

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the February 2, 2016 agenda.
5. Mayors Presentation of the Bunger Middle School Students of the Month – December 2015: Mya Hart, Cadin Herrmann, Desyre Martinez, Douglass Mwekto, Jonathon Wolff, Jenna O'Donnell, and Charles Stocks. January 2016: Kornell Epps, Emma Norton, Julissa Rivas, Nasar Akhtar, Shanea Voshell, Zachary Nichols, and Chylea Brown
6. Approval of the Consent Agenda – All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
 - a. Approval of January 19, 2016 regular meeting minutes.
 - b. Resolution 5918 authorizing payment of bills and transfers.
 - c. Liquor license renewal:
 - i. Dollar General store #1458—Expires 2-29-2016
7. Resolution 5919 approving temporary construction easement agreements for the River Forest Road Reconstruction project in the amount of approximately \$4,700
8. Resolution 5920 amending list of signatories on the City of Evansdale's financial accounts and safe deposit box
9. Resolution 5921 approving 28E agreement with the City of Elk Run Heights regarding Police Officer services.
10. Resolution 5922 approving naming of private drive
11. FY 2017 Budget Workshop
12. Discussion
13. Adjournment

CITY HALL
EVANSDALE, IOWA, JANUARY 19, 2016
CITY COUNCIL
DOUG FAAS, MAYOR, PRESIDING

The City Council of the City of Evansdale, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Evansdale, Iowa at 6:00 P.M. on the above date. Council members present in order of roll call: Nichols, Seible, Dewater, Loftus, and Walker. Quorum present.

Dewater/Seible to approve the January 19, 2016 agenda. Ayes-Five. Motion carried.

Walker/Loftus to approve the following items on the January 19, 2016 consent agenda. a) Approval of January 5, 2016 regular meeting minutes. b) Resolution 5912 authorizing payment of bills and transfers. c) Liquor License: Dollar General – Ownership change only. d) Accept and place on file the minutes and reports from the following Departments, Boards, and Commissions: Ambulance & Fire Report (Dec), Building Inspection Report (Dec), Clerk/Treasurer Report (Nov), Parks & Rec Dept. (Dec/Dec Budget), Police Dept. (Dec), Library (Nov/Dec), Water Works (Dec), Evansdale Municipal Housing (Nov/Dec), and Storm Water Commission (Oct). Roll call vote: Ayes-Five. Motion carried.

Walker/Seible to approve request for funding with the Cedar Valley Alliance in the amount of \$2,500 for budget years FY16 and FY17 funding. Representative Sue Beach from the Cedar Valley Alliance reviewed the mission of the Cedar Valley Alliance and that the Alliance is striving to improve economic development with all the surrounding cities in the Cedar Valley. Councilman Nichols questioned past development efforts. Beech responded that there hasn't been representation for several years with the Alliance and the city, but the Alliance is already working with businesses in Evansdale to help improve economic development. Councilman Seible stated that he wasn't in favor of supporting the local chamber if they weren't going to be active in our community. Beech recommended working with the local chamber in efforts to provide economic support. Roll call vote: Ayes-Four. Nays-One (Loftus). Motion carried.

Nichols/Seible to approve request from Chuck Rowe of the Boys and Girls Club to include funding for the Evansdale Boys and Girls Club in the FY 2017 budget in an amount not to exceed \$2,500. Councilman Seible asked what fund would support the club. Mayor Faas responded that it would be the same as last year under the hotel/motel fund. Seible also asked what the club offers to our residents. Council Walker responded that the club currently supports 95 children from both Bunger Middle and Poyner Elementary schools. The club is self-funded and only requires a \$25 stipend per child. Roll call vote: Ayes-Five. Motion carried.

Dewater/Seible approved the request to purchase the following: Four (4) – 16"x 50' canvas flood tubing for \$650.00 each, along with five (5) couplers for \$220.00 each, and nine (9) bands at \$80.00 each, in the amount of \$4,420.00. Mayor Faas stated that the canvas tubing was approved by council at the last meeting in December, however, we were not informed that we needed to purchase the couplers and bands. The couplers and bands are a one-time purchase, the tubing will have to be replaced periodically. Councilman Nichols questioned why we needed to purchase the tubing, couplers, and bands as we have used the pump in the past. Councilman Walker stated that the last Crisafulli pump we utilized was provided by Peterson Contractors and we purchased our pump several years ago, but never used it. Roll call vote: Ayes-Five. Motion carried.

Discussion: Sanitary Sewer with Elk Run Heights and Raymond-meeting recap. Mayor Faas gave highlights of the meeting with the Mayors from both Elk Run Heights and Raymond in regards to the possibility of combining sewer systems and asked the council to approve seeking an estimate on a preliminary study of the systems. Councilman Nichols stated that it would be an increase in capacity and doesn't want the Evansdale residents to have to fund the expansion. Councilman Dewater stated that he would also like a feasibility study on the cost to connect with the City of Waterloo. Nichols stated that he would in no way be agreeable to combining with Waterloo. Mayor Faas stated the study is needed to address the needs for our own sewer infrastructure. Councilman Walker stated that we need to look at our own system, so it wouldn't cost us anymore to address the possibility of merging with Elk Run Heights and Raymond. All councilmen agreed to proceed with a cost estimate for the study.

Discussion: Suspension Bridge at Bunger Park-direction from council on lease/buy option and cost sharing of legal costs involved. Mayor Faas questioned council after meeting again with Elk Run Heights if they wanted to proceed with the lease or buy option of the bridge. Park Board Member Tom Nichols stated that the park board is in favor of repairing the bridge. It is a landmark and we don't want to see it torn down. The council agreed that they didn't want the liability costs associated with the bridge in its current state, but were in favor of the lease option instead of the buyout option.

Appointments:

Walker/Dewater to approve appointment to the Planning and Zoning Commission: Sandy Clements-term expiring 12-31-20. Roll call vote: Ayes-Five. Motion carried.

Dewater/Walker to approve appointments to the Storm Water Committee as follows: Char White-term expiring 12-31-17, Kenny Loftus-term expiring 12-31-17, Richard Clements-term expiring 12-31-17, Rick Reuter-term expiring 12-31-17, and Brian Wirtz-term expiring 12-31-17. Councilman Seible questioned why Kenny was appointed when he stated he didn't want to be on the committee at the last meeting and why so many city officials are appointed to this committee. Mayor Faas asked Kenny again if he was willing to be on Storm Water Committee, and Kenny responded yes. Roll call vote: Ayes-Three. Nays-Two (Nichols and Seible). Motion carried.

Dewater/Walker to approve Resolution 5913 approving property tax abatement for 631 Home Acres. Roll call vote: Ayes-Five. Motion carried.

Seible/Loftus to approve Resolution 5914 to approve final payment to Baker Concrete & Excavating of Waverly, IA, for the W. Gilbert Drive/River Forest Road Intersection Project in the amount of \$5,029.51. Councilman Seible asked if Kwik Star would be providing reimbursement on the project. Mayor Faas responded yes. Roll call vote: Ayes-Five. Motion carried.

Dewater/Loftus to approve Resolution 5915 to approve 3rd payment to Peterson Contractors, Inc. of Reinbeck, IA, for the Norma Avenue Extension Project in the amount of \$13,840.92. Roll call vote: Ayes-Five. Motion carried.

Loftus/Walker to approve Resolution 5916 fixing compensation for Waste Water Foreman. Roll call vote: Ayes-Five. Motion carried.

Walker/Dewater denied Resolution 5917 rescheduling the February 2nd Council meeting for February 3rd, 2016 due to the Special Waterloo School Bond Election as there wouldn't be a quorum on the date requested. Loraine Atkins, 625 River Forest Rd., stated that the Waterloo Schools has always held their school elections at the Community Response Center. City Clerk, DeAnne Kobliska stated that the attachment sent for the elections highlighted city hall as the location for these elections, but that we would check with the elections office tomorrow.

Dewater/Walker to approve request to replace (20) city hall light fixtures with LED retrofit fixtures in an amount not to exceed \$3,700. MidAmerican Energy offers a rebate in the amount of \$50 per light which we will apply for in the amount of \$1,000. Roll call vote: Ayes-Three. Nays-Two (Nichols and Seible). Motion carried.

FY 2017 Budget Workshop: Councilman Seible stated that the budget format received last year was much easier to understand. The council asked that the budget be placed in a spreadsheet for easier viewing. Mayor Faas stated that the reason you received the complete budget as it is prepared in the accounting software was to insure that all the department head requests were received and that you could see what the full budget entailed. Mayor Faas addressed the following items: the capital budget will show a deficit in the capital fund but we could utilize grant money in the amount of \$20,000 that was received back in 2014 to offset the capital fund; the general fund also includes budget cost sharing for the police, fire, and ambulance services with Elk Run Heights; in addressing the overall deficit we could utilize reserves or increase the levy rate. The city prepared a levy rate comparison, so council could review levy rates statewide. Councilman Walker asked that the levy rate comparison be narrowed down to cities in our area with similar size.

Councilman Seible questioned the increase in wages for the EMT and City Clerk. Mayor Faas responded that the FLSA (Fair Labor Standards Act) is in the process of changing the floor rate for exempt status employees

(salaried employees) from \$23,660 to \$50,440. However, salaried employees can be switched to an hourly basis. City Attorney, Mike Young, stated the proposal from FLSA, as Mayor Faas explained, it is on hold in congress right now but chances are likely that it will become policy before the end of the year. Mayor Faas explained that keeping the EMT position as a salaried position will be advantageous to the city as currently the EMT is on call from 5-8 a.m. and as an hourly position we would have to pay for standby time, plus if called out we would have to pay overtime at 1 ½ times the wage. Councilman Nichols stated that we would be better off outsourcing some of these positions. Councilman Dewater stated to Nichols “you don’t want to outsource our sewer, but you want to outsource our help?” Mayor Faas stated that we need to budget for these changes. Councilman Dewater and Nichols stated that we should see how it plays out and not budget for it. Tom Nichols, 616 Grand Blvd., stated that we could review the ambulance reports to determine how many times that the EMT had been called out after hours and calculate the difference in time if he were placed in an hourly position, it may turn out to be a wash.

Public Discussion: Mayor Faas stated that part of the issue of keeping a low levy rate is we don’t have the opportunity to build up reserves. We need to start working on a capital improvement plan for the city and its infrastructure and equipment replacement needs for all departments. Councilman Nichols stated that these infrastructure needs will have to be taken into consideration when we are talking about working with the other cities with waste water needs. Nichols also stated we need to work with business owners in the business district and move forward on downtown improvements for the future of our city. Mayor Faas stated that there may be grants that we could obtain for future development. Councilman Seible questioned the building inspectors hours and if it would be more advantageous to hold regular city hours in order to better serve the community. Councilman Nichols questioned what the building inspector does. Mayor Faas responded, his job.

Loraine Atkins, 625 River Forest Rd., announced a blood drive at the Amvets and stated that the Red Cross is in desperate need for donors right now. Atkins also handed out a copy of the planning and zoning code to the council and mayor and questioned again why planning and zoning is not involved in the city planning as it states in the code. Councilman Seible also questioned why we haven’t been complying with our own code. Councilman Dewater stated that the code doesn’t state that planning and zoning have the right of approval for all city business. Mayor Faas stated that he is aware of the code and can’t change the way things have been in done in the past, but is aware of the code for future projects.

There being no further discussion, Loftus/Seible to adjourn the meeting at 7:55 p.m. Motion carried.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 5918

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THAT
THE FOLLOWING BILLS BE PAID AND THE TRANSFERS ARE HEREBY ALLOWED.**

ADVANCED AUTOMOTIVE SERVICE	PD-LOF/REPL BRK PAD #14 CHRGR	195.05
	PD-LOF #8 CROWN VIC	33.05
	PD-LOF #12 TAHOE	45.52
	PD-LOF/1 NEW TIRE #13 TAHOE	203.59
	PD-BALL JOINTS/BRKS/ALIGN #12 TAHOE	809.75
	PD-1 NEW TIRE #14 CHRGR	158.12
	TOTAL	1,445.08
ALLEN OCCUPATIONAL HEALTH	PD-PHYSICAL/MOOTY	154.00
AMENT LAW FIRM	DECEMBER ATTORNEY FEES	812.50
BLACK HAWK COUNTY CJIS	FY16 SECOND HALF OPERATING EXP	12,445.00
BLACK HAWK ELECTRICAL CO.	PD-REPAIR FLAG POLE LIGHTS	430.48
	FD-REPAIR FLAG POLE LIGHTS	430.47
	SR-AMP DRAW/INSTALL LIGHTS	648.45
	TOTAL	1,509.40
BMC AGGREGATES L.C.	RU-STREET SAND TO MIX W/SALT	1,052.29
	RU-STREET SAND TO MIX W/SALT	1,271.86
	TOTAL	2,324.15
BROKAW, NICHOLAS	PD-RMBRSE PATROL JACKET	190.59
CENTRAL IOWA TELEVISION	SR-TLVSE SANITARY SYSTEM	450.00
CENTURY LINK	SR-INTERNET	66.99
CITY OF ELK RUN HEIGHTS	BI-ERH PORTION BLDG PERMITS	668.30
COURIER COMMUNICATIONS	PY-1/5 MINUTES/BILLS	120.64
CREATIVE IMPACT	PD-OFFICER/YEAR CERTIFICATES	15.00
DEN HERDER VETERINARY HOSPITAL	PD-CANINE FOOD	81.98
FASTENAL COMPANY	RU-SHOP TOOLS/SUPPLIES	267.44
	RU-RETURNED LOCTITE	(50.44)
	TOTAL	217.00
GREATER CEDAR VALLEY ALLIANCE	CV DVLPMT CONTRIBUTION	2,500.00
HARRISON TRUCK CENTERS, INC	SR-HOSE CLAMPS #45 JET TRK	23.44
I.N.R.C.O.G.	PY-REHAB GNRL ADMIN FEES	632.89
IAWEA	RU-IAWEA COLL SYST CONF-SCHARES	130.00
	SR-IAWEA COLL SYST CONF-WHITE	130.00
	TOTAL	260.00
IOWA ONE CALL, INC	RU-LOCATES-DECEMBER	7.00
	SR-LOCATES-DECEMBER	7.00
	TOTAL	14.00
JENSEN, JEFFREY	PD-REIMB CELL PHONE-FEB	64.00
LJ'S WELDING & FABRICATION	SR-WASTE WTR GUARD RAIL	250.00
MET TRANSIT INC	SEPT-DEC 2015 SUBSIDY	3,613.75
MID-STATES ORGANIZED CRIME INFO	PD-MOCIC MEMBERSHIP	100.00
NORTH CENTRAL LABORATORIES	SR-LAB SUPPLIES	203.75
RITEPRICE OFFICE SUPPLY, INC.	CH-FLASH DRIVE	11.89
SHOFF ENGINEERS	CIP-RIVER FOREST RD RECONSTRUCTION	41,169.39
STOCKS, PHIL	SR-GRADE III OPERATOR SERVICE	400.00
U.S. CELLULAR	PK-DECEMBER CELL PHONE	7.03
	BI- CELL PHONE	63.35
	RU- CELL PHONE	162.89
	SR- CELL PHONE	75.18
	TOTAL	308.45
UPS	PD-SHIPPING	14.62
USPCA REGION 21	PD-K9 CERT/NARCOTIC DETECTION	75.00
	PD-K9 ASSOC MEMBERSHIP DUES	50.00

	TOTAL	125.00
VERBECK, LAWRENCE C.	REFUND-OVERPAYMENT	15.00
WEBER PAPER COMPANY	PD-CLEANER/RESTROOMS	36.57
	FD-CLEANER/RESTROOMS	36.58
	TOTAL	73.15
WERTJES UNIFORMS	PD-PANTS/2 SHIRTS/BELT	170.00
	PD-1 SHIRT/PATCH	52.00
	PD-1 SHIRT/PATCH	47.00
	PD-3 SHIRTS/TIE/PATCHES	149.15
	TOTAL	418.15
	001 GENERAL FUND	23,593.00
	009 K-9	206.98
	110 ROAD USE TAX	2,841.04
	145 CDBG/REHAB PROGRAM	632.89
	302 CAPITAL IMPROVEMENT PROJ	41,169.39
	610 SEWER FUND	2,254.81
	TOTAL	70,698.11

PREPAYS

78807	CAPITAL ONE BANK	LIB-BOOKS/DVDS	97.03
		LIB-POSTAGE	43.32
		LIB-ILA MEMBERSHIP RENEWAL	60.00
		TOTAL	200.35
78809	INGRAM LIBRARY SERVICES	LIB-BOOKS/DVDS	430.59
78810	WINDSTREAM	PD-PHONE	104.88
		FD-PHONE	76.75
		LIB-PHONES	38.87
		CH-PHONE	76.92
		RU-PHONE	37.12
		SR-ARBUTUS PHONE	37.12
		SR-LAFAYETTE PHONE	37.12
		SR-EAST END PHONE	37.12
		SR-PLANT PHONE	37.12
		TOTAL	483.02
78811	COLLECTION SERVICES CENTER	PR LIABILITY	188.80
DRAFT	ADVANTAGE ADMINISTRATORS	DEDUCTIBLE FEES	99.35
DRAFT	ADVANTAGE ADMINISTRATORS	HRA FEES	88.20
78812	AFLAC	INSURANCE	86.54
78813	IBEW LOCAL 288	UNION DUES	159.00
78814	IPERS	RETIREMENT	6,324.34
78818	METLIFE SMALL BUSINESS CENTER	LIFE/DENTAL/VISION INSURANCE	2,648.91
78819	METLIFE SMALL BUSINESS CENTER	LIFE-EMHA	30.40
78820	MFPRSI	MFPRSI	9,412.94
78821	POLICE ASSOCIATION	POLICE ASSN	80.00
78822	TREASURER-STATE OF IOWA	STATE W/H TAX	2,857.00
78823	TEAMSTERS LOCAL 238	DUES	287.00
78824	VALIC	RETIREMENT	50.00
78826	WELLMARK BC/BS	INSURANCE	13,707.34
		TOTAL PREPAYS	37,133.78

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, ON THIS 2ND DAY OF FEBRUARY 2016.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

AMENT LAW FIRM

311 EAST 4TH STREET
 P.O. BOX 325
 WATERLOO, IOWA 50704-0325
 319-232-2700 • Fax 319-232-2788

STATEMENT

CITY OF EVANSDALE
 123 N EVANS RD
 EVANSDALE, IA 50707

Statement Date: 01/18/2016

Page No. 1

Professional Services:

		Rate	Hours	
12/01/2015	Telephone conference with Mayor regarding lease of bridge to Elk Run	125.00	0.25	31.25
	Two telephone conferences with Heather Prendergast regarding Elk Run bridge lease.	125.00	0.25	31.25
	Review 12/1 Council packet	125.00	0.50	62.50
	Attend City Council meeting.	125.00	1.50	187.50
12/09/2015	Review letter from Heather Prendergast on long time lease-bridge- forward copy to Mayor.	125.00	0.25	31.25
	Review and respond to email from Mayor on bridge lease.	125.00	0.25	31.25
12/15/2015	Read and examine tonight's Council packet.	125.00	0.25	31.25
	Telephone call to Mayor on one time payout request. NO CHARGE.	125.00	0.25	0.00
	Attend City Council meeting.	125.00	2.00	250.00
12/16/2015	Office conference with Steve Sieble on pay bonus motion.	125.00	1.00	125.00
12/30/2015	Telephone conference with Mayor regarding representation next year.	125.00	0.25	31.25
	For Current Services Rendered		6.75	812.50
	Previous Balance			\$1,593.75
	Total Current Work			812.50

To ensure proper credit, please include account number and statement date on remittance checks. Thank you.

Payments

12/01/2015	Payment - ck #78578	-656.25
	Balance Due	<u>\$1,750.00</u>

Paid \$937.50 1/5/16 CK# 78713

Interest will accrue on unpaid bills after 30 days at the rate of 1.5% per month.

CHECKS RETURNED FOR INSUFFICIENT FUNDS ARE SUBJECT TO A \$20.00 SURCHARGE.



SHOFF CONSULTING ENGINEERS

Civil • Environmental • Transportation • Land Surveying

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

INVOICE TRANSMITTAL

**To: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk
Mayor Doug Faas
City of Evansdale, IA**

Date: January 27, 2016

Sent via E-mail

8 Pages including cover sheet

RE: Engineering Services Invoices

DeAnne, Joelle and Mayor attached are Invoices for the following projects.

- 1. River Forest Road Reconstruction Project**
Design Phase
Invoice No. 4 - \$41,169.39
Time Period: December 16 through January 15, 2016

Sincerely,

Jerry Shoff, PE, PLS



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

January 27, 2014

INVOICE No. 4

Attn: DeAnne Kobliska, City Clerk
Joelle Strader, Deputy City Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Dr.
Cedar Falls, Iowa 50613

**PROJECT:**

River Forest Road Reconstruction
Phase 2 Engineering
City of Evansdale, Iowa
Project No. 977

INVOICE PERIOD:

December 16 through December 31, 2015
January 1 through January 15, 2016

PROJECT DESCRIPTION:

Provided Professional Consulting Engineering Services to the City of Evansdale related to **the Reconstruction of River Forest Road from Central Avenue to Lafayette Road** Work this period includes the following: continued preparation of **Check Plans** including roadway horizontal and vertical alignment, stormwater management plan, right-of-way requirements, subgrade and subbase analysis; sidewalk/crosswalk and signage plans, and review project alignment alternates and costs; documented locations and completed on-site field survey of utilities; development of a new storm sewer network, defining drainage basins, analyze storm sewer system and effected gate wells, coordinate TV inspection of existing storm sewer, and finalized analysis, reports and plans; submission of plans to the IaDOT; reviewing IaDOT comments and finalizing design for **Final Plans** to be submitted; coordination with Mayor and City staff; completed the right-of-way survey and preparation of 65 Temporary Construction Easement documents with plats; began IaDNR Water Construction Permit and completed filing of IaDNR Storm Water Pollution Prevention Plan (SWPPP).

Name	Hours	Description	Amount Due
Jerry Shoff, PE, PLS	28.25	Project Administration / Design @ \$96.00/hr	\$2,712.00
Bill Wright, PE	52.75	Project Administration / Design @ \$96.00/hr	5,064.00
Phillip O'Loughlin, PE	126.00	Professional Engineer @ \$85.00/hr	10,710.00
Aaron Mueller, PLS	83.50	Professional Land Surveyor @ \$89.00/hr	7,431.50
Ryan Fischer	58.00	Field Engineer @ \$70.00/hr	4,060.00
Max Staver	90.25	Engineering Technician @ \$42.00/hr	3,790.50
Nick Brewer	80.00	Engineering Technician @ \$42.00/hr	3,360.00
Kasey Westley	93.25	Engineering Technician @ \$42.00/hr	3,916.50
Beth Kirkevold	<u>1.75</u>	Administration @ \$45.00/hr	<u>78.75</u>
	613.75	TOTAL HOURS WORKED	\$41,123.25

Engineering Services\$41,123.25
 Reimbursed Expenses:
 Storm Water Discharge Notice 11.14
 Copies of Documents from the Black Hawk County Recorder 35.00
 Total Reimbursed Expenses..... 46.14

TOTAL AMOUNT DUE FOR RIVER FOREST ROAD RECONSTRUCTION

INVOICE NO. 4..... \$41,169.39

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 16, 2015 through January 15, 2016

Date	Item	Billing Stat...	Duration	Notes
Evansdale, City of:River Forest Road Reconstruction (977-15)				
Aaron L. Mueller				
12/16/2015	Design (Su...	Unbilled	1:30	Q&A
12/17/2015	Design (Su...	Unbilled	2:00	Q&A
12/18/2015	Design (Su...	Unbilled	1:00	Q&A
12/21/2015	Design (Su...	Unbilled	0:30	Q&A
12/22/2015	Design (Su...	Unbilled	2:30	Q&A
12/23/2015	Design (Su...	Unbilled	6:45	Q&A
12/24/2015	Design (Su...	Unbilled	5:00	Q&A; plan review
12/28/2015	Land Surve...	Unbilled	2:00	easements
12/29/2015	Design (Su...	Unbilled	0:30	review
12/30/2015	Design (Su...	Unbilled	0:45	schedule
01/04/2016	Design (Su...	Unbilled	1:15	Q&A; review; easements
01/05/2016	Design (Su...	Unbilled	6:00	dir KW on easement agreements & modify owners list; proj status; progress meet; wtr & san util rev
01/06/2016	Design (Su...	Unbilled	10:15	Road model; dir KW on Lighting plan; met w/PO & NB regarding top soil qty; general plan Q&A
01/07/2016	Design (Su...	Unbilled	7:30	Road Model; int grades; plan review; project meetings
01/08/2016	Design (Su...	Unbilled	6:00	road model; plan review; prelim excav qty
01/11/2016	Design (Su...	Unbilled	7:45	plan review; qty check; met with JS, PO, BW regarding status
01/12/2016	Design (Su...	Unbilled	1:45	plan review; easements; met with PO & RF
01/13/2016	Design (Su...	Unbilled	5:15	
01/14/2016	Design (Su...	Unbilled	9:30	easement review; CL revisions; road model
01/15/2016	Design (Su...	Unbilled	5:45	rd model; assist KW w/ ints; dir KW on easement dwgs; wrote easement ltr; sent ease docs to JS
Total Aaron L. Mueller			83:30	
Beth A. Kirkevold				
12/24/2015	Billing	Unbilled	0:45	Inv 3
12/28/2015	Billing	Unbilled	0:30	
12/29/2015	Billing	Unbilled	0:30	
Total Beth A. Kirkevold			1:45	
Jerry L. Shoff				
12/18/2015	Design (PE...	Unbilled	3:30	Design issues; ROW/SHPO/NEPA needs; cld IaDOT ROW (M Jackson) & B Welper (IaDOT Dist 2)
12/21/2015	Design (PE...	Unbilled	2:00	Rev design & ROW constraints; chck on SHPO & NEPA status
12/22/2015	Design (PE...	Unbilled	3:00	Review the status, review easement requirements
12/23/2015	Design (PE...	Unbilled	2:00	Emails to/fr IaD OT re PDC, final plans, & SWPPP signatures fr mayor & JS; met w/ mayor
12/24/2015	Design (PE...	Unbilled	1:30	Rev design options; met w/ staff on continuing design & permits on swr & wtr
12/28/2015	Design (PE...	Unbilled	2:00	Utilities and R-O-W temporary easement plat, invoices
12/29/2015	Design (PE...	Unbilled	1:00	NEPA and SHPO approvals, MISC storm sewer issues
01/04/2016	Design (PE...	Unbilled	0:30	rev proj
01/05/2016	Design (PE...	Unbilled	5:00	rev Plans, estimates/bid items, & lighting issues w/ BW & storm sewer
01/05/2016	Design (PE...	Unbilled	1:15	progress mtg w/ AM, BW, PO, RF
01/06/2016	Design (PE...	Unbilled	1:30	proj layout & rev of plans; calls to mayor on DVD for sdtrm sewer
01/06/2016	Design (PE...	Unbilled	1:30	discuss and rev of options on street lighting w/ BW; cld mayor on re-use of lighting
01/07/2016	Design (PE...	Unbilled	3:30	rev proj plans/status
Total Jerry L. Shoff			28:15	

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 16, 2015 through January 15, 2016

Date	Item	Billing Stat...	Duration	Notes
Kasey N Westley				
12/17/2015	Tech CAD ...	Unbilled	5:00	Interesection details - Lenoard, East End, and Morrell, Forest Cir.
12/18/2015	Tech CAD ...	Unbilled	7:30	Intersection grading/details - Forest, Brovan/Old RFRD, Lafayette. Sidewalk grading for cross stree
12/21/2015	Tech CAD ...	Unbilled	3:45	Started putting tabulations into sheets. Started on SW grading w/ intersection details.
12/22/2015	Tech CAD ...	Unbilled	8:45	Switched out incorrect DOT tab sheets with correct ones, finished SW grades.
12/23/2015	Tech CAD ...	Unbilled	7:45	Sidewalk tabs/grading up to Forest Cir. Updated Intersection redlines.
12/28/2015	Tech CAD ...	Unbilled	2:45	Updated Intersection details, finished S-Sheets to Brovan.
12/29/2015	Tech CAD ...	Unbilled	4:00	Added SW tabulation sheets, cleaned up P&P sheets, pipe ntwk into M Sheets
01/05/2016	Technician ...	Unbilled	3:30	Easement paper work, started Brovan Sidewalk layout/grading.
01/06/2016	Tech CAD ...	Unbilled	6:45	Ex. Light pole layout & images, sidewalk grading for brovan, added soil borings to x-sections and p
01/07/2016	Tech CAD ...	Unbilled	8:45	Updated soil boring visibility on D and W sheets, Updated edits on intersection details
01/08/2016	Tech CAD ...	Unbilled	8:15	Jointing details, updated S sheets, tabs, removals, title page
01/11/2016	Tech CAD ...	Unbilled	9:00	Re-graded Lafayette intersect, updt Brovan grdg, plot X-sect for JS, Complete S-sheets to Brovan
01/12/2016	Tech CAD ...	Unbilled	7:30	Finalize sdwlk new/removals, grdg, tabs. Create sample Esmnt. Chk finished grade w rim/insert elev
01/14/2016	Tech CAD ...	Unbilled	2:30	Checked CL grading Brovan - Lafayette. Updated changes, re graded any tie-ins.
01/15/2016	Tech CAD ...	Unbilled	4:45	Jointing/grading Old Riv Forest issues, cleaned up L sheets, updated joint types. Went through D- S
01/15/2016	Technician ...	Unbilled	2:45	Checked easement redlines, changed any errors, mail merge of city letter, PDF/assembled sample mail
Total Kasey N Westley			93:15	
Maxwell D. Staver				
12/21/2015	Tech CAD ...	Unbilled	8:00	Work on detour route and traffic control
12/22/2015	Tech CAD ...	Unbilled	8:30	Work on traffic control and took pictures of proposed access road.
12/23/2015	Tech CAD ...	Unbilled	10:00	Work on temporary construction easements drawings
12/24/2015	Tech CAD ...	Unbilled	6:30	Work on showing utilities in cross sections
12/28/2015	Tech CAD ...	Unbilled	4:30	calculate existing cover and proposed cover for utilities
12/29/2015	Tech CAD ...	Unbilled	7:30	Legal research for temporary construction easements
12/30/2015	Tech CAD ...	Unbilled	8:00	Legal research for temporary construction easements
01/04/2016	Tech CAD ...	Unbilled	6:45	Legal research for temporary easements and scanned & PDF service tap cards
01/05/2016	Tech CAD ...	Unbilled	9:00	PDF water services and draw them in base drawing and fill out tabulations
01/06/2016	Tech CAD ...	Unbilled	10:00	Get utility information, draw sewer services in base drawing, and revise construction plans
01/07/2016	Tech CAD ...	Unbilled	8:15	Work on general notes, typical details, and revised construction plans
01/12/2016	Tech CAD ...	Unbilled	1:00	Merge PDFs of sewer utilities
01/14/2016	Tech CAD ...	Unbilled	2:15	Revise temporary easement drawings
Total Maxwell D. Staver			90:15	
Nicholas C. Brewer				
12/18/2015	Tech CAD ...	Unbilled	6:00	Worked on completing some drawings, and filling out tabulation sheets.
12/19/2015	Tech CAD ...	Unbilled	4:00	Working on Filling out tabulation sheets.
12/21/2015	Tech CAD ...	Unbilled	9:00	Worked on updating necessary drawings, and filling out tabulation sheets.
12/22/2015	Tech CAD ...	Unbilled	9:30	Added pipe removals to all plan & profile shts, filled out tab shts for removals & rest of the proj
12/23/2015	Tech CAD ...	Unbilled	11:00	Worked on preparing a cost comparison for the removal/abandonment of a manhole, worked on tabulatio
12/24/2015	Tech CAD ...	Unbilled	7:30	Worked on tabulations, and started on the soil strip calculations.
12/28/2015	Tech CAD ...	Unbilled	1:00	Worked on the topsoil strip drawing from home.
12/29/2015	Tech CAD ...	Unbilled	9:00	Worked on topsoil spread and tabulations.
01/05/2016	Tech CAD ...	Unbilled	1:00	Finished the topsoil spread drawing
01/06/2016	Technician ...	Unbilled	1:30	on site w/ Max; met Matt, to city hall for a dif disk, took measurements & pics of existing lights.
01/06/2016	Tech CAD ...	Unbilled	8:30	Worked on the tabulations, and other items on the plan set as well.
01/07/2016	Tech CAD ...	Unbilled	7:00	Worked on the plan set, and checking tabulations.
01/08/2016	Tech CAD ...	Unbilled	3:00	Worked on fine tuning the plans before being sent out.
01/12/2016	Tech CAD ...	Unbilled	2:00	Updated drawings, and tabulations to match for paving and sub base.
Total Nicholas C. Brewer			80:00	

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 16, 2015 through January 15, 2016

Date	Item	Billing Stat...	Duration	Notes
Phillip J. O'Loughlin				
12/21/2015	Design - PE	Unbilled	6:15	Working on N sheets and detour layout.
12/22/2015	Design - PE	Unbilled	11:45	Created F sheets, filled out bid tabs, and entered bid items
12/23/2015	Design - PE	Unbilled	10:15	Filling out Tabs, Bid Items, and Estimate Reference; finishing F sheets; revising C sheets.
12/24/2015	Design - PE	Unbilled	3:00	helping with tabs and realigning storm sewers for jointing.
12/29/2015	Design - PE	Unbilled	7:15	Checking and revising storm sewer drawing.
12/30/2015	Design - PE	Unbilled	1:00	Working on Storm Sewer.
01/04/2016	Design - PE	Unbilled	6:00	Filling out tabs and bid items. Designing sidewalk at Brovan.
01/05/2016	Design - PE	Unbilled	12:00	working on tabs, estimate reference, bid items, and storm sewer.
01/06/2016	Design - PE	Unbilled	12:00	Working on Bid Tabs and Quantity Take Off
01/07/2016	Design - PE	Unbilled	6:30	working on bid items, estimate reference, tree protection detail, tabs
01/07/2016	Design - PE	Unbilled	0:30	reviewing drawings - worked from home.
01/08/2016	Design - PE	Unbilled	12:30	Revising and Submitting Check Plans, Printing and Filing.
01/11/2016	Design - PE	Unbilled	11:15	work on sidewalk profile, print hard copies & filing, discuss project with Aaron and Jerry.
01/12/2016	Design - PE	Unbilled	12:00	checking all tabs and quantities, adding storm sewer repairs, creating a sidewalk profile.
01/13/2016	Design - PE	Unbilled	10:00	work on checking quantities, bid tabs, est reference. Creating Final Plans Updated Est.
01/14/2016	Design - PE	Unbilled	3:45	Finishing Cost Analysis and editing Storm Sewer to avoid water utility.
Total Phillip J. O'Loughlin			126:00	
Ryan J Fischer				
12/21/2015	Field Eng-RF	Unbilled	2:30	Highlight plans shts for temp mailbox locations, email to Postmaster. Research 2016 specs, sent to
12/22/2015	Field Eng-RF	Unbilled	1:15	Researched contract duration IMs to recommend type of contract
12/23/2015	Field Eng-RF	Unbilled	0:45	Research environmental clearances and print out for JS
12/23/2015	Field Eng-RF	Unbilled	1:30	Review staging plan n id areas of concern w AM JS
12/28/2015	Field Eng-RF	Unbilled	3:30	Sent plans to USPS re temp mailboxes, rev plans w MS re locations, rev plan tabs & details
12/29/2015	Field Eng-RF	Unbilled	3:00	Review project status, highlight utility conflict areas, review cross sections
12/30/2015	Field Eng-RF	Unbilled	4:00	Draft email to utilities, prep plans, reply to emails, research DOT logo requirements
12/31/2015	Field Eng-RF	Unbilled	1:30	Emails from/to MidAm gas relocate. Document utilities contacts
01/04/2016	Field Eng-RF	Unbilled	1:45	Researched DOT agreements, mailbox relocations specs
01/05/2016	Field Eng-RF	Unbilled	1:45	Research access rd specs, markup ref notes, discuss w PO
01/05/2016	Field Eng-RF	Unbilled	1:15	Progress mtg w JS, AM, PO, BW. Call from Jeremy-MidAmerican re electrical coordination
01/06/2016	Field Eng-RF	Unbilled	1:45	Call fr MidAm, conf call to disc lighting, elec, disc w BW, PO, drft email to Mike E re wtr n hydra
01/07/2016	Field Eng-RF	Unbilled	1:30	Discuss lighting w BW, email to MEC re current status
01/07/2016	Field Eng-RF	Unbilled	8:00	rev ref notes & specs, revised, email to wtr works re hydrants
01/08/2016	Field Eng-RF	Unbilled	8:45	Rev chk plans, complete Chklist, revisions, drft transmit ltr. Emails to centurylink re util reloca
01/11/2016	Field Eng-RF	Unbilled	3:00	Measure and doc trees to be removed, met w residents re project, measured stockpiles
01/12/2016	Field Eng-RF	Unbilled	3:45	Used spec to determine grubbing units for trees, doc utility contacts
01/13/2016	Field Eng-RF	Unbilled	5:00	Review potential conflicts w AM, mark up drawings to show loc
01/14/2016	Design Rev...	Unbilled	3:30	Emails to /from utilities re scheduling meetings, markup plans showing conflicts
Total Ryan J Fischer			58:00	
William N. Wright				
12/16/2015	Design (PE...	Unbilled	0:30	DOT submission followup
12/18/2015	Design (PE...	Unbilled	2:30	Follow up on DOT rev of NEPA & SHPO clearances, discuss historic prop concerns w/ JS & DOT staff
12/21/2015	Design (PE...	Unbilled	0:30	Following up with DOT regarding SHPO issues
12/22/2015	Design (PE...	Unbilled	0:30	Checking on status of SHPO and NEPA clearances
12/23/2015	Design (PE...	Unbilled	2:00	Strm wtr permit, chk w/ DOT on SHPO clearance details, chk on TV inspect rpt for strm swr inspectio
12/24/2015	Design (PE...	Unbilled	0:30	Followup with DOT on SHPO clearance
12/28/2015	Constructio...	Unbilled	0:15	Followup with DOT on SHPO clearance
12/29/2015	Design (PE...	Unbilled	0:15	Followup with DOT for SHPO clearance
01/04/2016	Design (PE...	Unbilled	0:30	Checking on TPMS status, following up on TV inspection report for storm sewer
01/05/2016	Design (PE...	Unbilled	2:00	Design issues, meeting to discuss scheduling, looking into lighting requirements

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 16, 2015 through January 15, 2016

Date	Item	Billing Stat...	Duration	Notes
01/06/2016	Design (PE...	Unbilled	5:30	St. lighting research, communicate w/ MidAm, K&W, & BH Elec, web research for LED street light fixt
01/07/2016	Design (PE...	Unbilled	7:30	Visit to project site, communications with K&W Electric, MidAmerican Energy, visit to city hall, de
01/08/2016	Design (PE...	Unbilled	7:15	St. lighting plans & components, rev strm swr TV inspection data for segments needing repairs.
01/11/2016	Engineerin...	Unbilled	7:00	Reviewing TV inspection of storm sewer for areas requiring repairs, review input needed for permits
01/12/2016	Design (PE...	Unbilled	5:30	storm sewer repair locations, lighting issues, plan progress, utility and ROW issues
01/13/2016	Design (PE...	Unbilled	4:30	Storm sewer repairs, street lighting, water main extension,
01/14/2016	Design (PE...	Unbilled	4:00	Communications w/ DOT, rev plans, lighting detail, discuss easement issues with AM and PO
01/15/2016	Design (PE...	Unbilled	2:00	Permit forms, studying DOT email regarding check plan comments
Total William N. Wright			52:45	
Total Evansdale, City of:River Forest Road R...			613:45	
TOTAL			613:45	

Applicant License Application (BC0029891)

Name of Applicant: <u>DOLGENCORP, LLC</u>		
Name of Business (DBA): <u>Dollar General Store #1458</u>		
Address of Premises: <u>3715 LAFAYETTE RD</u>		
City <u>Evansdale</u>	County: <u>Black Hawk</u>	Zip: <u>50707</u>
Business	<u>(319) 287-5603</u>	
Mailing	<u>100 Mission Ridge</u>	
City <u>Goodlettsville</u>	State <u>TN</u>	Zip: <u>37027</u>

Contact Person

Name <u>Valerie James</u>	Phone: <u>(615) 855-5484</u>	Email <u>tax-beerandwinelicense@dollargeneral.com</u>
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Classification Class C Beer Permit (BC)

Term:12 months

Effective Date: 03/01/2016

Expiration Date: 02/28/2017

Privileges:

- Class B Wine Permit
- Class C Beer Permit (BC)
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>370301</u>	Federal Employer ID <u>61-0852764</u>

Ownership

Dollar General Corporation

First Name: Dollar **Last Name:** General Corporation
City: Goodlettsville **State:** Tennessee **Zip:** 37027
Position: N/A
% of Ownership: 100.00% **U.S. Citizen:** Yes

Robert Stephenson

First Name: Robert **Last Name:** Stephenson
City: Brentwood **State:** Tennessee **Zip:** 37027
Position: Non-Member Manager
% of Ownership: 0.00% **U.S. Citizen:** Yes

Lawrence Gatta

First Name: Lawrence **Last Name:** Gatta
City: Brentwood **State:** Tennessee **Zip:** 37027

Position: Non-Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

RESOLUTION 5919

RESOLUTION APPROVING TEMPORARY CONSTRUCTION EASEMENT AGREEMENTS FOR THE RECONSTRUCTION OF RIVER FOREST ROAD, LOCATED IN EVANSDALE, IOWA, BLACK HAWK COUNTY.

WHEREAS, the City of Evansdale has need to reconstruct River Forest Road between Lafayette Road and Central Avenue, located in Evansdale, Iowa, Black Hawk County; and

WHEREAS, the reconstructed street will have a vertical alignment different than the existing; and

WHEREAS, it is necessary to alter the vertical alignment of some sidewalks and driveways along the reconstructed street to match the new pavement; and

WHEREAS, it is necessary to perform a portion of the work on private property; and

WHEREAS, in order to perform work on private property a temporary construction easement is required from each affected party allowing the City to perform the work;

NOW THEREFORE, be it resolved by the City Council of the City of Evansdale that temporary Construction Easement Agreements with all affected parties be entered into with compensation to each in the amount of \$100.00, or other amount approved by the State of Iowa Department of Transportation, for an approximate total of 47 separate agreements with a total cost to the City of approximately \$4,700 or such greater amount as may be required by specific circumstances for individual properties.

PASSED AND ADOPTED THIS 2ND DAY OF FEBRUARY 2016.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 5920

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA AMENDING THE LIST OF OFFICIAL SIGNATORIES ON THE CITY OF EVANSDALE'S ACCOUNTS.

WHEREAS personnel changes occur during the course of time due to a change in membership or personnel, as through election, retirement, resignation, marriage or death.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Evansdale that: We do hereby designate the following named individuals as authorized signatories on the City of Evansdale's financial accounts:

Doug Faas, Mayor
Gene Walker, Mayor Pro Tempore
Dick Dewater, Council Member
DeAnne Kobliska, City Clerk
Joelle Strader, Deputy Clerk

LET IT BE FURTHER RESOLVED by the City Council of the City of Evansdale that the above referenced signatories are authorized on the following accounts effective February 2, 2016:

First Security State Bank
General Fund Money Market Savings Account
Checking Account
Platinum Money Market Savings Account
Safety Deposit Box

PASSED AND ADOPTED THIS 2ND DAY OF FEBRUARY 2016.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 5921

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA AUTHORIZING THE MAYOR TO SIGN AN 28E AGREEMENT WITH THE CITY OF ELK RUN HEIGHTS TO PROVIDE LAW ENFORCEMENT SERVICES FOR THE CITY OF ELK RUN HEIGHTS FOR FISCAL YEAR 2017.

WHEREAS, the city of Elk Run Heights is desirous of contracting law enforcement service with the City of Evansdale;

WHEREAS, the City of Evansdale is agreeable to rendering, such service on the terms and conditions hereinafter set forth; and

Per Attached Agreement

Whereas, the City of Elk Run Heights agrees to pay the city of Evansdale Thirty-one Thousand, Six Hundred Nineteen Dollars (\$31,619) per fiscal year. The payments shall be due Quarterly commencing on July 1, 2016, October 1, 2016, January 1, 2017, and April 1, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, authorizes the Mayor to sign the 28E Agreement for the Fiscal Year Ending June 30, 2017.

PASSED AND ADOPTED THIS 2ND DAY OF FEBRUARY 2016.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

28E CONTRACTUAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS CONTRACT made and entered into this _____ day of _____, 2016, by and between the City of Evansdale, Iowa (hereinafter "Evansdale") and the City of Elk Run Heights, Iowa (hereinafter "Elk Run Heights").

WHEREAS, Elk Run Heights is desirous of contracting law enforcement services with Evansdale, and WHEREAS, Evansdale is agreeable to rendering such service on the terms and conditions hereinafter set forth, and WHEREAS, Evansdale is agreeable to furnishing law enforcement services to Elk Run Heights as hereinafter set forth.

NOW, THEREFORE, pursuant to Chapter 28E of the Code of Iowa, 2015, the parties agree as follows:

1. Duration of Agreement. The duration of this agreement is one (1) year, commencing July 1, 2016, and terminating (including) June 30, 2017.
2. No Entity Created. No separate legal or administrative entity is created by this agreement.
3. Purpose of Agreement. The purpose of this agreement is to provide law enforcement services to Elk Run Heights.
4. Financing. Elk Run Heights shall finance the operation from general revenue. Detailed budgets and costs shall be kept by both parties. Elk Run Heights agrees to pay Evansdale for the fiscal year beginning July 1, 2016 and ending June 30, 2017 the sum of \$31,618.80 payable quarterly on the 15th day of the first month of each quarter.
5. Renewal. This agreement will automatically be extended for an additional one year period unless three months' written notice of intent not to extend is given by either party.
6. Services to be Provided.
 - A. Evansdale agrees to provide law enforcement services within the corporate limits of Elk Run Heights, which services shall include but not be limited to the enforcement of state statutes, where applicable, municipal ordinances, general patrol activities, and the duties and functions of the type customarily rendered by professional law enforcement officers to enforce the ordinances of the municipal code of Elk Run Heights and the statutes of the State of Iowa by duly sworn and certified officers of Evansdale.
 - B. Evansdale agrees that it shall provide law enforcement protection within the corporate limits of Elk Run Heights, 24 hours a day, 365 days a year, on a random patrol basis, random patrol meaning that there is no fixed time in which the personnel or vehicles will appear but Evansdale will treat Elk Run Heights as part of its normal city patrolling jurisdiction and shall furnish 20 hours of random patrol within Elk Run Heights per week.

C. Officers shall attend all law enforcement related court and administrative hearings upon the request of the Elk Run Heights City Attorney or Elk Run Heights city officials.

D. Officers shall, where possible, file charges under City Ordinances of Elk Run Heights, but if Elk Run Heights has no applicable ordinance, then the charge may be filed under the applicable state statute.

E. Evansdale shall make monthly reports to the Mayor and City Council of Elk Run Heights. These monthly reports shall include the enforcement activity, number of calls, the number of investigative hours spent, and other matters which the parties may deem important to be included in these reports. These reports shall be computer based wherever possible.

F. The discipline of all officers in matters incident to performance of their services and control of all personnel shall remain with Evansdale. Evansdale shall also be responsible for all training, hiring, firing, assignment and other discipline of their employees.

G. Evansdale shall hold Elk Run Heights harmless for any liability arising out of Evansdale's performance of this contract. Elk Run Heights shall, however, remain responsible for any intentional or negligent acts of Elk Run Heights, its officers or employees, that result in liability and damages to Evansdale or third parties. Both Evansdale and Elk Run Heights shall provide their liability insurance to cover the operation and performance of this contract.

7. Responsibility of Mayor. The Mayor of Elk Run Heights shall be responsible for setting law enforcement practices and standards, generally. Said guidelines will be communicated directly to the Evansdale Police Chief by the Mayor. Laws to be enforced equally and without favor.

8. Additional Services. Evansdale will provide additional personnel and services when requested by Elk Run Heights for special events or incidents. Elk Run Heights shall pay to Evansdale the actual cost of said additional personnel and services, in the same manner as described in paragraph 9 below. Evansdale will provide time cards and other verification of costs when requested by Elk Run Heights.

9. Specialty Personnel. If it becomes necessary for Evansdale to provide special investigative, enforcement, photographic, or laboratory services to Elk Run Heights for the investigation or prosecution of any crime committed in Elk Run Heights, Evansdale shall bill Elk Run Heights on a monthly basis for said expenses at the actual cost to Evansdale. Evansdale agrees that the above services shall only be necessary if the regular patrol officer is unable to perform the needed work due to the lack of experience, training or availability. It is anticipated by the parties that the above services would only be required in the investigation of major felony matters. The billing for specialty services is done by Evansdale. An itemized statement is

prepared and sent to Elk Run Heights for receiving the services and payment for the services is sent to Evansdale and placed in the general fund as revenue.

10. Elk Run Heights Non-Liability. Elk Run Heights shall not assume any liability for the direct payment of any salaries, wages or other compensation to any Evansdale personnel performing services hereunder for Elk Run Heights, or any liability other than provided in the contract. Elk Run Heights shall not be liable for compensation or indemnity to any Evansdale employee for injury or sickness arising out of his or her employment and Evansdale hereby agrees to hold harmless Elk Run Heights from any such claim.

11. Liability Insurance. Each of the parties hereto agrees that they shall maintain the same liability insurance coverage they now have in force to insure their respective interest in this contract. Each party may require proof of insurance and certification of insurance from the other, and compliance with such a request shall not unreasonably be withheld.

12. Consultation with Elk Run Heights. Evansdale Police representatives shall make themselves available during normal working business hours to the City Council or Mayor of Elk Run Heights to discuss the law enforcement services being provided to Elk Run Heights.

13. Default. In the event one party defaults or cannot perform because of circumstances beyond its control, Evansdale shall refund Elk Run Heights an amount of money in the same proportion to the contract price as the time for non-performance is to the contract.

14. Access. All parties mutually agree to allow access to records, documents and papers to auditors of Elk Run Heights and of Evansdale as allowed by Chapter 692 of the Code of Iowa. Such access shall be allowed until three years after the expiration date of this contract.

15. Third Party Claims. Elk Run Heights shall not be responsible for any act, injury or damage arising out of the performance of this contract due solely to the fault or negligence of Evansdale. Elk Run Heights shall, however, be responsible for any act, including acts of negligence, that causes claims to be made by or against Evansdale or a third party. Each party to this agreement shall be required to defend any action as their interests appear.

16. Evansdale Non-Liability. Evansdale and its officers and employees shall not be deemed to assume any liability for intentional or negligent acts of Elk Run Heights, its officers or employees. Elk Run Heights shall hold Evansdale, its officers and employees harmless from, and shall defend Evansdale, its officers and employees against any claim for damages resulting therefrom.

17. Entire Agreement. All parties state that they have obtained the necessary approval and acceptance from their respective governing bodies to enter into this agreement and that the above provisions constitute the entire and complete agreement between the parties on this subject matter.

THE ABOVE CONTRACT is hereby entered into by the following authorized agents of the parties.

CITY OF EVANSDALE, IOWA

By: _____
Doug Faas, Mayor

ATTEST:

City Clerk

CITY OF ELK RUN HEIGHTS, IOWA

By: _____
Tim Swope, Mayor

ATTEST:

City Clerk

MY Draft 1-28-16

Prepared by DeAnne Kobliska, City Clerk, 123 N. Evans Road, Evansdale, Iowa 50707 PH: 232-6683

RESOLUTION 5922

RESOLUTION APPROVING NAMING BROOKLYN MANOR PLACE AS A PRIVATE DRIVE ALLOWING ACCESS FROM NORMA AVENUE TO DEAN PROPERTIES, LLC DEVELOPMENT, LOCATED IN EVANSDALE, IOWA, BLACK HAWK COUNTY.

WHEREAS, the Planning and Zoning Commission has reviewed and recommended approval of naming Brooklyn Manor Place as a private drive, providing access from Norma Avenue to Dean Properties, LLC development, located in Evansdale, Iowa, Black Hawk County; and

WHEREAS, the City Council of the City of Evansdale, Iowa, deems it in the best interest of the City of Evansdale, Iowa, to approve naming of said street in accordance with said requirements by Black Hawk County and on behalf of the United States Postal Service to provide records of said street. Brooklyn Manor Place will remain as a private street, and maintenance will be the responsibility of the property owner.

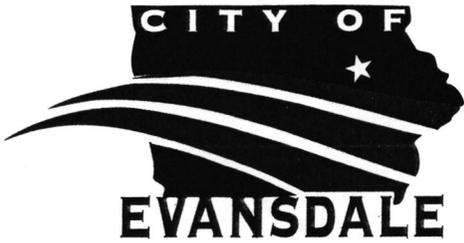
NOW THEREFORE, be it resolved by the City Council of Evansdale, Iowa, that naming of said street is hereby approved and accepted by the City of Evansdale, Iowa.

PASSED AND ADOPTED THIS 2ND DAY OF FEBRUARY 2016.

ATTEST:

Doug Faas, Mayor

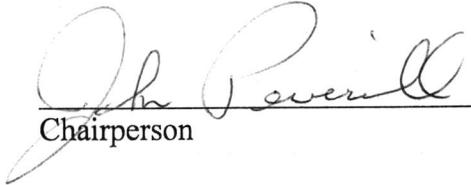
DeAnne Kobliska, City Clerk



CITY OF EVANSDALE, IOWA

123 N. EVANS ROAD • EVANSDALE, IA 50707 • (319)232.6683 • FAX (319)232.1586

The Planning and Zoning Commission has reviewed and recommending approval of naming Brooklyn Manor Place as a private drive, providing access from Norma Avenue to Dean Properties, LLC development, located in Evansdale, Iowa, Black Hawk County.

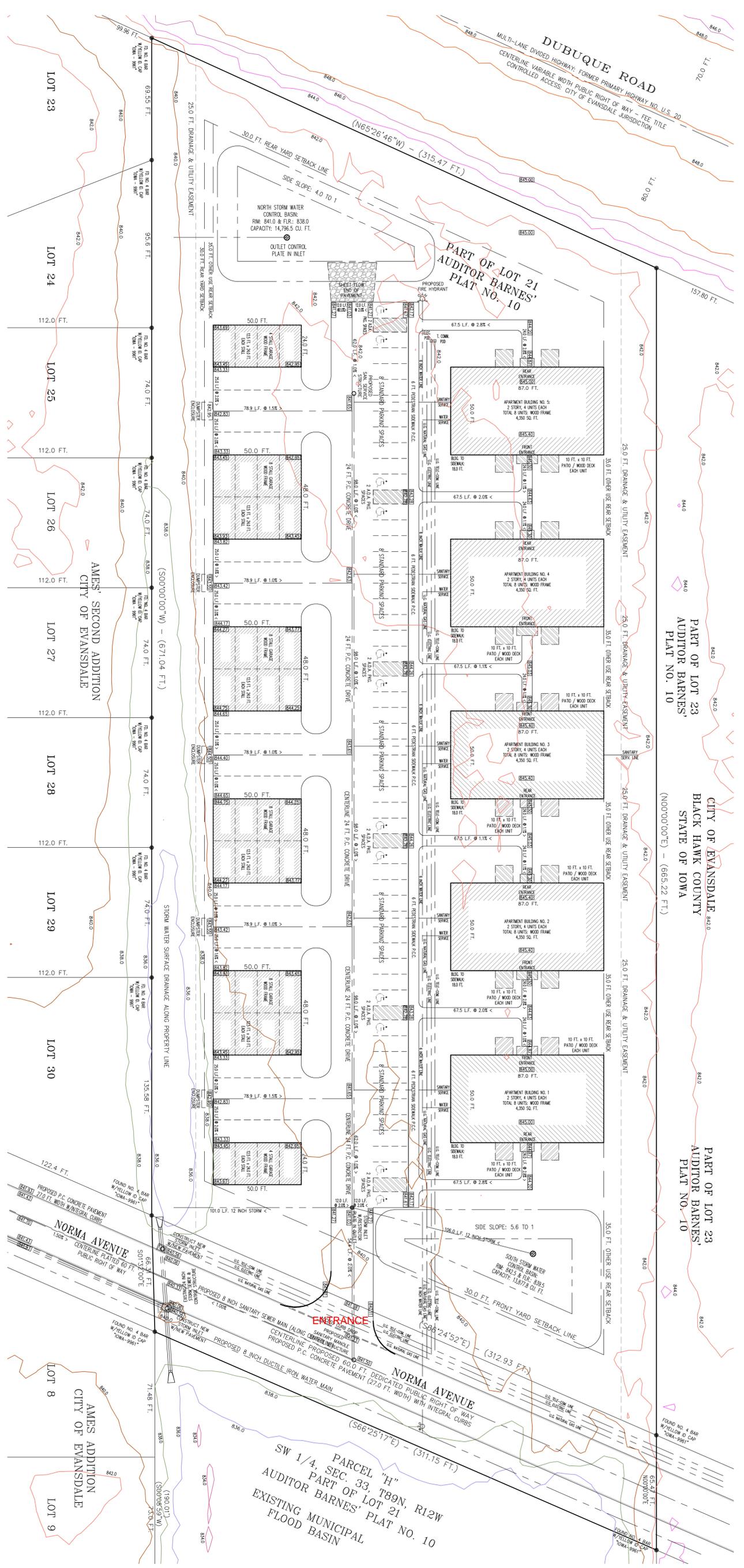

Chairperson


Secretary

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SYMBOL AND ABBREVIATION LEGEND:

N	DENOTES NORTH (DIRECTION)	0.00'	DENOTES RECORD DIMENSION
E	DENOTES EAST (DIRECTION)	0.00'	DENOTES ASSUMED BEARING
W	DENOTES WEST (DIRECTION)	0.00'	DENOTES SURVEY MONUMENT FOUND
S	DENOTES SOUTH (DIRECTION)	0.00'	DENOTES STONE MONUMENT FOUND
1.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES CONCRETE MONUMENT FOUND
2.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES PAUL ROAD SPIKE SET
3.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES P.K. NAIL FOUND
4.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES WATER VALVE
5.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES AVULSARY
6.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES PRESENTLY LINE
7.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES RIGHT
8.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES ASPHALT CEMENT CONCRETE
9.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES BUILDING
10.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES PARKING
11.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES ELECTRIC
12.00'	DENOTES BENCH MARK (MEASUREMENT)	0.00'	DENOTES HOSE



DATE OF FIELD WORK: OCTOBER 24, 2014
 DWG. DATE: JANUARY 28, 2014
 CAD FILE: 14B29-DS4-32.dwg
 DRAWN BY: KIRK D. ESCHLMAN, P.L.S.
 PROJECT NO.: 14B29

PROPOSED DEAN PROPERTIES, L.L.C. DEVELOPMENT
 PROPOSED MULTIPLE FAMILY CONSTRUCTION: 5 STRUCTURES - 2 STORY, 8 UNITS EACH, WITH OFF STREET PARKING & GARAGES
 UN-ASSIGNED STREET ADDRESS WITH ACCESS FROM NORMA AVENUE, CITY OF EVANSDALE, IOWA

KESS & Associates, Inc. / Eschlman Engineering, Inc.
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