is placed in the offset program. The fee is to recover costs incurred by DAS/SAE in administering the offset program.

4.2 Deduction when Debt is Offset. If a debt is offset by DAS/SAE under this program, the fee will be deducted from the gross proceeds collected through offset. The fee will be charged for each individual offset event related to an individual debt.

4.3 Billing upon Termination. Following written notice of termination of this MOU, as provided in Section 7 below, DAS/SAE shall be entitled to compensation. DAS/SAE shall submit an invoice and proof of claim to the Public Agency within sixty (60) days of the receipt of the written notice of termination as required under Section 7 below.

4.4 Fee Review. DAS/SAE shall periodically review the costs of administering the offset program. Per Section 9.2 of this MOU, proposed adjustments to the specified fee shall require an amendment.

SECTION 5. DAS/SAE's Responsibilities.

5.1 Offset of Debt. DAS/SAE shall offset liabilities owed to Public Agency by implementing an offset program for Public Agency, developed and managed by DAS/SAE in accordance with **Iowa Code chapter 8A** and **11 Iowa Administrative Rules 40**.

5.2 Compliance with AGA. DAS/SAE will comply with the Accountable Government Act, Iowa Code chapter 8E, in the performance of this MOU.

5.3 Refund of Balance after Offset. Before issuing an authorized payment to a debtor, DAS/SAE shall request verification of the claim pursuant to subrule 40.5. If notification is not made to DAS/SAE by the Public Agency within forty-five (45) days, the amount of the payment shall be released to the debtor or entity. DAS/SAE will apply the offset to the debt only after the Public Agency has notified the debtor as prescribed in subrule 40.4(4). DAS/SAE shall then refund any balance amount due from the Public Agency to the debtor or entity.

SECTION 6. Public Agency's Responsibilities.

6.1 Offset Eligibility Program. The Public Agency shall be responsible for developing and maintaining a system for reporting debts eligible for offset and any subsequent claims associated with those debts as required under Iowa Code section 8A.504 and 11 IAC chapter 40 to DAS/SAE at Public Agency's expense.

6.1.1 Minimum Debt Amount. Before a debt may be placed into the offset program, the amount of a debtor's original liability must be at least \$50, except when the source of the claim is a tax refund or tax rebate, in which case the debt may be as low as \$25.

6.1.2 Debtor's opportunity to challenge placement of debt in offset program. Before a debt may be placed into the offset program, the Public Agency must have:

- a. Made a good faith effort to collect the debt through other means;
- b. Provided the debtor advance notice that the debt will be placed in the offset program if not paid when due; and
- c. Provided a formal or informal opportunity for the debtor to challenge placement of the debt into the offset program, as described in 11 IAC 40.3(4).

6.2 Formatting Requirements of Debtor Lists. The Public Agency shall provide the list of debtors it wishes to place into the offset program in a format and type prescribed by DAS/SAE.

6.3 Proof of Liability. Public agencies may only place debts into the offset program if the debts are legally enforceable. To establish enforceability the debt shall have been confirmed by mutual agreement of the parties or have been reduced to a final judgment or final agency determination that is no longer subject to appeal, certiorari, or judicial review, or has been affirmed through appeal, certiorari, or judicial review.

6.4 Notification of Changes. The Public Agency shall notify DAS/SAE within thirty (30) calendar days of any changes in the status of a debt to the state.

6.5 Semi-Annual Certification. The Public Agency shall provide on at least a semi-annual basis, certification of the liability file as prescribed by DAS/SAE.

6.6 Debtor Notification. The Public Agency shall comply with 11 IAC 40.4 when sending notifications to the debtor under this MOU which shall occur within ten (10) calendar days from the date Public Agency was notified by the DAS/SAE of a potential offset.

6.7 Payment of Residual Funds to Debtor. It is the responsibility of the Public Agency to reimburse the debtor for the difference between the amount of liability payable and the amount of the claim payable to the debtor.

6.8 Appeal Process. The Public Agency must provide an appeal process for debtors to challenge each offset after debtors are notified of a potential offset event. The appeal process shall include notice to the debtor and an opportunity for the debtor to contest the amount of the debt through a contested case procedure under Iowa Code chapter 17A or a substantially equivalent process, in accordance with Iowa Code section 8A.504(2)(f) and 11 IAC 40.4(6).

SECTION 7. Termination. This MOU shall remain in full force and effect until terminated or cancelled for convenience by written notice of the party wishing to cancel the MOU. Each party agrees to provide the other party with a sixty (60) day written notice of any intent to terminate this MOU. Either party may terminate without advance notice to the other at any time upon a material breach of the Agreement, or violation of Iowa Code section 8A.504 or 11 IAC chapter 40.

SECTION 8. Confidentiality of Information. Information shared between DAS/SAE and the Public Agency shall be deemed confidential pursuant to Iowa Code section 8A.504(2)(b) and shall be disclosed only to the extent necessary to sufficiently identify the debtor(s) liable to the public agency. Identifying information is to be used only for the purpose of participation in the offset program.

SECTION 9. MOU Administration.

9.1 Compliance with the Law. The parties, their employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations and orders when performing services under this MOU, including without limitation, all laws applicable for the prevention of discrimination in employment and the use of targeted small businesses as subcontractors or suppliers. The parties, their employees, agents and subcontractors shall also comply with all federal, state and local laws regarding business permits and licenses that may be required to carry out the activities performed under this MOU.

9.2 Amendments. This MOU may only be amended in writing by mutual consent of the parties. All amendments to this MOU must be in writing and fully executed by the parties.

9.3 Third Party Beneficiaries. There are no third party beneficiaries to this MOU. However, this MOU is intended to benefit the citizens and governments in the State of Iowa as well as DAS/SAE and Public Agency.

9.4 Assignment and Delegation. This MOU may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party. For the purpose of construing this clause, a transfer of a controlling interest in Public Agency shall be considered an assignment.

9.5 Integration. This MOU represents the entire MOU between the parties regarding participation in the offset program. The parties shall not rely upon any representation that may have been made which is not included in this MOU.

9.6 Headings or Captions. The paragraph headings or captions used in this MOU are for identification purposes only and do not limit or construe the contents of the paragraphs.

9.7 Supersedes Former Agreements. This MOU supersedes all prior Agreements between the parties for services regarding participation in the offset program.

9.8 Notice. Notices, designations, consents, offers, acceptances or any other communication provided for herein shall be given in writing which shall be addressed to each party as set forth as follows:

If to DAS/SAE:

Calvin McKelvogue, Chief Operating Officer
Department of Administrative Services – State Accounting Enterprise
1305 East Walnut Street
Hoover State Office Building, Level 3
Des Moines, IA 50319

If to Public Agency:

Authorized Representative

Mailing Address

City, State, Zip Code

If a party changes its designated person and/or address hereunder, such change shall be in writing as provided herein.

9.9 Severability. If any provision of this MOU is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this MOU.

9.10 Non-Appropriation. In the event a non-appropriation, de-appropriation, or other legislative or gubernatorial action significantly impairs DAS/SAE's budget or ability to perform the terms of this agreement, DAS/SAE may immediately terminate this Agreement.

9.11 Indemnification. The following indemnification provisions shall apply to Public Agencies that are not agencies of the State of Iowa subject to Iowa Code chapter 669 and Iowa Code section 679A.19.

9.11.1 Public Agency agrees to defend, indemnify and hold DAS/SAE and the State of Iowa, its officers, employees and agents, harmless from any and all liabilities, damages, losses, demands, causes of action, claims, settlements, judgments, costs, expenses, and attorney fees, including a reasonable cost attributed to the services of the Attorney General, related to or arising from any violation of this Agreement, any negligent or intentional act or omission of Public Agency, its officers, employees, or agents, and any failure of Public Agency, its officers, employees, or agents to comply with all applicable local, state, and federal laws, rules, and regulations.

9.11.2 Consistent with Article VII, Section I of the Iowa Constitution, Iowa Code chapter 669, and other applicable law, DAS/SAE agrees to defend and indemnify Public Agency and hold Public Agency harmless against all losses, costs, damages, expenses, attorney fees, claims, demands, causes of action, judgments, and settlements arising out the negligence or wrongful acts or omissions of DAS/SAE or its officers, employees or agents in the performance of this Agreement. DAS/SAE shall not defend, indemnify or hold harmless Public Agency or its officers, employees, or agents for any acts or omissions of any type attributable to Public Agency or its officers, employees, or agents.

Section 10. Execution

This MOU is fully executed by the following signatures:

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES:

Janet E. Phipps Burkhead, Director
Iowa Department of Administrative Services

Date

PUBLIC AGENCY:

Authorized Representative

Date

Public Agency

Printed Name of Authorized Representative

Title

B.K. Flooring	1922 Main Street	Cedar Falls, IA 50613	Contract	Date ^
319) 553-3933	Fax (319) 553-1296		www.bk-flooring.com	
Proposal Submitted to:	Evansdale Police Department		Phone #	work
Customer :	Evansdale Police Department		Job#	JC15-19
Billing address			Sales Rep.	JC
Job address:				

Important Please initial all items desired in the left hand column.

Any additional work unseen or over and above work bid that is needed will be dealt with on a case by case basis.

BK Flooring will take off old base, tear up old VCT tile, prep floor, install new tile, install new base and transition strips.	\$4,702.69
---------------------------------------------------------------------------------------------------------------------------------	-------------------

BK Flooring will splash in a blue tile for free but if we have to cut in a small line add a dollar a lineal foot.

Price does not include disposal

Evansdale Fire Department JC15-20

9/30/2015

B.K. Flooring

1922 Main Street

Cedar Falls, IA 50613

Contract

Date ^

(319) 553-3933

Fax (319) 553-1296

www.bk-flooring.com

Proposal Submitted to:

Phone #

work

Customer

Evansdale Fire Department

Job#

JC15-20

Billing address

Sales Rep. JC

Job address:

Important Please initial all items desired in the left hand column.

Any additional work unseen or over and above work bld that is needed will be dealt with on a case by case basis.

BK Flooring will take off old base, tear up old VCT tile, prep floor, install new tile, install new carpet, install new base and transition strips.

\$5,934.01

carpet is Bigelow- New Basic II that will be in the lounge area

carpet is Bigelow- End Result that will be in hall area

VCT is Glacier 122 in the field, splash red -New Geranium 228 and blue-Duchess 170

Base 20 Charcoal

Transitions 20 Charcoal

***** TAX EXEMPT*****

Price does not include disposal

Total - 10,636.70

D & C All Floors
3771 Lafayette Road
Evansdale, IA 50707

P.D side

Proposal

Proposal Date: 9/9/2015

Proposal #: 776

Project:

Bill To:

Evansdale Fire Rescue
911 S Evans RD
Evansdale Iowa 50707

Description	Est. Hours/Qty.	Rate	Total
vct P.D SIDE	608	2.45	1,489.60T
Install VCT	608	2.25	1,368.00
Adhesive	3	189.00	567.00T
wall base	240	3.25	780.00T
Install Vinyl wall base	240	2.35	564.00
Tear Out P.D SIDE	608	2.75	1,672.00
ENTRY WAY	24	36.00	864.00T
Install Carpet P D SIDE	24	4.50	108.00
State Sales Tax		7.00%	259.04
			<i>7412.60</i>
Total			\$7,671.64

D & C All Floors

3771 Lafayette Road
Evansdale, IA 50707

Proposal

Proposal Date: 9/9/2015

Proposal #: 777

Project:

Bill To:

Evansdale Fire Rescue
911 S Evans RD
Evansdale Iowa 50707

Description	Est. Hours/Qty.	Rate	Total
Fire side	586	2.45	1,435.70T
Install VCT	586	2.25	1,318.50
Adhesive	3	189.00	567.00T
wall base	240	3.25	780.00T
Install Vinyl wall base	240	2.35	564.00
entry	14	36.00	504.00T
Install Carpet entryway	12	4.50	54.00
29 yrds 12 x 22	29	16.00	464.00T
Install Carpet	28	6.00	168.00
Tear Out	586	2.75	1,611.50
FIRE SIDE			
State Sales Tax		7.00%	262.55
			7466.70
Total			\$7,729.25

total - 14,879.30

Proposal

Town & Country Home Improvement Co., Inc.

4920 Dubuque Road, Waterloo, IA 50703
(319) 235-9565 fax: (319) 234-2518

Website: www.tchomeimprovement.com Email: tchi@tchomeimprovement.com

Proposal submitted to: CITY OF EVANSDALE ATTN: RYAN	Phone:	Date: 17-Sep-15	Estimated By: SCOTT STAEBELL
Address:	Job Name: EVANSDALE FIRE/POLICE DEPARTMENT		
City, State, Zip code	Job Location:		

We hereby submit this estimate in accordance with the following specifications:

Page 1 of 1

FLOORING:

Fire Department:

✓ Tear out and haul away existing vinyl tile throughout corridors and lounge.
Install Mannington Essential vinyl tile throughout corridors.
Use (3) colors with random accents.
Install Bigelow Datum carpet tile throughout lounge, color:
Install Shaw Welcome walk-off carpet in 6 x 6 area of corridor at entry.
Install vinyl base throughout.
Minimal finish floor prep.

Labor & Materials..... \$8,730.00

Police Department:

Tear out and haul away existing vinyl tile at corridors.
Install Shaw Welcome walk-off carpet at entry.
Install vinyl base throughout.
Minimal finish floor prep.

Labor & Materials..... \$7,595.00

\$16,425

Thank you for the opportunity to serve you.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of \$	Payment is to be made as follows: 1/3 down with payment in full upon final inspection and completion of work.
--------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------

We at Town & Country Home Improvement guarantee our workmanship on carpet and vinyl installations for a period of 24 months after date of installation. This includes labor charges such as: seam repair, restretches, reattaching carpet to tack strip or metals, adhering vinyl to floor, or repairing bubbles and/or curling. After the warranty period of 24 months expires, you, the consumer, become solely responsible for any and all charges related to the items listed. This warranty does not replicate, duplicate, or extend any warranties published by manufacturers. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature			
ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.			
Date of Acceptance	Signature	Signature	



Proposal - Incode Applications for Water Works

Local Government Division

Presented to:

Sandy Clements
Office Manager
Evansdale Water Works
123 North Evans Road
Evansdale, IA 50707
(319) 233-5524
eww@mchsi.com

Proposal date:

September 4, 2015

Submitted by:

Robin Reeves
(800) 646-2633
robin.reeves@tylertech.com

Tyler Technologies
Local Government Division
5519 53rd Street
Lubbock, Texas 79414

Software Licenses

Sandy Clements
 Evansdale Water Works
 September 4, 2015



Application Software	QTY	Hours	Estimated Services	License Fee	Estimated Services	Annual Maintenance
Incode Financial Management Suite						1,941
Core Financials <i>(General Ledger, Budget Prep, Bank Recon, Journal Entry Import, Exporter, Accounts Payable, Report Writer Viewer)</i>						
Incode Personnel Management Suite						1,014
Payroll/Personnel						
Incode Customer Relationship Management Suite						1,474
Utility CIS System						
Professional Services					4,000	
Professional Services Implementation and Training		32	4,000			
Incode Application Subtotal						4,429
Professional Services Subtotal					4,000	
Application and System Software Total					4,000	4,429

ORDINANCE 644

AN ORDINANCE OF THE CITY OF EVANSDALE, IOWA, AMENDING THE MUNICIPAL CODE OF EVANSDALE BY AMENDING PROVISIONS PERTAINING TO COMPENSATION OF THE COUNCIL.

BE IT HERBY ENACTED by the City Council of the City of Evansdale, Iowa:

SECTION 1. SECTION MODIFIED. Section 17.06 of the Code of Ordinances of the City of Evansdale, Iowa, is repealed and the following adopted in lieu thereof:

17.06 COMPENSATION. The salary of each Council member is \$50.00 for each regular or special meeting of the Council attended, payable quarterly, but shall not be entitled to compensation exceeding the sum of \$1,400.00 per year.

(Code of Iowa, Sec 372-13[8])

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance, after its final passage, approval, and publication as provided by law, shall be in effect on January 1, 2016.

PASSED AND APPROVED BY THE EVANSDALE CITY COUNCIL ON THIS _____ DAY OF _____ 2015.

First Reading: 10/06/2015

Second Reading:

Third Reading:

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

I certify that the foregoing was published as Ordinance 644 on the _____ day of _____, 2015.

DeAnne Kobliska, City Clerk

COUNCIL PAY COMPARISON FOR LIKE SIZE CITIES AND CITIES WITH LESS POPULATION

CITY	POPULATION	PAY PER COUNCIL MEETING	MEETINGS PER MONTH
DENVER	1780	\$30	2
DUNKERTON	852	\$30	2
DYERSVILLE	4058	\$40	2
ELK RUN HEIGHTS	1117	\$50	2
EVANSDALE	4751	\$30	2
GILBERTVILLE	712	\$25	2
GRUNDY CENTER	2706	\$75	2
HAMPTON	4461	\$40	2
HUMBOLDT	4690	\$50	2
JESUP	2520	\$50	2
MANCHESTER	5179	\$40	2
MT VERNON	4506	\$15	2
OSCEOLA	4929	\$50	2
RAYMOND	788	\$50	2
SPIRIT LAKE	4840	\$60	2